

UNC Distribution Workgroup Minutes
Thursday 26 June 2014
at ENA, Dean Bradley House, 52 Horseferry Road, London
SW1P 2AF

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan	(AM)	British Gas
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Dave Addison	(DA)	Xoserve
Dave Mitchell	(DM)	Scotia Gas Networks
Ed Hunter*	(EH)	RWE npower
Erika Melen	(EM)	Scotia Gas Networks
Gareth Evans*	(GE)	Waters Wye Associates
Huw Comerford	(HC)	Utilita
Jessica Jarvis	(JJ)	National Grid
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Robert Cameron-Higgs*	(RCH)	Good Energy
Rob Johnson	(RJ)	Wingas UK)
Swetta Cooparmah	(SC)	British Gas

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/dist/260614>

1. Introduction and Status Review

1.1. Minutes

The Minutes of the previous meeting were approved.

1.2. Actions

0401: Xoserve to provide an implementation progress update for Modification 0450B from the UK Link Committee (UKLC) on 22 May 2014.

Update: DA advised that the matter had been discussed at the 12 June UKLC meeting and the current target systems implementation date is 18 October 2014. **Closed**

1.3. Modifications with Ofgem

BF confirmed that there are currently no Distribution Workgroup related modifications with Ofgem awaiting their consideration.

1.4. Pre-Modification discussions

1.4.1 UNC Modification 0450B - Monthly revision of erroneous SSP AQs outside the User AQ Review Period - Reporting

DA provided a brief overview of the presentation and explained that when Xoserve last looked at the number of confirmed appeals in 2013 there were circa 65k.

When asked, those present indicated that they supported the proposed approach.

1.4.2 UNC Modification 0455 - Updating of Meter Information by the Transporter – Implementation Approach

DA provided a presentation during which he explained the definitions for UK Link Class 1 and 2 modifications. He went on to advise that the costs outlined within Modification 0455 relates to the introduction of the phase 2 aspects and that the CMS related changes are expected to be delivered in March / April 2015.

In considering the process changes associated with UNC Modifications 0410A 'Responsibility for gas off-taken at Unregistered Sites following New Network Connections' and 0425 'Re-establishment of Supply Meter Points – Shipperless sites', DA pointed out that at this time both are recognised within CMS. He also reminded those present that UNC Modification 0424 'Re-establishment of Supply Meter Points – prospective measures to address shipperless sites' provides to Transporters the right to update meter asset information.

Moving on to consider the 'Proposed Notice Period', DA advised that the current UK Link Implementation Plan envisages a 17 November 2014 system implementation date. When asked how any meter information updates that fall between the 27 May 2014 modification effective UNC implementation date and the 17 November 2014 system changes implementation date would be managed, DA advised that it is expected that these occurrences would be 'held back', which is inline with a previous UK Link Committee commitment to assess the potential numbers – current thinking is that tranches of around 200 per month would be issued.

CW was of the opinion, that it may be beneficial to ensure that all / any unregistered gas sites are entered on the Sites & Meters database as swiftly as possible.

Action DX0601: Xoserve (DA) to provide an assessment of the potential number of meter information updates that would / could fall between 27 May and 17 November 2014 and a view as to the most appropriate course of action to take in managing these for inclusion within these minutes.

2. Workgroups

The following Workgroup meetings took place:

2.1 0466 – Daily Meter Reading Simplification

(Report to Panel tbc 2014) – Papers at:

www.gasgovernance.co.uk/0466

2.2 0469S – Transporter Gas Safety Visit Reporting

(Report to Panel 21 August 2014) – Papers at:

www.gasgovernance.co.uk/0469

2.3 0472 – Restricting the number of registration attempts by a supplier

(Report to Panel 19 June 2014) – Papers at:

www.gasgovernance.co.uk/0472

2.4 0486 – Use of the Pre-Payment Profile For IGTs

(Report to Panel 17 July 2014) – Papers at:

www.gasgovernance.co.uk/0486

3. Issues

3.1 ISS 0052 - Transfer of Assets

Opening, AR advised that a change order had been raised with Xoserve and that it is anticipated that the process would be a lot easier under the Single Service Provisions.

