

Project Nexus Steering Group Minutes
Wednesday 13 April 2016
via teleconference

Attendees

Alex Travell	(AT)	E.ON (Representing large, mixed portfolio shippers)
Alison Russell	(AR)	Utilita (Representing small, new entrant shippers)
Andy Sinclair	(AS)	PwC
Chris Warner	(CW)	National Grid Distribution (Representing gas transporters, distribution)
Darren Jackson	(DJa)	Xoserve
Dean Johnson	(DJo)	Xoserve
Gareth Evans	(GE)	Waters Wye Associates (Representing industrial and commercial shippers)
Gill Williams	(GW)	PwC
James Beverley	(JB)	Baringa
Jeremy Guard	(JG)	First Utility (Representing small, new entrant shippers)
Jon Dixon	(JD)	Ofgem
Les Jenkins (Chair)	(LJ)	Joint Office
Linda Whitcroft	(LW)	Xoserve
Lorna Dupont (Secretary)	(LD)	Joint Office
Mike Harding	(MH)	Brookfield Utilities (Representing gas transporters, independent)
Nick Salter	(NS)	Xoserve
Phil Lucas	(PL)	National Grid NTS (Representing gas transporter, transmission)
Sandra Simpson	(SS)	Xoserve

1.0 Introduction and Note of Alternates

The 'Chatham House Rule' applies to general discussion.

LJ welcomed all to the meeting.

1.1. Note of Alternates

Alison Russell for Jeremy Guard.

1.2 Apologies received

Jeremy Guard.

2.0 Update on the level of RGMA functionality/scenarios that will be available for UAT MTs 15 April 2016

NS recapped on the position reached at the conclusion of Monday's meeting, and DJo then presented the information requested.

The RGMA Core/Non Core classification defined and used by Xoserve was outlined, and a table was displayed setting out the classification of the RGMA processes. DJo then presented a table giving a detailed overview of what had been classified as Non Core RGMA. It was pointed out that the scenarios were specific to elements of these processes that are obscure, low volume and rare, and that the appendix provided with the presentation gave more specific detail on these categorisations.

An update on testing progress was given. In Xoserve's view meaningful MTs can commence as planned, and DJo explained the position in more detail. Core RGMA clarification and E2E testing was close to completion (planned by Friday) and positive progress has been made for Clarifications Testing across Core and Non Core scenarios. Delivery challenges have persisted for Validations Testing; resolution of some is expected by Saturday (although some defects will persist for low volume validations into the next week). On this basis it was anticipated that a small number of functional issues will be carried into Market Trials, but these issues are isolated to specific scenarios and their impacts have been assessed.

Statistics for overall status by process were presented, summarising test cases completed and remaining and the number of open critical/major defects; the picture was continually changing, and had changed again since these figures were confirmed earlier in the day. The figures were discussed and explained. There was a lag in reporting, and when updated tomorrow further reductions were likely to be seen. A third of test cases were still remaining and expected to be delivered in the next few days (many are very low occurrences and would not be expected to be seen in MTs).

DJo gave a brief update on the management of issues, including those previously reported on at Monday's meeting, and two new issues. The anticipated test, fix and releases for two of the issues were expected in the next few days.

Further information had been provided on RGMA outstanding test scenarios that had open defects and should not be tested; these were listed on the remaining slides 10-12 (not discussed in any detail). It was confirmed that all RGMA scenarios not listed/detailed there could be tested by participants.

It was reiterated that it was very important that market participants have a very clear sight of what can/cannot be tested. The best way to assess any further updates and communicate the information was then considered.

It was agreed that the MTWG should assess any issues/defects outstanding that were moving beyond the weekend, and consider what could be trialled for RGMA. SS confirmed the functionalities/testing information would be made available and that MTWG should reassess on Friday that it was comfortable with moving forward. Xoserve could run support surgeries if required, once the functionalities are in. It was noted that some participants (including a couple of large organisations, who had deferred trialling for various reasons, relating to other interactions with RGMA, e.g. EUC, which had now been made available) had indicated they would be happy to start trialling on Friday.

JD summarised that parties need to be clear on what can/cannot be tested, and suggested production of a matrix with a clear RAG status against each entry, and dates when the item was expected to be ready for testing. It was reiterated that the list of what cannot be tested related to very small scenarios within processes, and such information may not span sufficiently well across processes to be of much help. It was noted that the RGMA functionalities were already sitting in MTs, but not currently being tested. Concerns were then expressed that if live on Friday, only a few parties might test with the majority seen not to participate. JD suggested that a date(s) should be provided that indicates when the residual defect(s) can be resolved, and then parties can make their own decisions as to whether to test or not. The MTWG will understand what they want to test and will recognise the infrequency of these types of occurrences.

LJ asked PNSG representatives for their views on the progression of MTs for Friday. LJ then summarised that it was evident from today's discussions that a constantly improving picture had been recognised and the positive movements forward were welcomed, but that disparate views remained and no firm conclusion could be reached at this point regarding the commencement of MTs of Friday.

