

## Stage 01: Request

What stage is this document in the process?

# 0XXX:

## Insert Request Title

- 01 Request
- 02 Report

Insert two sentences to describe the aims of the Request:



The Proposer recommends that this Request should sent to a Workgroup for review.



High Impact:  
Insert name(s) of impact



Medium Impact:  
Insert name(s) of impact



Low Impact:  
Insert name(s) of impact

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## About this document:

This document is a Request, which will be presented by the Proposer to the Panel on XX XXXX 200X. The Panel will consider the Proposer's recommendation, and agree whether this Request should be considered by Panel or be referred to a Workgroup for review.



**Any questions?**


Contact:  
**Joint Office**

 [enquiries@gasgo.vernance.co.uk](mailto:enquiries@gasgo.vernance.co.uk)

 **0121 623 2115**


Proposer:  
**Insert name**

 ...@...

 **0000 000 000**


Transporter:  
**Insert name**

 ...@...

 **0000 000 000**

Xoserve:  
**Insert name**

 [commercial.enquiries@xoserve.com](mailto:commercial.enquiries@xoserve.com)

 **0000 000 000**

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# 1 Request

The following paragraphs should be completed by the Proposer, be **brief** and in **plain English** using the standard styles for body text, bullets and numbered paragraphs as required.

## Why is the Request being made?

The Proposer should concisely give the main reason for the Request.

Insert Text here

## Scope

The Proposer should concisely provide the scope of the Request.

Insert text here

## Impacts & Costs

The Proposer should concisely state the key or potential impacts and costs to be considered in the Request. The Proposer should provide more information in section 2 if required.

Insert text here

## Recommendations

The Proposer should state whether the objectives of the Request and the reasons why it should be issued to a Workgroup for consideration.

Insert text here

## Additional Information

The proposer is to provide any additional information which may support their Request.

Insert text here

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## 2 Impacts and Costs



**Insert heading here**

*Use this column in a Q and A style for explanations, in order to preserve the flow of the main text.*

Insert text here

### Consideration of Wider Industry Impacts

*Will the Request be impacted by or have an impact upon wider industry developments? If an impact is identified the Workgroup should justify why the benefit of the modification outweighs the potential impact.*

### Insert subheading here

Insert text here

### Costs

*Include here any proposal for the apportionment of implementation costs amongst parties.*

Indicative industry costs – User Pays
Classification of the proposal as User Pays or not and justification for classification
Identification of Users, proposed split of the recovery between Gas Transporters and Users for User Pays costs and justification
Proposed charge(s) for application of Users Pays charges to Shippers
Proposed charge for inclusion in ACS – to be completed upon receipt of cost estimate from Xoserve

### Impacts

Impact on Transporters' Systems and Process	
Transporters' System/Process	Potential impact
UK Link	•
Operational Processes	•
User Pays implications	•

Impact on Users	
Area of Users' business	Potential impact
Administrative and operational	•
Development, capital and operating costs	•
Contractual risks	•

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**Where can I find details of the UNC Standards of Service?**

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In the Revised FMR for Transco's Network Code Modification  
**0565 Transco Proposal for Revision of Network Code Standards of Service** at the following location:  
[www.gasgovernance.co.uk/sites/default/files/0565.zip](http://www.gasgovernance.co.uk/sites/default/files/0565.zip)

Impact on Users	
Legislative, regulatory and contractual obligations and relationships	•

Impact on Transporters	
Area of Transporters' business	Potential impact
System operation	•
Development, capital and operating costs	•
Recovery of costs	•
Price regulation	•
Contractual risks	•
Legislative, regulatory and contractual obligations and relationships	•
Standards of service	•

Impact on Code Administration	
Area of Code Administration	Potential impact
Modification Rules	•
UNC Committees	•
General administration	•

Impact on Code	
Code section	Potential impact
	•
	•

Impact on UNC Related Documents and Other Referenced Documents	
Related Document	Potential impact
Network Entry Agreement (TPD I1.3)	•
Network Exit Agreement (Including Connected System Exit Points) (TPD J1.5.4)	•
Storage Connection Agreement (TPD R1.3.1)	•
UK Link Manual (TPD U1.4)	•

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Impact on UNC Related Documents and Other Referenced Documents	
Network Code Operations Reporting Manual (TPD V12)	•
Network Code Validation Rules (TPD V12)	•
ECQ Methodology (TPD V12)	•
Measurement Error Notification Guidelines (TPD V12)	•
Energy Balancing Credit Rules (TPD X2.1)	•
Uniform Network Code Standards of Service (Various)	•

Impact on Core Industry Documents and other documents	
Document	Potential impact
Safety Case or other document under Gas Safety (Management) Regulations	•
Gas Transporter Licence	•

Other Impacts	
Item impacted	Potential impact
Security of Supply	•
Operation of the Total System	•
Industry fragmentation	•
Terminal operators, consumers, connected system operators, suppliers, producers and other non code parties	•

## 3 Terms of Reference

*Suggested Terms of Reference may be provided by the Proposer for consideration by Panel*

### Background

Insert text here

### Topics for Discussion

- *Understanding the objective*
- *Assessment of alternative means to achieve objective*
- *Development of Solution (including business rules if appropriate)*
- *Assessment of potential impacts of the Request*
- *Assessment of implementation costs of any solution identified during the Request*
- *Assessment of legal text.*

### Outputs

*Produce a Workgroup Report for submission to the Modification Panel, containing the assessment and recommendations of the Workgroup including a draft modification where appropriate.*

### Composition of Workgroup

*The Workgroup is open to any party that wishes to attend or participate.*

*A Workgroup meeting will be quorate provided at least two Transporter and two User representatives are present.*

### Meeting Arrangements

*Meetings will be administered by the Joint Office and conducted in accordance with the Code Administration Code of Practice*

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## 4 Recommendation



The Proposer invites the Panel to:

- DETERMINE that Request XXXX progress to Workgroup for review.

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**Insert heading here**

[Insert relevant text or delete box]

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