

UNC Distribution Workgroup Minutes

23 October 2014

31 Homer Road, Solihull B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Ian Hollington (Secretary)	(IH)	Joint Office
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan	(AM)	British Gas
Andy Clasper	(AC)	National Grid
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Gareth Evans	(GE)	WatersWye
Hilary Chapman	(HCh)	Xoserve
Jeremy Guard	(JG)	First Utility
Mark Jones	(MJ)	SSE
Steve Mulinganie	(SM)	Gazprom

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/dist/231014>

1. Introduction and Status Review

1.1. Minutes

Approved

1.2. Actions

0602: Xoserve to provide a selection of options for the future management of MPRN and Network related information where transfer of assets are concerned for all parties to consider in due course.

Update: DA confirmed that this was on the agenda for discussion at Project Nexus Workgroup (PNUNC) as it was a UK Link issue. He advised that the preferred option would be for the UK Link programme to allow the Network Proposer I.D. to be amended by the Shipper where currently it is deleted and a new MPRN/ID is requested.

Some workgroup participants were unhappy with this and a number of concerns were put forward as certain bands of MPRNs are ring-fenced to iGTs so it is not appropriate to transfer one of these to a larger transporter portfolio as it impacts charges etc. DA agreed to feed these back to the UK Link Team for further consideration at the next meeting and at PNUNC. **Carried Forward.**

0801: Transporters to consider and respond on whether to standardise the warrant letter for Modification 0478 - Filling the gap for SOQ reductions below BSSOQ until Project Nexus.

Update: DA confirmed that Xoserve had provided a template letter on behalf of the DN's **Closed**

0901: 0516 - Transporters to provide a view on the potential use of customer site characteristic data within an emergency situation.

Update: Transferred to Workgroup 0516. **Closed.**

1.3. Modification(s) with Ofgem

As there was no Ofgem representative present this item was not discussed.

1.4. Pre-Modification discussions

There were no pre-Modification discussions held.

1.5. Status Update

1.5.1. 0468 - Unique Property Reference Number (UPRN) Population by Gas Transporters.

CB reported that she is still trying to make contact with a DECC representative and that she would continue to do so. She asked BF to request a six month extension.

New Action 1001: CB to make contact with DECC to obtain their view on the use of UPRN as a mandatory requirement in industry data.

2. Workgroups

The following Workgroup meetings took place:

2.1. 0469S - Transporter Gas Safety Visit Reporting

(Report to Panel 20 November 2014) – Papers at:

www.gasgovernance.co.uk/0469

2.2. 0512S - Amendment to Section M to be consistent with Faster Switching proposals

(Report to Panel 20 November 2014) – Papers at:

www.gasgovernance.co.uk/0511

2.3. 0516 - Information provision by large Customers to aid understanding of site characteristics

(Report to Panel 19 February 2015)

www.gasgovernance.co.uk/0516

3. Issues

3.1. ISS 0052 - Transfer of Assets.

CB noted that issues would be experienced where assets were transferred from iGT's to GDN's and vice versa. DA asked for feedback from participants on their back office systems if they believed it would be relevant See Also Action 0602 at 1.2 above.

New Action 1002: All to feedback information to DA on relevant back office systems where these are impacted.

4. Any Other Business

4.1 AM asked if there was any support for the provision of a centralised legal text service. BF advised that this subject had been discussed at Joint Governance Arrangements Committee on 22 November and that they would be considering options going forward.

4.2 JG asked about a guidance document that had been issued by Xoserve on faster switching which he understood contained a restriction on submitting reads before SSD. DA advised that this had always been in place and is not a change from current procedure.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Thursday 27 November 2014	31 Homer Road, Solihull, B91 3LT	0468 update 0469S, 0505S, 0512S, 0516
10:30 Friday 12 December 2014	31 Homer Road, Solihull, B91 3LT	0468 update 0469S, 0505S, 0512S, 0516
10:30 Thursday 22 January 2015	31 Homer Road, Solihull, B91 3LT	
10:30 Thursday 26 February 2015	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	
10:30 Thursday 26 March 2015	31 Homer Road, Solihull, B91 3LT	
10:30 Thursday 23 April 2015	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	
10:30 Thursday 28 May 2015	31 Homer Road, Solihull, B91 3LT	
10:30 Thursday 25 June 2015	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	
10:30 Thursday 23 July 2015	31 Homer Road, Solihull, B91 3LT	

10:30 Thursday 27 August 2015	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	
10:30 Thursday 24 September 2015	31 Homer Road, Solihull, B91 3LT	
10:30 Thursday 22 October 2015	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	
10:30 Thursday 26 November 2015	31 Homer Road, Solihull, B91 3LT	
10:30 Tuesday 22 December 2015	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0602	15/08/14	1.2	To provide a selection of options for the future management of MPRN and Network related information where transfer of assets are concerned for all parties to consider in due course. DA to discuss with CW and report back.	Xoserve (DA)	Carried Forward Due 27/11/14
0801	28/08/14	3.4	Transporters to consider and respond on whether to standardise the warrant letter for Modification 0478 - Filling the gap for SOQ reductions below BSSOQ until Project Nexus	All DNs	Closed
0901	25/09/14	1.5	0516 - Transporters to provide a view on the potential use of customer site characteristic data within an emergency situation.	All DNs	Transferred to 0516 Closed
1001	23/10/14	1.5	Make contact with DECC to obtain their view on the use of UPRN as a mandatory requirement in industry data.	E.ON (CB)	Pending Due 27/11/14
1002	23/10/14	3.1	Feedback information to DA on relevant back office systems where these are impacted.	All	Pending Due 27/11/14