

Review Group 0178 Minutes
Wednesday 14 November 2007
Renewal Conference Centre, Solihull, B91 2JR

Attendees

John Bradley (Chair)	(JB) Joint Office of Gas Transporters
Mike Berrisford (Secretary)	(MiB) Joint Office of Gas Transporters
Sallyann Blacket (Proposer)	(SB) E.ON UK
Alan Raper	(AR) National Grid Distribution
Brian Durber	(BD) E.ON UK
Fiona Cottam	(FC) xoserve
Joanna Ferguson	(JF) Northern Gas Networks
Joel Martin	(JM) Scotia Gas Networks
John Welch	(JW) RWE Npower
Marie Clark	(MC) ScottishPower
Mark Jones	(MJ) SSE
Mark Linke	(ML) Centrica
Phil Broom	(PB) Gaz de France
Phil Lucas	(PL) National Grid Distribution
Richard Street	(RS) StatoilHydro
Sham Afonja	(SA) RWE Npower
Sue Davies	(SD) Wales & West Utilities
Stefan Leedham	(SL) EDF Energy
Steve Marland	(SM) National Grid Distribution
Simon Trivella	(ST) Wales & West Utilities
Steve Taylor	(ST) Centrica

1. Introduction and Review Group Operation

JB welcomed members to the first meeting and explained that the intention was for the Review Group to run for 6 months, culminating in a Review Group Report being produced for the April 2008 UNC Panel Meeting.

2. Outline of Proposal

SB introduced the Proposal raised by E.ON UK and highlighted the following points of interest:

- Consideration of Review Group 0168 work
- 2012 UK Link rewrite provides an ideal opportunity for change
- Annual discussions on the NDM proposals do not highlight the number of Domestic Supply Points contained within the SSP Sector
 - Concerns surrounding the above 73,200 kWh pa threshold
- Authority reporting obligations are on a Domestic/Non Domestic basis
 - Differences in the licence obligations
 - Difference in definitions for the various sub sectors

- Sites and Meters database limitations in identifying the Domestic to I&C licence obligated split
- RbD impacts

ST provided a presentation outlining the various sector breakdowns. The indicative figures provided were based upon WWU's data but 'scaled up' to provide a general guide to the overall scale of the potential issues/problems. He advised members that whilst the actual figures may be misleading, the percentages should be reasonably accurate for the purposes of the initial considerations.

Members suggested that it is the 7 million Supply Points with no domestic flag set may be difficult to address and thereafter acknowledged that, should the group propose the raising of a new UNC Modification Proposal, impacted parties will need to undertake a data cleansing exercise. FC cautioned members on the potential impact in calculating reconciliation charges should the group advocate moving the 2% (approximately 400k) of SSP sites that are I&C from RbD into Meter Point Reconciliation (MPR). Currently MPR stands at around 400k sites, therefore you could potentially double the workload overnight.

RS pointed out that the group may require a legal view from the Authority on any proposed changes to definitions and other interpretations.

SB pointed out that should the group decide to split Domestic/Non Domestic, SPA process changes would 'naturally' follow. SB also suggested that there might be subtle differences in the file formats utilised for the nomination/confirmation processes for SSP's below 2,500 therms.

3. Consider Terms of Reference

JB invited members to review the draft Terms of Reference (v0.1) and provide any required amendments as deemed appropriate.

Members discussed various changes to the document, which JB proceeded to update during the meeting, culminating in version 0.2 being approved by the members present.

A summary of the changes is provided as follows:

- New sentence added to the Background section, paragraph 5 with the addition of '.....an AQ based to market sector categorisation.....Users and any alternative approaches that might be followed.....replacement,.....SSP shippers';
- Addition of a new item 1 in the Scope and Deliverables to read 'Identification of alternative solutions and their advantages and disadvantages';
- Renumbering of the original item 1 as 2;
- Addition of a new item 3 in the Scope and Deliverables to read 'Impact on SPA processes';
- Renumbering of the original item 2 as 4 and expanded to read 'Associated opportunities to introduce additional.....AQs';
- Addition of a new item 5 in the Scope and Deliverables to read 'Additional controls on market sector flags and the associated work involved in population, validation and maintenance';
- Renumbering of the original item 3 as 6 and expanded to read 'Impact on EUC banding, Demand Estimation,';
- Renumbering of the original item 4 as 7 and amendment to read 'IGT network.....';

- The addition of a new sentence following the last bullet point under Limits, to read 'Other than the details required in order to reach a conclusion on the way forward', and finally
- Selection of the review group membership.

