

**UNC Distribution Workgroup Minutes**  
**Thursday 28 February 2013**  
**at ENA, 52 Horseferry Road, London SW1P 2AF**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Mike Berrisford (Secretary)	(MB)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw*	(ARS)	Northern Gas Networks
Amie Charalambous	(AC)	RWE npower
Anne Jackson	(AJ)	SSE
Andrew Green	(AG)	Total Gas & Power
Andrew Margan	(AM)	British Gas
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Dave Corby	(DC)	National Grid NTS
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Erika Melén	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye Associates
Lorna Lewin	(LL)	DONG Energy
Louise Boccancini	(LB)	Squire Energy
Marie Clark	(MC)	ScottishPower
Naomi Anderson	(NA)	EDF Energy
Phil Broom	(PB)	GDF Suez
Robert Cameron-Higgs	(RCH)	Wales & West Utilities
Steve Mullinganie	(SM)	Gazprom

\* *via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/Dist/280213>

**1. Introduction and Status Review**

**1.1. Minutes from the previous meeting(s)**

The minutes from the previous meeting were accepted.

**1.2. Review of actions from previous meeting(s)**

**0102:** ISS 0054 - Xoserve to provide details of what data is triggered when a Shipper disaggregates a supply point and sets a meter point to dead.

**Update:** DA provided a brief overview of the 'Aggregated Dead MPRN Process' presentation and explained that an email communication relating to this matter had also been issued to the industry. **Closed**

**1.3. Modifications with Ofgem**

In the absence of an Ofgem representative discussion of this item was deferred.

## 2. Workgroups

The following individual Workgroup meetings took place:

- 2.2** 0410 – Responsibility for gas off-taken at Unregistered Sites following New Network Connections  
(Report to Panel 18 April 2013) – Papers at:  
[www.gasgovernance.co.uk/0410](http://www.gasgovernance.co.uk/0410)
- 2.3** 0428 - Single Meter Supply Points  
(Report to Panel 18 April 2013) – Papers at:  
[www.gasgovernance.co.uk/0428](http://www.gasgovernance.co.uk/0428)
- 2.4** 0429 - Agenda Customer Settlement Error Claims Process  
(Report to Panel 16 May 2013) – Papers at:  
[www.gasgovernance.co.uk/0429](http://www.gasgovernance.co.uk/0429)
- 2.5** 0431S – Shipper/Transporter - Meter Point Portfolio Reconciliation  
(Report to Panel 18 July 2013) – Papers at:  
[www.gasgovernance.co.uk/0431](http://www.gasgovernance.co.uk/0431)
- 2.6** 0441 – Continuation of Daily Metered (Voluntary) service until the implementation of Project Nexus  
(Report to Panel 20 June 2013) – Papers at:  
[www.gasgovernance.co.uk/0441](http://www.gasgovernance.co.uk/0441)

## 3. Issues

### 3.1. ISS 0052 - Transfer of Assets

This item is on hold until Transporters and Ofgem have produced a lessons learnt document for presentation to the Workgroup. Some concerns voiced around the delay in producing the documentation as it is nearing 6 months since the issue was raised.

### 3.2. ISS 0054 - Site Re-aggregation

In accordance with discussions on outstanding Action 0102 above, it was agreed to close this issue.

### 3.3. ISS 0055 – Unregistered Sites

BF explained that the work behind this issue had now been completed and as a consequence, it was agreed to close the issue.

### 3.4. New Issues

#### 3.4.1 Modification 0403 – 21 day switching: file processes

DA provided a brief overview of the rationale behind the proposed draft 'Modification – Confirmation Processing on Business Days following non Business Days' and the outcome of discussions undertaken at the 14 February 2013 UKLink Committee meeting.

Focusing attention on the 'Further Example Timeline' table presented in Appendix A, DA explained that whilst it may seem that a complex solution is proposed, it could easily be catered for within (future) system developments.

GE explained that whilst he is happy with the basic concept, he remains concerned about 21 day switching and EU 3<sup>rd</sup> Party package impacts and considerations. As far as the output of the recent UKLC meeting is concerned, he remains of the opinion that there may be benefit in seeking a view from the Authority – it was noted that the current system provision does not recognise the concept of 'downtime'. In recognising GE's concerns, SM also suggested that this draft modification is really aimed at rare occurrences and it is his worry that it becomes the norm. DA pointed out that there

are also concerns about the system being able to handle and successfully process (bulk) confirmation files that all land on a Monday morning.

Additional concerns around whether or not the modification actually provides for a mechanism to cater for instances where Xoserve identify parties that are not following their 'normal' working pattern / practises – i.e. deliberate or accidental abuse of the system.

Whilst AM advised that he is awaiting his colleagues view on the proposal before formally committing to the (draft) modification, GE remained unconvinced of the merits of the modification.

In the end a consensus view from the Workgroup could not be reached and therefore DA would report this back to the UKLink Committee in due course.<sup>1</sup>

**4. Any Other Business**

None.

**5. Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Distribution Workgroup meetings will take place on:

Wednesday 06 March 2013 at 10:30, 31 Homer Road, Solihull, B91 3LT

Thursday 28 March 2013, at 10:30 ENA, 52 Horseferry Road, London SW1P 2AF

Thursday 25 April 2013 at 10:30, 31 Homer Road, Solihull, B91 3LT

**Action Table**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0102	07/01/2013	3.1.1	Xoserve to provide details of what data is triggered when a Shipper disaggregates a supply point and sets a meter point to dead.	Xoserve (DA)	Update provided. <b>Closed</b>

<sup>1</sup> Post meeting note: communication JH/1187/DA - WITHDRAWAL OF REVISED SOLUTION / MODIFICATION - Potential Change to Business Rule for EU 3 Week Switching (UNC Modification 403) was issued 01 March 2013.