

UNC Offtake Arrangements Workgroup Minutes
Tuesday 26 February 2013
31 Homer Road, Solihull B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alison Chamberlain	(AC)	National Grid Distribution
Bethan Winter*	(BW)	Wales & West Utilities
Chris Shanley	(CS)	National Grid NTS
Colette Baldwin	(CB)	E.ON UK
David Corby	(DC)	National Grid NTS
David Mitchell	(DM)	Scotia Gas Networks
Eddie Blackburn	(EB)	National Grid NTS
Emma Buckton*	(EBu)	Northern Gas Networks
Fergus Healy*	(FH)	National Grid NTS
Harvey Beck*	(HB)	Ofgem
Helga Clarke	(HC)	National Grid NTS
John Bolland*	(JB)	Scottish Power
Julie Cox*	(FC)	Energy UK
Keith Owen*	(KO)	Northern Gas Networks
Lewis Hodgart	(LH)	Ofgem
Mark Jones*	(MJ)	SSE
Rob Cameron-Higgs*	(RCH)	Wales & West Utilities
Tom Connolly*	(TC)	ScottishPower

*via teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/OA/260213

1. Introduction and Status Review**1.1 Review of minutes**

The minutes of the previous meeting were accepted.

1.2 Review of actions

OF0101: SC012 - SGN to investigate and obtain evidence to test accuracy of meter and the potential duration of the error.

Update: DM confirmed that SGN has investigated their records and cannot find any reference to an installation or calibration date for the meter pre-network sales. He also reported that National Grid Distribution have also not been able to identify any additional information. DM advised that National Grid NTS were still reviewing their records. The Workgroup believed if SGN should establish the date for last calibration, and considered the normal schedule for calibrations this may assist with understanding the likely calibration pattern. CB suggested the manufacturer of the meter have a record of its last calibration or manufacture date. CB enquired if the error was to be calculated in its entirety before considering the line in the sand impacts. TC believed the only real difference in the calculation should be if this were deemed a constant error throughout the error period or not. If there was some derivation usually the error is quantified and then halved which would have a different result. DM believed that having exhausted

various avenues for more data he was uncertain if any further investigation would secure the information the Workgroup desired. **Carried Forward**

OF0102: SC012 - AC and HC to investigate if National Grid NTS and Distribution can provide any information.

Update: AC and HC confirmed they had not able to provide any additional information however further investigations were being undertaken with National Grid NTS. **Closed.**

2. **Significant Measurement Error Update**

2.1 **SC006 Aberdeen MTA**

DM anticipated that ITEs would be attending the 22 April 2013 meeting to individually present their results.

3. **Measurement Error Update**

3.1 **SC012 - Kinknockie MRA MRB**

No further update. See actions OF0101 and OF0102.

4. **Workgroups**

The following individual Workgroup meetings took place:

4.1 **0407 - Standardisation of notice periods for offtake rate changes for all National Grid NTS Exit Users**

(Report to Panel 16 May 2013) – papers are available at:

www.gasgovernance.co.uk/0407

4.2 **0433 - Inclusion of the Transmission to Distribution “System Operator Agreement Guidelines” within the Offtake Arrangements Document**

(Report to Panel on 18 April 2013) – papers are available at:

www.gasgovernance.co.uk/0433

4.3 **0443 - Arranging Flow Swaps between NTS/LDZ Offtakes with increased lead times or for prolonged periods**

(Report to Panel 15 August 2013) – papers available at:

www.gasgovernance.co.uk/0443

5. **Issues**

5.1 **ISS 0040 - Review of Measurement Error Register and Notification Guidelines**

On hold until April 2103.

5.2 **ISS 0047 - Assured Offtake Pressures**

On hold until April 2013. National Grid NTS to review the progress of the issue and advise if the issue should be closed.

5.3 **ISS 0051 - Annual Validations**

On hold until April 2013. AC confirmed that alternative wording was under review with a view of maintaining an annual validation date.

5.4 **New Issues**

None raised.

6 **Any Other Business**

6.1 **WM014 – Atherstone MRA**

AC introduced Measurement Error WM014, which had recently been re-estimated to more than 50GWhs. AC explained that this was an inter-LDZ error between East Midlands and West Midlands, it was expected that an adjustment would be required for RbD but not for Shrinkage. The error had resulted in more flow into West Midlands than should have. The estimated quantity of error is 131.9 GWhs.

AC explained that more information would be provided when it was available and an update will be presented on 26 March.

7 Diary Planning for Workgroup

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Offtake Arrangements Workgroup meeting will take on:

Tuesday 26 March 2013, at 10:30, 31 Homer Road, Solihull, B91 3LT

Monday 22 April 2013, at 10:30, Solihull

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
OF0101	29/01/13	3.1	SC012 - Investigate and obtain evidence to test accuracy of meter and the potential duration of the error.	Scotia Gas Networks (DM)	Carried Forward
OF0102	29/01/13	3.1	SC012 - Investigate if National Grid NTS and/or Distribution can provide any additional information suggesting a calibration or installation date.	National Grid Distribution (AC) National Grid NTS (HC)	Closed