

**UNC Distribution Workgroup Minutes**  
**Thursday 27 February 2014**  
**at ENA, 52 Horseferry Road, London. SW1P 2AF**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MiB)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
Dave Mitchell	(DM)	Scotia Gas Networks
Ed Hunter	(EH)	RWE npower
Erika Melen	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye Associates
Hilary Chapman	(HC)	Xoserve
Huw Comerford	(HCo)	utilita
Kirsten Elliot-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Robin Johnson	(RJ)	Wingas

\* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/dist/270214>

**1. Introduction and Status Review**

**1.1. Minutes**

Minutes of previous meetings were approved.

**1.2. Actions**

No outstanding actions to consider.

**1.3. Modifications with Ofgem**

Currently there are no Distribution Workgroup related modifications awaiting Ofgem.

**1.4. Pre-Modification discussions**

No new items had been raised prior to the meeting.

**2. Workgroups**

The following Workgroup meetings took place:

**2.1. 0458 – Seasonal LDZ System Capacity Rights**

(Report to Panel 20 March 2014) – Papers at:

<http://www.gasgovernance.co.uk/0458>

**2.2. 0470 – Notification of Minimal Safety operating gas needs of large customers**

(Report to Panel 20 March 2014) – Papers at:

<http://www.gasgovernance.co.uk/0470>

### 2.3. 0475S – Update to Section G, Annex G3 (Prospective Erroneous Large AQ Calculation Proforma)

(Report to Panel 17 April 2014) – Papers at:  
<http://www.gasgovernance.co.uk/0475>

### 2.4. 0482S – Proposed Changes to Mod 81 Reports to be effective from 01/10/13

(Report to Panel 17 April 2014) – Papers at:  
<http://www.gasgovernance.co.uk/0482>

## 3. Issues

### 3.1. ISS 0052 - Transfer of Assets

It was recognised that whilst this matter may be a low priority on some radars, there is value in keeping the issue open.

AR advised that he envisages a high-level type process that outlines what would be expected. He also added that a 'lessons learnt' document is due to be released soon.

### 3.2 ISS 0060 - AQ Reporting to include Amendments that result in a revised AQ

It was agreed to close the issue as it would now be 'covered' under development of Modification 0482S – Proposed Changes to Mod 81 Reports to be effective from 01/10/13.

## 3.3 New Issues

### 3.3.1 0451AV – Individual Settlements For Pre-Payment & Smart Meters

To introduce this new issue, BF provided a brief explanation behind the Urgent Modification procedures and the recent Panel (re) consideration of Modification 0451AV in response to a request for additional consideration of a couple of items contained within Ofgem's decision letter.

In briefly reviewing the Terms of Reference document, the Workgroup concluded that they did not have any additional items to add and the terms were acceptable.

DA advised that Xoserve had already commenced work on the system development aspects of the modification (including identification of any pre-payment flag related issues). Following a brief discussion a new action was placed on Xoserve (DA) to look to define a set of pre-payment values that should also include identification of any 'rogue' values (i.e. values that have not been maintained correctly). It was acknowledged that there could be some data cleansing issues/aspects to the work.

Closing, BF advised that a new high-level issue would be raised to cater for this item.

**Action DX02/01: Xoserve (DA) to look to define a set of pre-payment values that should also include identification of any 'rogue' values (i.e. values that have not been maintained correctly).**

### 3.3.2 0478 – Filling the gap for SOQ reductions below BSSOQ until Project Nexus

EM advised that the February Panel had agreed to send the modification straight out to consultation – close-out 21 March 2014. It was noted that a concern has been raised at Panel on the treatment of those consumers who may have requested a reduction during the period where previous modifications had dropped away and the implementation of Modification 0478 and therefore rejected. Transporters were unaware of any such requests being made but as the requests would be retrospective it was outside the scope of Modification 0478 or this proposed issue.

During a brief discussion, it was recognized that there was very little the industry could do differently at this stage to successfully fill in the SOQ gaps. LL advised that her company had raised a data fix request with Xoserve via Wales & West Utilities. DA advised that Xoserve are currently undertaking some analysis and pointed out that Modifications 0275 and 0405 have already sought to address the problem.

In the end the Workgroup concluded that it was not necessary to raise a new issue.

#### 4. Any Other Business

##### 4.1. SIU Enduring solution

EM requested that consideration of this matter be deferred until the March meeting.

##### 4.2. Xoserve Governance Review update

During a brief discussion around the merits of such an exercise, it was acknowledged that the 'industry' has been tasked with taking this matter forward and that Ofgem's licence change letter clearly stated that there would be no licence obligation placed on Shippers at this time.

It was suggested that an update would be extremely valuable, but would be better served as a dedicated meeting and not as part of the Distribution Workgroup business.

##### 4.3. PARCA refresher/overview

In the absence of a National Grid NTS representative and as the modifications had not been implemented, consideration was deferred until the March meeting.

#### 5. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Thursday 06 March 2014	31 Homer Road, Solihull, B91 3LT	0477
10:30 Tuesday 11 March 2014	31 Homer Road, Solihull, B91 3LT	0474S 0466, 0469S and 0472
10:30 Monday 24 March 2014	31 Homer Road, Solihull, B91 3LT	0468
10:30 Thursday 27 March 2014	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	TBC
10:30 Tuesday 08 April 2014	31 Homer Road, Solihull, B91 3LT	0445
10:30 Thursday 24 April 2014	31 Homer Road, Solihull, B91 3LT	0445
10:30 Wednesday 07 May 2014	31 Homer Road, Solihull, B91 3LT	TBC
10:30 Thursday 22 May 2014	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	TBC

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**Action Table**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
DX02/01	27/02/14	3.3.1	To look to define a set of pre-payment values that should also include identification of any 'rogue' values (i.e. values that have not been maintained correctly).	Xoserve (DA)	<b>Pending</b>