3.0 Next Steps

The slides presented today will be revised to add clarity, and the updated information will be provided to the MTWG meeting on Friday for assessment and recommendation. AS suggested that this should include an explanation of why any outstanding defects were deemed to be of low significance.

The MTWG will be expected to reach a clear view on Friday and decide what to communicate to the wider audience. Consistent with previous arrangements relating to the earlier MTS, Xoserve will then issue any relevant communications.

Publication of meeting papers was agreed.

It was suggested and agreed that the PNSG should then hold a further interim teleconference on Monday 18 April 2016, starting at 09:00. This would be a short briefing (15 minutes) to receive an update on the position in respect of MTs, following MTWG's assessments; discussions will not be recorded.

4.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Interim teleconference 18 April 2016 - single purpose meeting

As agreed at 3.0 above, there will be an interim teleconference held on Monday 18 April 2016 starting at 09:00 (teleconference details: 0207 950 1251, access code 21870295#). It is intended that this will be a short briefing (15 minutes) to receive an update on the position in respect of Market Trials.

Scheduled meeting 25 April 2016

As previously notified, the next scheduled meeting will be held on Monday 25 April 2016 via teleconference starting at 10:00 (teleconference details: 0207 950 1251, access code 84534777#).

At this meeting the expectation will be to cover the following:

- Review/approve minutes (11 and 13 April 2016)
- Programme Report (next update due 16 May 2016) - (PwC)
- Matters for consideration
 - Unique Sites: Impact on MT (PwC)
 - MT L3/4 Progress (PwC/SS)
- Programme Risks and Issues for consideration (*by exception*)
- Any Other Business
- Review outstanding actions
- Transition to new governance arrangements
- Conclusion - transfer of responsibilities and dates of future meetings.

Attendance

Unless otherwise notified, Project Nexus Steering Group meetings will take place as follows (subject to confirmation by Ofgem):

Time/Date	Venue	Workgroup Programme
09:00, Monday 18 April 2016	Teleconference details: 0207 950 1251, access code 21870295#	Update on the position of MTs
10:00 - 12:00, Monday 25 April 2016	Teleconference details: 0207 950 1251, access code 84534777#	See 4, above.
10:00 - 13:00, Monday 16 May 2016	Ofgem, 9 Millbank, London SW1P 3GE.	Formal checkpoint meeting
10:00 - 13:00, Friday 27 May 2016	Ofgem, 9 Millbank, London SW1P 3GE	Formal checkpoint meeting
10:00 - 13:00, Monday 13 June 2016	Ofgem, 9 Millbank, London SW1P 3GE	<i>To be confirmed</i>
10:00 - 12:00, Monday 27 June 2016	Teleconference	<i>To be confirmed</i>
10:00 - 13:00, Monday 11 July 2016	Ofgem, 9 Millbank, London SW1P 3GE	<i>To be confirmed</i>
10:00 - 13:00, Wednesday 27 July 2016	Ofgem, 9 Millbank, London SW1P 3GE	Formal checkpoint meeting
10:00 - 13:00, Monday 08 August 2016	Ofgem, 9 Millbank, London SW1P 3GE	<i>To be confirmed</i>
10:00 - 12:00, Monday 22 August 2016	Teleconference	<i>To be confirmed</i>
10:00 - 13:00, Monday 05 September 2016	Ofgem, 9 Millbank, London SW1P 3GE	<i>To be confirmed</i>
10:00 - 13:00, Monday 19 September 2016	Ofgem, 9 Millbank, London SW1P 3GE	Formal checkpoint meeting

Action Table (13 April 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0212	22/02/16	4.3	<i>'Release 2'</i> - Ofgem to consider what, if any, formalised arrangements should be put in place to provide a continuing oversight/assurance of the delivery of 'Release 2' and to enable a seamless transition.	Ofgem (AB/JD)	Carried forward
0401	11/04/16	3.0	<p><i>Defects - improvement in the provision of information/ communication:</i></p> <p>a) Xoserve to address gaps in reporting detail and communication across all parties, (including providing in the Daily Call, a summary of defects outstanding and a reiteration of appropriate avenues for escalation).</p> <p>b) PwC to match assessments of gravity against current defect block and support Xoserve to reprioritise as appropriate.</p>	Xoserve (DJ) and PwC (GW)	Ongoing Carried forward
0402	11/04/16	3.0	<p><i>Industry communications -</i> PwC and Xoserve to liaise to provide:</p> <p>a) In advance of Friday 15 April 2016, a clearly articulated industry communication setting out what was predicted to be available (-set out in terms of MT scenarios) for testing on Friday 15 April 2016.</p> <p>b) On Friday 15 April 2016, a further communication providing an updated</p>	Xoserve (NS/DJ) and PwC (GW)	Carried forward

Action Table (13 April 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			position (if necessary) confirming availability of functionality delivery and expectations.		