DA then went on to advise that one of the 'key' areas that Xoserve is focusing on under the Single Service Provisions relates to the MPRN and Network relationship (a feature utilised by the likes of Gemserve and other industry parties).

Xoserve's proposal is for the information relating to MPRNs to remain 'as-is' and information relating to a Network to be changeable, on the grounds that this helps to maintain the historic relationship aspects of the data. Several Shipper representatives present voiced their concerns that this potentially has a significant bearing on their ability to manage their discreet references, RGMA 'drivers whilst also impacting directly upon their ability to satisfy their respective licence obligations. In acknowledging these concerns, DA suggested that some of these issues would in fact fall away under the new Single Service Provisions. AR wondered whether or not a simple 'special' regime that allows amendments to the MPRNs (i.e. from 7 to 9 etc.) might not provide a sustainable solution. When asked if he had a rough idea of potential timescales, DA suggested that he would need to discuss it with his colleagues before providing a view.

Action DWG0602: Xoserve (DA) to provide a selection of options for the future management of MPRN and Network related information where transfer of assets are concerned for all parties to consider in due course.

3.2 New Issues

None.

4. Any Other Business

4.1 Sub-deduct Networks Update

JJ provided a brief overview of the presentation during which she advised that the 962 known sub deduct networks figure, as identified during the GDPCR1 review and development, was based on information provided by Xoserve.

Moving on to consider the 'Phase One Results' slide, JJ confirmed that the 256 sites identified within the 'No Sub' column had all received an engineers site visit.

When discussing the 'Phase Two' information, AM advised that British Gas had already received information from National Grid relating to their sub-deduct networks and wondered if any of the other DNs were thinking of providing him with similar information. EM advised that Scotia Gas Networks were currently reviewing their sub-deduct arrangements and would be happy to consider providing such information.

CW reminded everyone present that there is the distinct possibility that there would always be some sub-deduct arrangements remaining in future and that this matter would also be considered during the ongoing development of Project Nexus solutions. DA wondered why there appears to be no aspiration to completely engineer all of the remaining sub-deduct arrangements out of the system. Responding, JJ pointed out that in some of the more complex sub-deduct arrangements, a viable cost effective solution is not available and that existing Safety Cases for sites such as these are in place which also has an impact on any potential decision making processes.

AR wondered whether or not a more forceful approach from National Grid would / could avoid it (National Grid) from inadvertently becoming a 'Billing Management Service Provision' for the unresolved sub-deduct networks going forward.

ARS advised that Northern Gas Networks are looking to review around 50% of their subduct arrangements during the course of 2014.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Monday 07 July 2014	31 Homer Road, Solihull, B91 3LT	0468, 0479S, 0487S and 0497
10:30 Thursday 24 July 2014	31 Homer Road, Solihull, B91 3LT	TBC
10:30 Friday 15 August 2014	31 Homer Road, Solihull, B91 3LT	TBC
10:30 Thursday 28 August 2014	31 Homer Road, Solihull, B91 3LT	TBC
10:30 Thursday 25 September 2014	31 Homer Road, Solihull, B91 3LT	0470

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	24/04/14	4.1	Xoserve to provide an implementation progress update for Modification 0450B from the UK Link Committee on 22 May 2014.	Xoserve (DA)	Update provided. Closed
0601	26/06/14	1.4.2	To provide an assessment of the potential number of meter information updates that would / could fall between 27 May and 17 November 2014 and a view as to the most appropriate course of action to take in managing these for inclusion within these minutes.	Xoserve (DA)	Update to be provided.
0602	26/06/14	3.1	To provide a selection of options for the future management of MPRN and Network related information where transfer of assets are concerned for all parties to consider in due course.	Xoserve (DA)	Update to be provided.