

UNC Distribution Workgroup Minutes
Thursday 24 January 2103
at 31 Homer Road, Solihull, B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Alison Chamberlain	(AC)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan	(AM)	British Gas
Anne Jackson*	(AJ)	SSE
Beverley Viney	(BV)	National Grid NTS
Chris Warner	(CW)	National Grid Distribution
Collette Baldwin*	(CB)	E.ON UK
Dave Mitchell	(DM)	Scotia Gas Networks
David Addison	(DA)	Xoserve
Ed Hunter	(EH)	RWE npower
Erika Melén	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye Associates
Jon Dixon*	(JD)	Ofgem
Lorna Lewin	(LL)	DONG
Marie Clark	(MC)	Scottish Power
Naomi Anderson	(NA)	EDF Energy
Rob Cameron-Higgs*	(RCH)	Wales & West Utilities
Steve Mulliganie	(SM)	Gazprom
Tom Breckwoldt	(TB)	Gazprom

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/Dist/240113>

1. Introduction and Status Review

1.1. Minutes from the previous meeting(s)

The minutes from the previous meetings on 18 December 2012 and 07 January 2013 were accepted

1.2. Review of actions from previous meeting(s)

0101: ISS 0054 - Xoserve to provide information on the number of aggregated sites with a dead meter point within the aggregation.

Update: DA confirmed that Xoserve had undertaken a data extract and concluded there were less than 300 supply points where there was a dead meter point within the aggregation. SM requested that Xoserve report to Suppliers the sites identified as having a dead meter point so that they could take appropriate action. **Complete.**

0102: ISS 0054 - Xoserve to provide details of what data is triggered when a Shipper disaggregates a supply point and sets a meter point to dead.

Update: DA explained that Shippers should normally be re-nominating after disaggregating a site to set a meter point to dead, however he offered to demonstrate the process next month. **Carried Forward.**

1.3. Modifications with Ofgem

JD provided a brief update on the modification with Ofgem.

Modifications 0395/0398 – the Ofgem consultation on their minded to implement letter is due to close on Friday 25 January and a report should be available once the responses have been reviewed.

Modification 0421 – no report was available on progress.

Modification 0424 – Ofgem were minded to approve implementation of this modification.

2. Workgroups

The following individual Workgroup meetings took place:

- 2.1.** 0425 - Re-establishment of Supply Meter Points – Shipperless sites
(Report to Panel 21 February 2013) – Papers at:
www.gasgovernance.co.uk/0425
- 2.2.** 0428 - Single Meter Supply Points
(Report to Panel 21 March 2013) – Papers at:
www.gasgovernance.co.uk/0428
- 2.3.** 0429 - Agenda Customer Settlement Error Claims Process
(Report to Panel 21 February 2013) – Papers at:
www.gasgovernance.co.uk/0429
- 2.4.** 0431S - Shipper/Transporter - Meter Point Portfolio Reconciliation
(Report to Panel 18 April 2013) – Papers at:
www.gasgovernance.co.uk/0431
- 2.5.** 0441 – Continuation of Daily Metered (Voluntary) service until the implementation of Project Nexus
(Report to Panel 18 April 2013) – Papers at:
www.gasgovernance.co.uk/0441

3. Issues

3.1. ISS 0052 - Transfer of Assets

BF suggested this item was deferred until the Transporters and Ofgem had produced a lessons learnt document.

3.2. ISS 0053 - Performance Assurance

BF confirmed that a new Performance Assurance Workgroup had been established. The Workgroup agreed to close the issue.

3.3. ISS 0054 - Site Re-aggregation

AM summarised the background to the issue raised and the difficulties created in that Shippers are not able to take ownership of sites that have a meter status set to dead. Workgroup to monitor the progress of actions taken to reduce the number of sites and consider what if any further action is required to address the issue.

3.4. New Issues

No new issues raised.

4. Any Other Business

None raised.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Distribution Workgroup meetings will take place on:

Monday 04 February 2013, at 10:30, 31 Homer Road, Solihull B91 3LT

Thursday 28 February 2013, at 10:30 ENA, 52 Horseferry Road, London SW1P 2AF

Wednesday 06 March 2013, at 10:30, 31 Homer Road, Solihull B91 3LT

Thursday 28 March 2013, at 10:30 ENA, 52 Horseferry Road, London SW1P 2AF

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0101	07/01/2013	3.1.1	ISS 0054 - Xoserve to provide information on the number of aggregated sites with a dead meter point within the aggregation.	Xoserve (DA)	Complete
0102	07/01/2013	3.1.1	ISS 0054 - Xoserve to provide details of what data is triggered when a Shipper disaggregates a supply point and sets a meter point to dead.	Xoserve (DA)	Carried Forward