

UNC Distribution Workgroup Minutes
Thursday 22 March 2012
at Elexon, 350 Euston Road, London NW1 3AW

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Tim Davis (Secretary)	(TD)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross	(ARo)	Northern Gas Networks
Alison Jennings	(AJe)	Xoserve
Andrew Green	(AG)	Total Gas and Power
Andrew Margan	(AM)	British Gas
Anne Jackson	(AJ)	SSE
Anthony Wright	(AW)	Shell Gas Direct
Brian Durber	(BD)	E.ON UK
Cesar Coelho	(CC)	Ofgem
Chris Warner	(CW)	National Grid Distribution
David Addison	(DA)	Xoserve
Edward Hunter*	(EH)	RWE npower
Elaine Carr	(EC)	ScottishPower
Erika Melèn	(EM)	Scotia Gas Networks
Marie Clarke	(MC)	Scottish Power
Matt Smith	(MS)	Xoserve
Rob Cameron-Higgs	(RCH)	Wales & West Utilities
Steve Mulinganie	(SM)	Gazprom

* *by teleconference*

Copies of all papers are available at: www.gasgovernance.co.uk/dist/220312.

1. Introduction and Status Review

1.1. Minutes from the previous meeting(s)

The minutes from the previous meeting were accepted.

1.2. Review of actions from previous meeting(s)

See Section 3 ,Issues, for action updates.

1.3. Modifications with Ofgem

CC indicated that a number of decisions are likely to be issued shortly. It is expected that all the theft related modifications will be rejected, with a potential way forward set out in the decision document.

CC explained that the Final Modification Reports for Modifications 0395 and 0398 have been sent back for further assessment, and Ofgem has initiated a consultation on Modifications 0335 and 0335A. Ofgem are generally opposed to modifications with retrospective impacts, and this is an issue for 0335(A). For 0395 and 0398, further analysis and assessment has been requested to clarify a number of questions.

CC also indicated that a decision letter would be issued imminently rejecting Modifications 0369(A), largely because of the retrospective element. Ofgem

would prefer any subsequent modifications to allow for a different meter being in place. In response to this, SM argued that the incentive would be for Shippers to move up the network and disconnect sites in order to mitigate the risk of customers connecting a meter without the Shipper's involvement or knowledge, thereby creating a liability for the Shipper. AJ added that the Ofgem suggestion would mean a Supplier could never lose a Supply Point and its obligations, but would have to maintain them in their database and monitor any activity at a vacant site.

2. Workgroups

The following Workgroup meetings took place:

- 2.1. 0379 /0379A - Provision for an AQ Review Audit
(Report to Panel -19 July 2012) – Papers at:
www.gasgovernance.co.uk/0379
- 2.2. 0410 - Responsibility for gas off-taken at Unregistered Sites following New Network Connections
(Report to Panel – 21 June 2012) - Papers at:
www.gasgovernance.co.uk/0410
- 2.3. 0414 – Discontinuation of ANS usage for Interruption Communications by Transporters
(Report to Panel – 21 June 2012) - Papers at:
www.gasgovernance.co.uk/0414
- 2.4. 0416S - Extending the data provision permissions created by Modification 0279 regarding historic asset and read data provision
(Report to Panel – 21 June 2012) - Papers at:
www.gasgovernance.co.uk/0416

3. Issues

3.1. ISS 0018, Handling of Emergency Situations at Priority Customer Sites

Action Update

Dis0101: ISS018 - Transporters to consider changing the emergency contact process to allow direct contact with MAMs to seek authorisation to repair a meter where appropriate.

Update: This is awaiting an ICOSS scoping document. It was agreed that a revised action should be raised and this one closed. **Closed.**

Action Dis0301: ISS018 – ICOSS (GE) to produce a scoping document regarding a potential new service

3.2. ISS 0028 - Status of new connections prior to the completion of reinforcement works

EM explained that this issue related to an element of Modification 0090, which was included in the business rules but was not reflected in the legal text. SGN have been unable to offer connections to a number of new customers until 2014 because network reinforcement is needed. SGN propose offering these customers zero price interruptible contracts to allow earlier connection. To facilitate this, the intention is to raise a modification for the April Modification Panel.

3.3. ISS 0029 - Communication of CO Poisoning Incidents

Action update

Dis0901: Transporters to:

- Provide an end-to-end overview of the Transporters' Incident Procedure
- Clarify Transporters' expectations of what actions/responses Shippers must take/make in response to communications received
- Consider appropriate testing of the communication process with Shippers

Update: EM confirmed that an updated version of the communication document has now been developed and will be presented to the UNCC for approval as a change-marked version. **Closed**

3.4. ISS 0031 - Settlement Dispute Process

No update provided.

