

UNC Distribution Workgroup Minutes
Thursday 24 November 2011
at Elexon, 4th Floor, 350 Euston Road, London, NW1 3AW

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Alison Jennings	(AJe)	Xoserve
Anne Jackson	(AJ)	SSE
Brian Durber	(BD)	EON UK
Cesar Coelho	(CC)	Ofgem
Chris Warner	(CW)	National Grid Distribution
David Addison	(DA)	Xoserve
David Watson	(DW)	British Gas
Edward Hunter	(EH)	RWE npower
Erika Melen	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye
George Glen	(GG)	Scottish Power
Karen Kennedy	(KK)	Scottish Power
Linda Whitcroft	(LW)	Xoserve
Lorna Lewin	(LL)	Shell
Simon Trivella	(ST)	Wales & West Utilities
Tim Davis (Secretary)	(TD)	Joint Office

Copies of all papers are available at: www.gasgovernance.co.uk/dist/241111.

1. Introduction and Status Review

1.1. Minutes from the previous meetings

The minutes from the previous meetings were accepted.

1.2. Review of actions from previous meetings

Dis0901: ISS 0029 - Transporters to:

- Provide an end-to-end overview of the Transporters' Incident Procedure
- Clarify Transporters' expectations of what actions/responses Shippers must take/make in response to communications received
- Consider appropriate testing of the communication process with Shippers

Update: Deferred to the Issues meeting. **Carried Forward.**

Dis0902: ISS 0029 - Shippers to confirm whom in each Shipper organisation should receive the notifications relating to Incidents of CO Poisoning.

Update: Deferred to the Issues meeting. **Carried Forward.**

Dis1001: ISS 0031 - Check out the legal basis for proposing these changes.

Update: Deferred to the Issues meeting. **Carried Forward.**

Dis1002: ISS 0031 – Consider what should happen in the event that multiple Shippers make a claim.

Update: Deferred to the Issues meeting. **Carried Forward.**

Dis1003: ISS 0031 – Xoserve to bring information relating to current reconciliation check processes and how these are performed to the next meeting.

Update: Deferred to the Issues meeting. **Carried Forward.**

1.3. Modifications with Ofgem

CC reported that decisions on the theft related modifications are likely to be released early in 2012.

Following issues raised by the Modification Panel, the legal text for 0331 is still under consideration with a view to identifying a way forward.

2. Workgroups

The following Workgroup meetings took place:

- 2.1. 0369/0369A - Re-establishment of Supply Meter Points – measures to address shipperless sites
(*Report to Panel – January 2012*) - Minutes at:
www.gasgovernance.co.uk/0369
- 2.2. 0379 /0379A - Provision for an AQ Review Audit
(*Report to Panel - January 2012*) – Minutes at:
www.gasgovernance.co.uk/0379
- 2.3. 0399 - Transparency of Theft Detection Performance
(*Report to Panel - December 2011*) – Minutes at:
www.gasgovernance.co.uk/0399
- 2.4. 0403 – EU Third Package: 21 day switching with flexible objection period
(*Report to Panel - January 2012*) – Minutes at:
www.gasgovernance.co.uk/0403
- 2.5. 0404 - Profiling payment of LDZ capacity transportation charges for Small Shipper Organisations
(*Report to Panel - March 2012*) – Minutes at:
www.gasgovernance.co.uk/0404

3. Issues

All live Issues are due to be considered at a dedicated Distribution Workgroup meeting on Monday 28 November 2011.

GE explained that the MPRN creation issue was raised to look at unregistered sites. He anticipates a modification being raised by the end of the month to take this forward – and any thoughts on this would be welcome. The modification would be looking to incentivise the resolution of sites without a Shipper. In particular, the modification would propose that Transporters be given an obligation to take responsibility for unregistered sites – sites that remain without a Shipper after six months. If no Shipper is in place, any right to offtake gas would cease to exist.

CW questioned what Transporters would be expected to do after six months, bearing in mind they have no association with the end user. GE explained that the site will be known and, if offtaking gas, should either be registered to a Shipper, or the Transporter could become responsible for any gas usage as an alternative to

disconnecting the meter concerned – and Transporters could then bill for the gas used, or could adopt any other process they care to implement in response to the incentive.

AJe noted that there would be issues in defining the start of the six month period as circumstances vary, and MPRN creation date is not an absolute and consistent measure. RGMA flows may need to be considered and appropriate definitions incorporated within the modification. AJe emphasised that if a draft could be shared, Xoserve would endeavour to support the proposer and provide thoughts on implementation aspects of the modification.

4. Any Other Business

4.1 None raised.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

The following Workgroup meetings are scheduled:

2011

Monday 28 November 2011, 10:00, Teleconference (provisional - Issues only)

Monday 05 December 2011, 31 Homer Road, Solihull, B91 3LT

Thursday 22 December 2011, 10:00, 31 Homer Road, Solihull, B91 3LT

2012

Thursday 26 January 2012, 10:00, 31 Homer Road, Solihull, B91 3LT

Thursday 23 February 2012, 10:00, Elexon, 350 Euston Road, London NW1 3AW.

Thursday 22 March 2012, 10:00, Elexon, 350 Euston Road, London NW1 3AW.

Thursday 26 April 2012, 10:00, 31 Homer Road, Solihull, B91 3LT

Thursday 24 May 2012, 10:00, Elexon, 350 Euston Road, London NW1 3AW.

Thursday 28 June 2012, 10:00, Elexon, 350 Euston Road, London NW1 3AW.

Thursday 26 July 2012, 10:30, 31 Homer Road, Solihull, B91 3LT

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
Dis0901	07/09/11	4.3.1	ISS 0029 - Transporters to: <ul style="list-style-type: none"> • Provide an end-to-end overview of the Transporters' Incident Procedure • Clarify Transporters' expectations of what actions/responses Shippers must take/make in response to communications received • Consider appropriate testing of the communication process with Shippers. 	ALL DNs	Update to be provided. Carried Forward
Dis0902	07/09/11	4.3.1	ISS 0029 - Shippers to confirm whom in each Shipper organisation should receive the notifications relating to Incidents of all reportable incidents.	ALL SHIPPERS	Update provided. Carried Forward
Dis1001	26/10/11	2.4	ISS 0031 - Check out the legal basis for proposing these changes.	On behalf of GDF Suez (GE)	Carried Forward
Dis1002	26/10/11	2.4	ISS 0031 – Consider what should happen in the event that multiple Shippers make a claim.	On behalf of GDF Suez (GE)	Carried Forward
Dis1003	26/10/11	2.4	ISS 0031 - Bring information relating to current reconciliation check processes and how these are performed to the next meeting.	Xoserve (LW)	Carried Forward