

UNC Distribution Workgroup Minutes
Monday 10 February 2014
Consort House, 6 Homer Road, Solihull, B91 3QQ

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan	(AM)	British Gas
Andy Clapser*	(AC)	National Grid Distribution
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
Ed Hunter	(EH)	RWE npower
Gerald Jago	(GJ)	RWE npower
Kirsten Elliot-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Rob Cameron-Higgs*	(RCH)	First Utility

* via teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/Dist/100214

1. Introduction and Status Review

1.1. Minutes

Minutes of previous meetings were approved.

1.2. Actions

None outstanding.

2. Workgroups

The following Workgroup meetings took place:

2.1. 0466 - Daily Meter Reading Simplification

(Report to Panel 20 March 2014) – Papers at:

www.gasgovernance.co.uk/0466

2.2. 0472 - Restricting the number of registration attempts by a supplier

(Report to Panel 17 April 2014) – Papers at:

www.gasgovernance.co.uk/0472

2.3. 0474 - Inclusion of the guidelines relating to the “Customer Settlement Error Claims Process” within UNC governance

(Report to Panel 17 April 2014) – Papers at:

www.gasgovernance.co.uk/0474

2.4. 0469S - Transporter Gas Safety Visit Reporting

(Report to Panel 17 April 2014) – Papers at:

www.gasgovernance.co.uk/0469

3. Issues

3.1. ISS 0052 - Transfer of Assets

Update due 27 February 2014.

3.2. ISS 0060 - AQ Reporting to include Amendments that result in a revised AQ

Issue closed. Modification 0482 – Proposed Changes to Mod 81 Reports to be effective from 01/10/13 raised.

3.3. New Issues

3.3.1. ISS 0062 - The use of prepayment meter data by Transporters provided by iGTs (equivalent to Modification 0451)

CB asked what process should be used to obligate Transporters and their agent to use prepayment data provided by iGTs in a similar way to that proposed under Modification 0451AV. DA noted that there was a similar proposal under iGT UNC to use prepayment data but that this did not obligate Transporters and their agent to use the data. CW felt this should be managed through an amendment to the CSEP NExA and that this would require a code modification. CB agreed to review the requirements and participants agreed an issue should be raised with medium priority.

4. Any Other Business

None.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Wednesday 26 February 2014	Consort House, 6 Homer Road, Solihull, B91 3QQ	0477
10:30 Thursday 27 February 2014	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	0458, 0470, 0475, 0478
10:30 Thursday 06 March 2014	31 Homer Road, Solihull, B91 3LT	0477
10:30 Tuesday 11 March 2014	31 Homer Road, Solihull, B91 3LT	0474S 0466, 0469S and 0472
10:30 Monday 24 March 2014	31 Homer Road, Solihull, B91 3LT	0468
10:30 Thursday 27 March 2014	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	TBC
10:30 Tuesday 08 April 2014	31 Homer Road, Solihull, B91 3LT	0445
10:30 Thursday 24 April 2014	31 Homer Road, Solihull, B91 3LT	0445
10:30 Wednesday 07 May 2014	31 Homer Road, Solihull, B91 3LT	TBC

10:30 Thursday 22 May 2014	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	TBC
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Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update