

Review Group 0217 Minutes
Thursday 12 February 2009
held at Elexon, 350, Euston Road, London

Attendees

John Bradley (Chair)	(JB) Joint Office of Gas Transporters
Mike Berrisford (Secretary)	(MiB) Joint Office of Gas Transporters
Adam Lane	(AL) Centrica
Chris Milne	(CM) RWE Npower
Claire Thorneywork	(CT) National Grid NTS
James Smith	(JS) EDF Energy
Mark Cockayne*	(MC) xoserve
Patricia Moody*	(PM) xoserve
Paul Gallagher	(PG) National Grid NTS
Richard Fairholme	(RF) E.ON UK
Sean McGoldrick	(SM) National Grid NTS

Apologies

Simon Trivella	(ST) Wales & West Utilities
Steve Pownall	(SP) National Grid NTS

**by teleconference*

1. Review of Minutes and Actions

1.1 Minutes

The minutes of the previous meeting were accepted.

1.2 Review of actions.

Appendix A contains a tabulated update on actions.

RG0217 004 – Both xoserve (PM) and National Grid NTS (PG) confirmed that there is NO Gemini functionality that will enable a user to undertake a negative trade (implied negative flows) back onto the system during a contingency recovery. However, the system does not prevent implied negative trades from being entered by the GNCC (Gas National Control Centre) during an emergency – this is an ‘override’ facility. xoserve indicated that they would look to validate this.

Chair (JB) asked, and members agreed to close the action.

Action RG0217 004: Closed

RG0217 015 – xoserve (MC) informed members he has now had the opportunity to review the ASA document provisions for recovery of capacity during a Gemini contingency and believes that the current procedures fall short in this area. As a consequence, this matter has now been brought to the attention of his colleague, A Miller, for discussion at the next Contract Managers meeting scheduled for 27/02/09.

Chair (JB) asked, and members agreed to close the action.

Action RG0217 015: Closed

RG0217 017 – Both National Grid NTS (CT) and xoserve (MC) advised members that they no longer believe the issue of how to manage a Shipper failure during a Gemini contingency is of concern.

Chair (JB) asked, and members agreed to close the action.

Action RG0217 017: Closed

RG0217 022 – National Grid NTS (PG) thanked various members for their feedback and comments regarding the Code Contingency Guidelines document which will be considered later in the meeting. Please see item 2.1 below.

Chair (JB) asked, and members agreed to close the action.

Action RG0217 022: Closed

2. Review Group Discussions

2.1 Sign Off of the Code Contingency Guidelines Document (Gemini Contingency Arrangements) v2.0, dated 12 February 2009

In opening, Chair (JB) pointed out to members that following feedback, the document had undergone some significant changes. He then handed over to National Grid NTS (CT) to provide a more detailed review.

The following points of interest were highlighted during discussions:

Introduction (on page 2)

- Extracted from the UK Link Manual to ensure appropriate coverage.

Index (on page 4)

- Governance aspects are currently being discussed between National Grid NTS, legal and xoserve with a view to comparing this document with the UK Link Manual provisions.

Class 'A' Contingency (on page 8)

- Code provision is already available within TPD Section U, and is not Gemini specific;
 - Included within this document to enable consideration of areas where deviation from Code may arise – see paragraph 1.3.4, and
- Capacity Overrun considerations will be included in the UNC Modification Proposal's business rules document, which will be issued by National Grid NTS in due course.

Gemini Code Contingency Testing Policy (page 11 onwards)

- Outlines the approach, rather than actual lines of responsibility;
- Consideration of whether or not, a separate testing document would be beneficial;
- Amend paragraph 3.2.3 to read: "Gemini Code Contingency procedures will be tested **at least once** every **[2]** years";
 - A flexible approach to establish whether procedures remain 'fit for purpose' would be preferable – could be a standardised aspect to Gemini Contingency Arrangements;
- Amend paragraph 3.2.4 to read ".....UK Link Users will be notified **[3 months]** prior to.....programme";
 - Notification could be achieved through a standard document designed to present the information to the UKLC (UK Link Committee), although it was acknowledged that this could piece a specific item of work and each event may have its own specific set of requirements;

