

UNC Offtake Arrangements Workgroup Minutes Tuesday 05 November 2013 via Teleconference

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alison Chamberlain	(AC)	National Grid Distribution
Alison Drummond	(AD)	EDF Energy
Ben Kirkman	(BK)	GL Noble Denton
David Mitchell	(DM)	Scotia Gas Networks
Graham Wood	(GW)	British Gas
Helga Clarke	(HCI)	National Grid NTS
Jacek Krawaczynski	(GW)	British Gas
Joel Martin	(JM)	Scotia Gas Networks
John Bolland	(JB)	Scottish Power
John Passey	(JP)	National Grid NTS
Keith Vugler	(KV)	Kelton Engineering
Michael Gunn	(MG)	Wales & West Utilities
Mark Jones	(MJ)	SSE
Paul Gallagher	(PG)	National Grid NTS
Stuart Gibbons	(SG)	National Grid Distribution

Copies of all papers are available at: www.gasgovernance.co.uk/OA/051113

1. Introduction and Stats Review

1.1. Review of minutes

The minutes of the previous meeting were accepted.

1.2. Review of actions

None outstanding.

2. Significant Measurement Error Update

2.1. SC006 Aberdeen MTA

The Workgroup considered British Gas' comments on the Significant Measurement Error Summary Report and the responses provided by the ITEs. JK asked the ITEs to acknowledge that there were of high level of uncertainties in the analysis. BK and KV did agree there were on occasion high-level uncertainties and data was difficult to replicate at particular flow rates. He explained that a number of tests were undertaken at different flow rates and that they had worked with all the data that was available.

The Workgroup reached a unanimous view that the SMER process followed was in accordance with the guidelines and that it was appropriate for the report to proceed to the next stage. The Summary and Individual reports were considered finalised.

All documentation relating to the Significant Measurement Error has been published on the Joint Office website at: www.gasgovernance.co.uk/MER/SC006.

Following a request from KV and BK, JM agreed to confirm that the ITE's work was considered complete, following the Offtake Committee.

JM and JP indicated the invoice is likely to be processed in December 2013 with the invoice payment due date on 08 January 2014. JP confirmed the deadline for National Grid NTS submission to Xoserve was 29 November. The invoice would subsequently be issued on 27 December 2013. GW requested that if National Grid NTS are not able to meet the 29 November deadline if this can be communicated.

JM and JP agreed that National Grid NTS would confirm when the information has been past to Xoserve for invoicing

2.2. WM014 Atherstone MRA

BF confirmed the Reconciliation Invoice was issued on 24 October 2013 and the error is now considered closed

3. Issues

3.1. ISS 0040 - Review of Measurement Error Register and Notification Guidelines

The Workgroup considered reviewing the guidelines in January. It was suggested all parties review the guidelines and provide a view on any changes required in preparation for this meeting. JM confirmed he would solicit feedback on the process from the ITEs for the Aberdeen Error. It was agreed the Workgroup would collectively review the guidelines and provide the Joint Office with areas for consideration by 31 December 2013 to ensure there is adequate material for a productive review.

Action 1101: Workgroup members to review the Measurement Error Guidelines and provide a view on any improvements by 31 December 2013.

3.2. New Issues

None raised.

4. Any Other Business

BF highlighted to the Workgroup that although the Gas Forum had provided Shipper representatives for the Offtake Committee, membership was restricted to Transporters as stated within OAD Section N8.

5. Diary Planning for Workgroup

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Offtake Arrangements Workgroup meeting will take on:

Tuesday 14 January 2014, at 10:00, Consort House, 6 Homer Road, Solihull, B91 3QQ

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1101	05/11/13	3.1	Workgroup members to review the Measurement Error Guidelines and provide a view on any improvements by 31 December 2013.	All	Pending