

UNC Distribution Workgroup Minutes
Thursday 26 January 2012
at 31 Homer Road, Solihull, B90 1LF

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Alex Ross	(AR)	Northern Gas Networks
Andy Clasper	(AC)	National Grid Distribution
Andrew Green	(AG)	Total
Andrew Margan	(AM)	British Gas
Alison Jennings	(AJ)	National Grid Distribution
Anne Jackson*	(AJa)	SSE
Brian Durber	(BD)	E.ON UK
Chris Warner	(CW)	National Grid Distribution
David Addison	(DA)	Xoserve
Edward Hunter	(EH)	RWE npower
Emma Smith	(ES)	Xoserve
Erika Melén	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waterswye
Linda Whitcroft	(LW)	Xoserve
Marie Clarke	(MC)	Scottish Power
Mark Jones	(MJ)	SSE
Sue Davies	(SD)	Wales & West Utilities
Steve Mulinganie	(SM)	Gazprom
Sue Prosser	(SP)	Xoserve
Tabish Khan	(TK)	Ofgem

*teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/dist/260112.

1. Introduction and Status Review

1.1. Minutes from the previous meetings

The minutes from the previous meeting were accepted.

1.2. Review of actions from previous meetings

See Section 3 Issues for outstanding Issue Action updates.

Action WG0403 006: Ofgem to provide a view on 100% Shipper user pays charge and a view on why Ofgem want transactional charges.

Update: Tabish Khan has confirmed via email that the obligation is on Member States to ensure that suppliers effect three week switching. DECC has implemented this requirement (i.e. ensured that the obligation is fulfilled) through a new licence condition on suppliers. It is therefore suppliers that are responsible for both completing supplier transfers within 3 weeks and funding the necessary changes to the switching systems. **Complete.**

1.3. Modifications with Ofgem

BF provided a brief update on the live modifications.

2. Workgroups

The following Workgroup meetings took place:

- 2.1. 0404 - Profiling payment of LDZ capacity transportation charges for Small Shipper Organisations
(Report to Panel 15 March 2012) – Minutes at:
www.gasgovernance.co.uk/0404
- 2.2. 0379 /0379A - Provision for an AQ Review Audit
(Report to Panel -15 March 2012) – Minutes at:
www.gasgovernance.co.uk/0379
- 2.3. 0410 - Responsibility for gas off-taken at Unregistered Sites following New Network Connections
(Report to Panel – 21 June 2012) - Papers at:
www.gasgovernance.co.uk/0410

3. Issues

3.1. ISS 0018, Handling of Emergency Situations at Priority Customer Sites

AG questioned the existing emergency contact arrangements to enable the repair or replacement of larger faulty meters outside normal working hours. He explained where a meter is found faulty through an emergency situation a supplier will be contacted to approve the repair and contact their MAM – permission is rarely withheld. Typically the repair is undertaken by the same engineer who visited the site and identified the fault – why can't the emergency service contact the MAM directly and where appropriate undertake the repair at their direction.

New Action Dis0101: ISS0018 - Transporters to consider changing the emergency contact process to allow direct contact with MAMs to seek authorisation to repair a meter where appropriate.

3.2. ISS 0028 - Status of new connections prior to the completion of reinforcement works

EM anticipated an update next month, item deferred.

3.3. ISS 0029 - Communication of CO Poisoning Incidents

Action update:

Dis0901: Transporters to:

- Provide an end-to-end overview of the Transporters' Incident Procedure
- Clarify Transporters' expectations of what actions/responses Shippers must take/make in response to communications received
- Consider appropriate testing of the communication process with Shippers

Update: EM confirmed that Transporters are in the process of updating the Shipper communication documentation, which should cover all these actions.

Carried Forward

3.4. ISS 0031 - Settlement Dispute Process

Action updates:

Dis1001: ISS 0031 - Check out the legal basis for proposing these changes.

Update: GE confirmed that this issue has been adopted by Corona from GDF Suez. He explained that Corona have a different view on how the process may work. He asked for the current two actions to be closed and confirmed that a presentation would be provided next month. **Closed**

Dis1002: ISS 0031 – Consider what should happen in the event that multiple Shippers make a claim.

Update: See action update Dis1001. **Closed**

3.5. ISS 0037 - DECC Smart Metering Implementation Plan

It was agreed to put this item on hold.

3.6. New Issues

3.6.1. ISS 0038 - Extension of the DMV regime

SM introduced the issue and explained that the timed removal of DMV through the implementation of Modification 0345 - Removal of Daily Metered voluntary regime on 01 October 2013. He hoped that the removal of DMV could be put in alignment with Project Nexus delivery. SM wanted to ensure the DMV service was not removed prior to a suitable alternative being in place such as Product 2 defined in project Nexus. He believed that DME was not a suitable alternative as it currently stands and felt there were two options to be considered:

1. Remove the DMV service in line with Project Nexus delivery; or
2. Amend DME to ensure it meets customer requirements i.e. Project Nexus Product 2.

New Action Dis 0102: ISS038 - Gazprom to provide a view on the potential amendment to the DME process to mirror Project Nexus Product 2.

4. Any Other Business

4.1 Update on Mod 0279 services and Mod 0353 services

DA provided an update on Modifications 0279 - Improving the availability of meter read history and asset information and 0353 - Population and Maintenance of the Market Sector Code within the Supply Point Register.

He confirmed that the service request form for the 0279 services is now available at

www.xoserve.com/docs/MOD279_AssetHistoryServiceRequest.xls and that the service needs to be requested on or before 31 March 2012 to receive the 2012 report.

He also explained that the next shipper portfolio for blank market sector codes will be prepared and issued in early February 0353.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Thursday 23 February 2012, 10:00, Elexon, 350 Euston Road, London NW1 3AW.

Thursday 22 March 2012, 10:00, Elexon, 350 Euston Road, London NW1 3AW.

Thursday 26 April 2012, 10:00, 31 Homer Road, Solihull, B91 3LT

Thursday 24 May 2012, 10:00, Elexon, 350 Euston Road, London NW1 3AW.

Thursday 28 June 2012, 10:00, Elexon, 350 Euston Road, London NW1 3AW.

Thursday 26 July 2012, 10:30, 31 Homer Road, Solihull, B91 3LT

UNC Distribution Workgroup - Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
Dis0901	07/09/11	4.3.1	ISS 0029 - Transporters to: <ul style="list-style-type: none"> • Provide an end-to-end overview of the Transporters' Incident Procedure • Clarify Transporters' expectations of what actions/responses Shippers must take/make in response to communications received • Consider appropriate testing of the communication process with Shippers. 	ALL DN's	Carried Forward
Dis1001	26/10/11	2.4	ISS 0031 - Check out the legal basis for proposing these changes.	On behalf of GDF Suez (GE)	Closed
Dis1002	26/10/11	2.4	ISS 0031 – Consider what should happen in the event that multiple Shippers make a claim.	On behalf of GDF Suez (GE)	Closed
WG0403 006	22/12/12	2.0	Ofgem to provide a view on 100% Shipper user pays charge and a view on why Ofgem want transactional charges.	Ofgem (TK)	Complete
Dis0101	26/01/12	3.1	ISS018 - Transporters to consider changing the emergency contact process to allow direct contact with MAMs to seek authorisation to repair a meter where appropriate.	Transporters (CW)	Pending
Dis0102	26/01/12	3.6.1	ISS038 - Gazprom to provide a view on the potential amendment to the DME process to mirror Project Nexus Product 2.	Gazprom (SM)	Pending