

UNC Distribution Workgroup Minutes

27 November 2014

31 Homer Road, Solihull B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Andy Clasper	(AC)	National Grid
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Mitchell	(DM)	Scotia Gas Networks
Erika Melén	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	WatersWye
Hilary Chapman	(HCh)	Xoserve
Jeremy Guard	(JG)	First Utility
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Martin Connor	(MC)	National Grid NTS
Richard Pomroy*	(RP)	Wales & West Utilities
Rob Johnson	(RJ)	Wingas

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/dist/271114>

1. Introduction and Status Review

1.1. Minutes

Approved

1.2. Actions

0602: Xoserve to provide a selection of options for the future management of MPRN and Network related information where transfer of assets are concerned for all parties to consider in due course.

Update: HCh confirmed that Xoserve would offer a coordination role, and centrally manage all activities to assist with the transfer of assets between now and Project Nexus implementation. She confirmed that the post Project Nexus solution is still being addressed and will be defined in due course.

CB was keen to engage with Transporters and Xoserve to feed into the process and to ensure there were assurances that the process would not be detrimental for shippers. The Workgroup briefly considered the process, how best to engage parties involved and the best forum for parties to discuss further. The interim process proposed was considered a non-code issue and although organisations are well represented at the Distribution Workgroup, that this wouldn't be the appropriate forum for discussing the process. The Workgroup considered the likelihood of the process being enacted prior to Project Nexus implementation. CW assured parties that DNs are aware of the lessons learned and that Shippers need to be engaged with the process. It was agreed that if the Transporters identify the need to transfer assets they would engage with all affected parties and Xoserve to manage the process on a case-by-case basis.

It was envisaged a modification might be required for the post Nexus regime.
Complete.

1001: Modification 0468 - CB to make contact with DECC to obtain their view on the use of UPRN as a mandatory requirement in industry data.

Update: CB confirmed she would be writing to DECC to engage them. **Complete.**

1002: ISS 0052 Transfer of Assets - All to feedback information to DA on relevant back office systems where these are impacted.

Update: See Action 0602 update. **Closed.**

1.3. Modification(s) with Ofgem

Item deferred.

1.4. Pre-Modification discussions

No pre-modification discussions.

1.5. Status Update

1.5.1. 0468 - Unique Property Reference Number (UPRN) Population by Gas Transporters.

See Action 1001. BF confirmed an extension had been granted until 21 May 2015.

1.5.2. 0479S 0479A - Inclusion of email as a valid UNC communication.

BF provided an update to the Workgroup on the progress made and confirmed that these modifications would be considered further, within the Distribution Workgroup meetings. The next meeting will be Friday 12 December 2014. He highlighted although the Workgroup had requested an extension to the reporting period the Panel requested a report from the Workgroup in December. CB confirmed that Modification 0479A had been recently amended and waited the production of draft text for Workgroup consideration. CB agreed to liaise with Northern Gas Networks to highlight the need to report to Panel in December and establish if the modification is sufficiently clear for the production of 0479A legal text.

2. Workgroups

The following Workgroup meetings took place:

2.1. 0466/0466A – Daily Meter Reading Simplification (with improved within day data provision)

(Report to Panel 15 January 2015)

www.gasgovernance.co.uk/0466

2.2. 0512S - Amendment to Section M to be consistent with Faster Switching proposals

(Report to Panel 18 December 2014)

www.gasgovernance.co.uk/0512

2.3. 0516 - Information provision by large Customers to aid understanding of site characteristics

(Report to Panel 19 February 2015)

www.gasgovernance.co.uk/0516

2.4. 0518S - Enhancement to the Gas Safety (Installation & Use) Regulations process

(Report to Panel 18 June 2015)
www.gasgovernance.co.uk/0518

3. Issues

3.1. ISS 0052 - Transfer of Assets.

See Action 0602 update. Issue closed.

3.2. New Issues

No new issued raised.

4. Any Other Business

4.1 0458 – Seasonal LDZ System Capacity Rights (Process clarification for obtaining capacity rights)

Item deferred.

4.2 COR3286 – Supply Point Registration – Facilitation of Faster Switching.

HCh wished to clarify that an opening read can be taken anytime between D-5 and D+5, however, it cannot be submitted in advance of D and not later than D+5.

4.3 0445 - Amendment to the arrangements for Daily Metered Supply Point Capacity

CW explained that Ofgem had sent back 0445 requesting further clarity on the modification (<http://www.gasgovernance.co.uk/0445>). CW was keen to meet Ofgem's request and hoped to consider the requirements further at 12 December 2014.

CB expressed concern about Ofgem not attending industry meetings where there is an opportunity to assess modifications and consider any concerns. She highlighted that the request for further clarity could have been captured earlier in the process.

CW expected to provide Ofgem a supplementary report, and that this may need to be supported by commercially sensitive data, which can be sent direct to Ofgem. He clarified that neither the modification nor the legal text was going to be changed, however the request provided an opportunity for parties to have an input into the report to Ofgem.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Friday 12 December 2014	31 Homer Road, Solihull, B91 3LT	0445 and 0468 update 0466/0466A, 0479S/0479A, 0516 and 0518S
10:30 Thursday 22 January 2015	31 Homer Road, Solihull, B91 3LT	0468, 0516 and 0518S
10:30 Thursday 26 February 2015	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	0468, 0479, 0518
10:30 Thursday 26 March 2015	31 Homer Road, Solihull, B91 3LT	0468, 0479, 0518

10:30 Thursday 23 April 2015	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	0468, 0518
10:30 Thursday 28 May 2015	31 Homer Road, Solihull, B91 3LT	0518
10:30 Thursday 25 June 2015	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	
10:30 Thursday 23 July 2015	31 Homer Road, Solihull, B91 3LT	
10:30 Thursday 27 August 2015	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	
10:30 Thursday 24 September 2015	31 Homer Road, Solihull, B91 3LT	
10:30 Thursday 22 October 2015	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	
10:30 Thursday 26 November 2015	31 Homer Road, Solihull, B91 3LT	
10:30 Tuesday 22 December 2015	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0602	15/08/14	1.2	To provide a selection of options for the future management of MPRN and Network related information where transfer of assets are concerned for all parties to consider in due course. DA to discuss with CW and report back.	Xoserve (DA)	Complete
1001	23/10/14	1.5	Modification 0468 - Make contact with DECC to obtain their view on the use of UPRN as a mandatory requirement in industry data.	E.ON (CB)	Complete
1002	23/10/14	3.1	ISS 0052 Transfer of Assets - Feedback information to DA on relevant back office systems where these are impacted.	All	Closed