

Minutes of the Offtake Arrangements Workgroup

Monday 07 March 2011

31 Homer Road, Solihull, B91 3LT

Attendees

Tim Davis (Chair)	TD	Joint Office of Gas Transporters
Helen Cuin (secretary)	BF	Joint Office of Gas Transporters
Bethan Winter	BW	Wales & West Utilities
Chris Shanley	CS	National Grid NTS
Dave Adlam	DA	National Grid Distribution
Keith Dixon	KD	Northern Gas Networks
Mark Amos	MA	National Grid NTS
Mike Wassell	MW	National Grid NTS
Mark Lyndon	ML	National Grid NTS
Joel Martin	JM	Scotia Gas Networks
Mark Freeman	MF	National Grid Distribution
Rob Cameron-Higgs	RCH	Wales & West Utilities

1. Introduction and Status Review

1.1 Minutes from previous meeting

The minutes of the 23 February 2011 and 01 March 2011 were considered - no comments were received they were therefore deemed as accepted.

1.2 Review of Actions from previous meetings

OF0904: Consideration to be given on the appropriate wording for pre-notifications within the Meter Error Notification Guidelines.

Update: Item deferred. **Carried forward**

OF1003: Establishment of a formal Log to capture reasons for MEs and remedies - DNs to consider in what format it might best be produced.

Update: Item deferred. **Carried forward**

OF1007: All to review the draft Register and comment on the key information to be included; to be reviewed at the next meeting.

Update: Item deferred. **Carried forward**

OF1104: Measurement Error SC006 (Aberdeen MTA): Provide a 'one page overview' of the error.

Update: Item deferred. **Carried forward**

OF1202: OAD Section I Review - OPN Rejection Rules - DNs to articulate their views on the OPN rules in respect of complexity and practicality on their part.

Update: Item deferred until the 24 March GNCC meeting. **Carried forward**

OF1202A: National Grid Distribution to provide views on the OPN rules to other DNs. This will also be considered within the recommendation for the report.

Update: See item 2.0 and New Action 0302. **Complete**

OF1203: OAD Section I Review - SFRN Process - Provide examples to National Grid NTS for further study offline.

Update: Item deferred until the 24 March GNCC meeting. **Carried forward**

OF1204: OAD Section I Review - National Grid NTS to discuss critical Offtakes with individual DNs and report back on the feasibility/practicality of developing and using a concept of critical and non-critical Offtakes at the January meeting.

Update: Item deferred until the 24 March GNCC meeting. **Carried forward**

OF1205: OAD Section I Review - OPN Options - DNs to put forward a combined DN preferred option to find some common ground on what is important from a practical standpoint rather than a theoretical one, and their view on an appropriate level of accuracy.

Update: See item 2.0 and New Action 0302. **Complete**

OF1206: OAD Section I Review - OPN Options - DNs to present a collective view on a zonal concept.

Update: This item was considered within Work Group 0365. See www.gasgovernance.co.uk/0365/070311, also see Action 0302. **Complete**

OF0101: Measurement Error NT008 (Horndon B MTA): Downstream Transporter to invite preferred nominee to take up appointment and confirm acceptance of the appointment to the JO.

Update: Item deferred. **Carried forward**

OF0201: National Grid Distribution (MF) to capture the issues they have raised with National Grid NTS and provide for discussion and inclusion in the Review Group Report.

Update: Item deferred. **Carried forward**

OF0301: Measurement Error SC006 (Aberdeen MTA): The Downstream Transporter to approach the preferred nominee regarding the appointment process.

Update: Item deferred. **Carried forward**

2. UNC0316: "Review of Section I of the Offtake Arrangements Document (OAD): NTS Operational Flows"

MF provided a presentation on the existing rules, notice periods and ramp rates.

MF provided a table within the presentation on potential modifications. Consideration was given to the rules, ability to comply and the modifications potentially required.

MF suggested organising a separate session on a pressure related modification, including trade offs with flex and breaches of maximum rates. It was agreed that the pressure modification needed further consideration and that a further session would be required. It was agreed to work up the detail on the other modifications.

MW asked about the possibility of a UNC related document to identify critical sites. It was suggested that this may not be appropriate but that a critical site list could be created at an operational level, potentially based on criteria contained in the OAD.

RCH offered to put together a modification on OPN changes for the 04 April meeting.

MF and CS offered to draft modifications on low demand days and revised pressure requests in the same timescale.