- Updating of the Contingency procedures will need further consideration, although it may already be 'covered' under the updating of the UK Link Manual provisions within section 3 of the ASA (Agency Service Agreement);
 - It is up to National Grid NTS and xoserve to define the actual requirements;
- Reference to testing should not assume it is the whole of a Gemini Contingency that will be tested, as it may only relate to smaller specific aspects;
- Whilst changes to these guidelines (once it is a Uniform Network Code related document) can be proposed by any signatory, changes to the testing procedures should be more flexible and be discussed at the notification stage with UK Link Committee;
- Participation in testing can be made mandatory by virtue of parties licence obligations in being signatories to the UNC;
 - Targeting high level contacts within the respective impacted companies will reinforce the importance of testing;
 - National Grid NTS intend to provide a 'post testing report' to the Authority, highlighting potential issues/areas of concern;
- National Grid NTS will continue to consider testing requirements and how these will impact upon the various related documents.

4. Scenarios and Procedures

- Additional clarification of certain parts undertaken since the December 08 meeting;
- Annex A undergone further developments;
 - Electronic versions (Excel) of the proformas will be available on the Gemini pages of the National Grid web site;
 - Any feedback on the templates should be directed to PG or any member of his team – any proposed changes could be addressed via the appropriate UNC Workstream review procedures;

Annex C – UNC Principal Document Section U6 – Contingency Arrangements (page 75 onwards)

- **'6.3 Class A Contingencies'** – still being developed and any feedback would be welcomed. Please send comments to CT. A revised version will be issued by National Grid NTS within the next few days;
 - Key consideration is the suspension of overruns;
- Annex C will be removed from the document in due course;

Annex D – Extended Product 1

- Some concern surrounding Shipper understanding of their use of XP1 tokens;
 - Confirmation that all Shippers have XP1's;
 - xoserve (MC) will check status with his Customer Lifecycle team;
 - National Grid NTS and xoserve will consider and clarify the position regarding any testing impacts in due course;
- Referencing ANS responses, since the events of 2008 National Grid NTS undertake regular checks.

Summing up, CT indicated that she anticipates that further discussions between National Grid NTS and xoserve will refine the overall document; however, the principles have been agreed.

RF wondered if the adaptation of the current UNC Modification Rules documentation to incorporate Gemini Contingency information may be beneficial. In response, Chair (JB) suggested that this would need to be discussed at the Uniform Network Code Committee.

In closing, Chair (JB) summarised the key outstanding items requiring action as being:

- A tidy up of the non Gemini UK Link references.
- Enhancement of the deviation aspects of Class A Code Contingencies, and
- Initiation of an ASA review.

CT pointed out that dual governance should be avoided where possible.

2.2 Sign Off of the Review Group Report

Chair (JB) apologised to members for the short notice given on this item before proceeding with a brief presentation.

He pointed out to members that the group will need to provide their final report at the March 09 UNC Panel meeting. PG volunteered to present the modification proposal along with the appropriate supporting attachments at a meeting of the Operational Forum.

When asked specifically about items 1, 2 and 3 (on page 1) members indicated that they were happy with the wording and intent. Additionally, they also indicated that they are happy with the Review Group recommendations statement on page 1.

In closing, members approved the Review Group Report (v0.1), subject to any additional comments that may be forthcoming.

3. Diary Planning for Work Group

Following a discussion amongst the members, the consensus was that the review group had now completed its business (subject to any unforeseen problems with the tidying up of the Code Contingency Guidelines Document). However, it was agreed that in the event that a further meeting maybe required to 'dot the i's and cross the t's', this could be conducted via a teleconference link.

Chair (JB) thanked all members for their hard work during the life of the review group.

4. AOB

None.

APPENDIX A.**ACTION LOG – Review Group 0217**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
RG0217 004	09/10/08	2.1	Confirm implications of implied negative trading	National Grid NTS (PG)	Update provided. Closed
RG0217 015	13/11/08	2.1	Review the ASA document to ensure appropriate provision is made for recovery of capacity during a Gemini contingency event.	xoserve (MC)	Update provided. Closed
RG0217 017	13/11/08	2.1	Liaise with xoserve to discuss how to manage a Shipper failure during a Gemini contingency event.	National Grid NTS (CT)	Update provided. Closed
RG0217 022	11/12/08	2.2	Review the Code Contingency Guidelines document and provide feedback/comments to National Grid by no later than 09/01/09 to enable publication of the 'final' version no later than 1 business days before the meeting.	ALL members	Update provided. Closed

*** Key to action owners**

PG Paul Gallagher, National Grid NTS

MC Mark Cockayne, xoserve

CT Claire Thorneywork, National Grid NTS