Members also expressed concern regarding informing the iGT Panel of the work and progress being undertaken by this group. MC agreed to take an action to update the iGT Panel, as and when required.

A copy of the revised Terms of Reference (v1.0) is available to view or download from the Joint Office of Gas Transporters web site at:

<http://www.gasgovernance.com/Code/Reviews/RG0178/ToR/>

Action RG0178/001: ScottishPower (MC) to update the iGT Panel, as and when required.

4. Review Group Process

Chair (JB) asked members to consider what items should be included on the agenda for the next meeting. The suggestions being:

- xoserve to provide a presentation on Aggregate Data;
- The Authority to provide an overview of current definitions;
- National Grid Distribution to provide an SPA process update, and
- E.ON to provide a RbD Issues presentation.

Chair (JB) asked members to nominate a location for the group meetings, to which the consensus was London. Thereafter, members indicated that they were happy to meet on a monthly basis and suggested that the next meeting should be scheduled to follow the RG0168 meeting which is scheduled to take place immediately following the second RG0177 meeting. MiB agreed to take an action to arrange a meeting, preferably in London but if Elexon was not available in the Midlands.

Action RG0178/002: xoserve (FC) to provide a presentation on aggregate data at the December meeting.

Action RG0178/003: Joint Office (JB/MiB) to arrange a presentation from the Authority on definitions.

Action RG0178/004: National Grid Distribution (AR/PL) to provide an SPA process update.

Action RG0178/005: E.ON (SB) to provide an RbD Issues presentation.

Action RG0178/006: Joint Office (MiB) to ensure that the December agenda includes the above items.

Action RG0178/007: Joint Office (MiB) to arrange the 12 December 07 meeting, if possible, and confirm the details as soon as possible.

5. Diary Planning for Review Group

12 December 2007, after Review Group 0168, at a location to be confirmed.

6. AOB

None.

APPENDIX A.**ACTION LOG - Review Group 0178**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
RG0178/001	14/11/2007	3.0	ScottishPower (MC) to update the iGT Panel, as and when required.	ScottishPower (MC)	Update due at 12 Dec 07 meeting.
RG0178/002	14/11/2007	4.0	xoserve (FC) to provide a presentation on aggregate data at the December meeting.	xoserve (FC)	Update due at 12 Dec 07 meeting.
RG0178/003	14/11/2007	4.0	Joint Office (MiB) to arrange a presentation from the Authority on definitions.	Joint Office (JB/MiB)	Update due at 12 Dec 07 meeting.
RG0178/004	14/11/2007	4.0	National Grid Distribution (AR/PL) to provide an SPA process update.	NG Distribution (AR/PL)	Update due at 12 Dec 07 meeting.
RG0178/005	14/11/2007	4.0	E.ON (SB) to provide an RbD Issues presentation.	E.ON (SB)	Update due at 12 Dec 07 meeting.
RG0178/006	14/11/2007	4.0	Joint Office (MiB) to ensure that the December agenda includes the above items.	Joint Office (MiB)	Update due at 12 Dec 07 meeting.
RG0178/007	14/11/2007	4.0	Joint Office (MiB) to arrange the 12 December 07 meeting, if possible, and confirm the details as soon as possible.	Joint Office (MiB)	Update due at 12 Dec 07 meeting.

*** Key to action owners**

- MiB Mike Berrisford, Joint Office of Gas Transporters
 JB John Bradley, Joint Office of Gas Transporters
 SB Sallyann Blacket, E.ON UK
 FC Fiona Cottam, xoserve
 AR Alan Raper, National Grid Distribution
 PL Phil Lucas, National Grid Distribution