3.6 ISS 0038 - Extension of the DMV regime

Action Update

Dis 0102: ISS038 - Gazprom to provide a view on the potential amendment to the DME process to mirror Project Nexus Product 2.

Update: SM has discussed this with ICOS members and work is ongoing to compare DME with Product 2. This is expected to identify the changes needed to make the DME process effective. **Carried Forward.**

3.7 New Issues

None raised.

4. Any Other Business

SM noted two points raised by DECC at a recent SWIG (Smart Metering) meeting. DECC are assuming that iGT supply points will be within a single service provider approach by October 2013. This may be more limited than the full Nexus solution, but could still be hard to deliver and SM wanted to raise the issue to ensure it was visible and being addressed as necessary. AJe agreed to take this point away and check what is expected.

Action Dis0302: Xoserve (AJe) to clarify the DCC requirements for iGT supply points to be covered by a single service provider, and the timing of any such requirement

Second, a set of data items for legacy systems had been circulated. This could require significant changes to systems and data flows, and SM wanted to be clear how these would be implemented – would UNC modifications be raised and when? AJe also offered to clarify this from an Xoserve perspective. However, SM noted that an electricity related modification has been raised and it may be time for a UNC modification to be raised. EM thought this was the expectation raised at the SWIG meeting, with UNC modifications raised around June. EM agreed to discuss this with other Transporters and come back with a view on if and when a Modification might be raised.

Action Dis0303: Transporters (EM) to consider if and when a UNC modification might be raised to implement changes to legacy data flows and file formats in order to accommodate Smart Metering

Xoserve indicated that views have been invited on the AUGE process and feedback would be welcome.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

BF outlined the timetable envisaged in Ofgem's letter calling for additional analysis and assessment of Modifications 0395 and 0398. He invited views on when a meeting should be arranged and whether this should focus solely on these modifications or be held on the same day as other UNC modification discussions. RCH questioned the significance of the 22 June deadline for a report to be produced, given that implementation on 1 April was proposed. TD explained that Ofgem had set the timetable and this was what the industry is expected to work to.

In terms of taking the analysis forward, TD noted that the Ofgem letter calls for further analysis of a number of specific points. It was suggested that an effective meeting might be best held once individual parties had completed their own analysis of these issues, and TD asked how long would be required for this. Attendees agreed to take away the letter and consider this. An initial discussion can be held on the next Distribution Workgroup day, either to look at the analysis undertaken or to decide how much time is needed to complete the analysis. SM Observed that responses may be very thin since the information is commercially confidential and Shippers are unlikely to be prepared to make this available other than to Ofgem.

Action Dis0304: Joint Office (BF) to summarise the issues raised by Ofgem on 0395/0398 and invite either views on these in time for discussion on 26 April, or an indication of when analysis might be complete

The schedule of planned meetings is:

Thursday 26 April 2012, 10:00, 31 Homer Road, Solihull, B91 3LT

Thursday 24 May 2012, 10:00, Elexon, 350 Euston Road, London NW1 3AW

Thursday 28 June 2012, 10:00, Elexon, 350 Euston Road, London NW1 3AW

Thursday 26 July 2012, 10:30, 31 Homer Road, Solihull, B91 3LT

UNC Distribution Workgroup - Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
Dis0901	07/09/11	4.3.1	ISS 0029 - Transporters to: <ul style="list-style-type: none"> • Provide an end-to-end overview of the Transporters' Incident Procedure • Clarify Transporters' expectations of what actions/responses Shippers must take/make in response to communications received • Consider appropriate testing of the communication process with Shippers. 	ALL DNs	Closed
Dis0101	26/01/12	3.1	ISS018 - Transporters to consider changing the emergency contact process to allow direct contact with MAMs to seek authorisation to repair a meter where appropriate.	Transporters (CW)	Closed
Dis0102	26/01/12	3.6.1	ISS038 - Gazprom to provide a view on the potential amendment to the DME process to mirror Project Nexus Product 2.	Gazprom (SM)	Carried Forward
Dis0301	22/03/12	3.1	ISS018 - ICOSS to produce a scoping document regarding a potential new service	ICOSS (GE)	
DIS0302	22/03/12	4	Xoserve to clarify the DCC requirements for iGT supply points to be covered by a single service provider, and the timing of any such requirement	Xoserve (AJe)	
DIS0303	22/03/12	4	Transporters to consider if and when a UNC modification might be raised to implement changes to legacy data flows and file formats in order to accommodate Smart Metering	DNs (EM)	

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
DIS0304	22/03/12	5	Joint Office to summarise the issues raised by Ofgem on 0395/0398 and invite either views on these in time for discussion on 26 April, or an indication of when analysis might be complete	Joint Office (BF)	