

UNC Offtake Arrangements Workgroup Minutes

Monday 01 July 2013

Via teleconference

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alison Drummond	(AD)	EDF Energy
Bethan Winter	(BW)	Wales & West Utilities
David Corby	(DC)	National Grid NTS
Jacob Forman	(JF)	DONG Energy
John Bolland	(JB)	Scottish Power
Julie Cox	(JC)	Energy UK
Lewis Hodgart	(LH)	Ofgem
Mark Jones	(MJ)	SSE
Martin Connor	(MC)	National Grid NTS
Phil Hobbins	(PH)	National Grid NTS
Rob Cameron-Higgs	(RCH)	Wales & West Utilities
Tim Davis	(TD)	Joint Office

Copies of all papers are available at: www.gasgovernance.co.uk/OA/010713

1. Introduction and Status Review

1.1 Review of minutes

The minutes of the previous meeting were accepted.

1.2 Review of actions

OF0301: DN's to consider the recommended testing frequency for turbine meters, to ensure they are reasonable and followed.

Update: Update deferred. **Carried Forward**

2. Significant Measurement Error Update

2.1 SC006 Aberdeen MTA

Further update expected at the end of July.

2.2 WM014 Atherstone MRA

Update expected in due course following National Grid Distribution providing a Meter Error Report to National Grid NTS for processing.

3. Workgroups

The following individual Workgroup meeting took place:

4.1 0407 - Standardisation of notice periods for offtake rate changes for all National Grid NTS Exit Users

(Report to Panel 18 July 2013) – papers available at:
www.gasgovernance.co.uk/0407

5. Issues

5.1 ISS 0040 - Review of Measurement Error Register and Notification Guidelines

Topic on hold until August/September 2013.

5.2 New Issues

None raised.

6 Any Other Business

None raised.

7 Diary Planning for Workgroup

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Offtake Arrangements Workgroup meeting will take on:

Tuesday 23 July 2013, at 10:30, Consort House, 6 Homer Road, Solihull, B91 3QQ

Tuesday 20 August 2013, at 10:30, Consort House, 6 Homer Road, Solihull, B91 3QQ

Tuesday 24 September 2013, at 10:30, Consort House, 6 Homer Road, Solihull, B91 3QQ

Tuesday 22 October 2013, at 10:30, Consort House, 6 Homer Road, Solihull, B91 3QQ

Tuesday 26 November 2013, at 10:30, Consort House, 6 Homer Road, Solihull, B91 3QQ

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
OF0301	26/03/13	1.2	<p>a) DNs to consider the recommended testing frequency for turbine meters, to ensure they are reasonable and followed. Update to be provided in May.</p> <p>b) MF advised that he would seek views from within National Grid Distribution to ask if there was a common policy document relating to turbine meter maintenance for all Transporters.</p>	DNs	Carried Forward