Action 0302: Wales & West Utilities to draft a modification on OPN Changes in time for consideration on 04 April 2011.

Action 0303: National Grid Distribution to draft modifications on low demand days and revised pressure requests.

The management of capacity using zoning for flow swaps that are not within aggregate or within an LDZ level was considered. It was recognised that this could be incorporated into a draft modification. RCH believed that this could be incorporated within the OPN changes modification.

Within Workgroup 0365, MW agreed to produce a high level list of flow swap scenarios. He confirmed that he would provide an update to this action to the 04 April Workgroup meeting.

Action 0304: National Grid NTS to collate some high level flow swap scenarios and the calculations for these.

MA questioned if the 5% in two hours rate changes, at an LDZ level, needs rewording within the UNC to make the text more reflective of what happens in practice. It was agreed that this did merit consideration.

3. Any Other Business

None raised.

4. Diary Planning for Workstream

Date	Place	Time	Purpose
04 April 2011	Conference Room 2 – 31 Homer Road	10:30	Review 0316: “Review of Section I of the Offtake Arrangements Document (OAD): NTS Operational Flows” Consideration of draft modification proposals.

Offtake Arrangement Workgroup Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
OF0904	08/09/10	3.0	Consideration to be given on the appropriate wording for pre-notifications within the Meter Error Notification Guidelines.	All	Carried forward
OF1003	08/10/10	3.1	Establishment of a formal Log to capture reasons for MEs and remedies - DNs to consider in what format it might best be produced.	All DNs	Carried forward
OF1007	08/10/10	4.1	All to review the draft ME Register and comment on the key information to be included; to be reviewed at the next meeting.	All	Carried forward
OF1104	30/11/10	2.3	Measurement Error SC006 (Aberdeen MTA): Provide a 'one page overview' of the error.	Scotia Gas Networks (JM/SS)	Carried forward
OF0101	25/01/11	2.4.1	Measurement Error NT008 (Horndon B MTA): Downstream Transporter to invite preferred nominee to take up appointment and confirm acceptance of the appointment to the JO.	National Grid Distribution (SG/AC)	Carried forward
OF0102	25/01/11	2.4.1	Measurement Error NT008 (Horndon B MTA): Publish the name of the Independent Technical Expert when confirmation of appointment received.	Joint Office (TD/LD)	Carried forward
OF0301	01/03/10	2.1.1	Measurement Error SC006 (Aberdeen MTA): The Downstream Transporter to approach the preferred nominee regarding the appointment process.	Scotia Gas Networks (JM)	Carried forward

ACTIONS relating to Modification 0316 - Review of Section I of the Offtake Arrangements Document (OAD): NTS Operational Flows

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
OF1202	08/12/10	3.0	<i>OAD Section I Review</i> – OPN Rejection Rules – DNs to articulate their views on the OPN rules in respect of complexity and practicality on their part.	DNs	Carried forward
OF1202A	22/02/11	1.2	National Grid Distribution to provide views on the OPN rules to other DNs. This will also be considered within the recommendation for the report.	National Grid Distribution (MF)	Carried forward
OF1203	08/12/10	3.0	<i>OAD Section I Review - SFRN Process</i> - Provide examples to National Grid NTS for further study offline.	Wales & West Utilities (BW)	Carried forward
OF1204	08/12/10	3.0	<i>OAD Section I Review - National Grid NTS</i> to discuss critical Offtakes with individual DNs and report back on the feasibility/practicality of developing and using a concept of critical and non-critical Offtakes at the January meeting.	National Grid NTS (PS)	Carried forward
OF1205	08/12/10	3.0	<i>OAD Section I Review - OPN Options</i> - DNs to put forward a combined DN preferred option to find some common ground on what is important from a practical standpoint rather than a theoretical one, and their view on an appropriate level of accuracy.	DNs	Carried forward
OF1206	08/12/10	3.0	<i>OAD Section I Review - OPN Options</i> - DNs to present a collective view on a zonal concept.	DNs	Carried forward

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
OF0302	07/03/10	2.0	Wales & West Utilities to draft a modification on OPN Changes in time for consideration on 04 April 2011.	Wales & West Utilities (RCH)	Pending
OF0303	07/03/10	2.0	National Grid Distribution to draft modifications on low demand days and revised pressure requests.	National Grid Distribution (MF)	Pending
OF0304	07/03/10	2.0	National Grid NTS to collate some high level flow swap scenarios and the calculations for these.	National Grid NTS (MW)	Pending