

UNC Distribution Workgroup Minutes

28 August 2014

at 31 Homer Road, Solihull B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan	(AM)	British Gas
Andy Clasper	(AC)	National Grid
Anne Jackson	(AJ)	SSE
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Darren Healey	(DH)	First Utility
David Addison	(DA)	Xoserve
Fergus Healy	(FH)	National Grid NTS
Gareth Evans	(GE)	Waterswey
Hilary Chapman	(HCh)	Xoserve
Ian Hollington	(IH)	Joint Office
Kirsten Elliott-Smith*	(KES)	Cornwall Energy
Martin Connor	(MC)	National Grid NTS
Richard Vernon	(RV)	RWE Npower
Rob Johnson*	(RJ)	Wingas
Steve Mulinganie	(SM)	Gazprom

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/dist/280814>

1. Introduction and Status Review

1.1. Minutes

Approved

1.2. Actions

0602: Xoserve to provide a selection of options for the future management of MPRN and Network related information where transfer of assets are concerned for all parties to consider in due course.

Update: DA confirmed a change order is being looked at for a pre and post Nexus solution. **Carried Forward.**

1.3. Modification with Ofgem

BF confirmed that Modification 0445 - Amendment to the arrangements for Daily Metered Supply Point Capacity was recommendation for implementation by UNC Panel on 21 August 2014 and sent to Ofgem for a decision.

1.4. Pre-Modification discussions

No pre-discussions held.

1.5. Status Update

1.5.1. 0468 - Unique Property Reference Number (UPRN) Population by Gas Transporters.

CB to provide an update on progress in due course.

1.5.2. 0509 - Permission to release Protected Information to Authorised Third Parties

BF reported that the UNC Panel had suggested that the Distribution and Transmission Workgroup consider this modification. He suggested all parties review the modification and provide any views they have to the proposer.

CB confirmed she will be reviewing the comments from the 26 August Governance Workgroup on whether to de-scope the modification or split it into two, with an option to manage permissions for the Performance Assurance Workgroup and one for longer term options. The modification is to be considered further on 10 September.

1.5.3. 0511 - Introduction of an Enduring Solution for managing Advanced Meters in central systems post Nexus

The Workgroup agreed to defer consideration until 25 September 2014.

2. Workgroups

The following Workgroup meetings took place:

- 2.1. 0466 0466A - Daily Meter Reading Simplification (with improved within day data provision)**
(Report to Panel 16 October 2014) – Papers at:
www.gasgovernance.co.uk/0466
- 2.2. 0469S - Transporter Gas Safety Visit Reporting**
(Report to Panel 20 November 2014) – Papers at:
www.gasgovernance.co.uk/0469
- 2.3. 0470 – Notification of Minimal Safety operating gas needs of large customers**
(Report to Panel 20 November 2014) – Papers at:
www.gasgovernance.co.uk/0470
- 2.4. 0479S – Inclusion of email as a valid UNC communication**
(Report to Panel 18 September 2014) – Papers at:
www.gasgovernance.co.uk/0479
- 2.5. 0487S – Introduction of Advanced Meter Indicator and Advanced Meter Reader (AMR) Service Provider Identifier**
(Report to Panel TBC 2014) – Papers at:
www.gasgovernance.co.uk/0487

3. Issues

- 3.1. ISS 0052 - Transfer of Assets.**
See Action 0602 at 1.2 above. To be carried forward to 25 September meeting
- 3.2. ISS 0065 - Backfilling for Mod 0451AV (Individual Settlements For Pre-Payment & Smart Meters.**

BF confirmed that Xoserve are currently working on the Prepayment Profile to be applied from the implementation date on 01 February 2014 and to be effective

from 01 October 2014, and expect to provide the UNC Panel with an update at the September meeting. BF confirmed this issue was closed on 15 August 2014.

3.3 0450B - Monthly revision of erroneous SSP AQs outside the User AQ Review Period

DA explained there would be a delay in the UK Link implementation date until 25 October 2014 giving 4 working days to process appeals in October.

3.4 Warrant Letters for Modification 0478 - Filling the gap for SOQ reductions below BSSOQ until Project Nexus

SM suggested the industry might want to consider a standard Warranty letter for Modification 0478 and suggested that Transporters provide an example.

Action 0801: Transporters to consider and respond on whether to standardise the warrant letter for Modification 0478 - Filling the gap for SOQ reductions below BSSOQ until Project Nexus

4. Any Other Business

None.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
03 September 2014	31 Homer Road, Solihull, B91 3LT	Cancelled
13:00 Friday 12 September 2014	Via teleconference	0487S
10:30 Thursday 25 September 2014	31 Homer Road, Solihull, B91 3LT	0468 update 0466, 0470, 0469S, 0511 and 0512
10:30 Friday 03 October 2014	31 Homer Road, Solihull, B91 3LT	0479S/0479A

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0602	15/08/14	1.2	To provide a selection of options for the future management of MPRN and Network related information where transfer of assets are concerned for all parties to consider in due course. DA to discuss with CW and report back to September meeting.	Xoserve (DA)	Carried Forward
0801	28/08/14	3.4	Transporters to consider and respond on whether to standardise the warrant letter for	All DN's	Pending

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			Modification 0478 - Filling the gap for SOQ reductions below BSSOQ until Project Nexus		