

Governance Workgroup Minutes
Thursday 17 November 2011
ENA, 52 Horseferry Road, London SW1P 2AF

Attendees

Tim Davis (Chair)	(TD)	Joint Office
Bob Fletcher (Secretary)	(BF)	Joint Office
Andy Miller	(AM)	Xoserve
Andrew Green	(AG)	Total
Chris Hill	(CH)	First Utility
Chris Warner	(CWA)	National Grid Distribution
Chris Wright	(CWr)	British Gas
Dora Ianora	(DI)	Ofgem
Erika Melen	(EM)	Scotia Gas Networks
Joanna Ferguson	(JF)	Northern Gas Networks
Joel Martin	(JM)	Scotia Gas Networks
Phil Broom	(PB)	GDF Suez
Richard Fairholme	(RF)	E.ON UK
Ritchard Hewitt	(RHe)	National Grid NTS
Simon Trivella	(ST)	Wales & West Utilities

1.0 Introduction and Status Review

- 1.1 Minutes from the previous meetings were approved.
- 1.2 There were no actions to review.

2.0 Workgroup Meetings

- 2.1 0384 - UNC Modification Rules; housekeeping, clarity and minor drafting changes
Minutes for the meeting are at: www.gasgovernance.co.uk/0384/171111
- 2.2 0394 - Legal Text for UNC Modification Proposals
Minutes for the meeting are at: www.gasgovernance.co.uk/0394/171111

3.0 Issues

- 3.1 ISS 0030 - Review Group 0334 – Action Plan

AM gave a short overview of the lessons learned presentation previously provided. AM asked members if there were a particular modification(s) that they wished to be reviewed through the lessons learned process. AM suggested Modification 0282 and asked members to contact him should they consider a modification required a lessons learned review.

- 3.2 New Issues
None.

4.0 Any Other Business

None.

5.0 Diary Planning for Workgroup

The next meeting is planned for:

Thursday 15 December 2011, ENA, following the UNC Committee meeting.