

Review Group 0126 Minutes
Wednesday 14 March 2007
Holiday Inn Solihull, 61 Homer Road, B91 3QD

Attendees

Julian Majdanski (Chair)	JM	Joint Office of Gas Transporters
Helen Cuin (Secretary)	HC	Joint Office of Gas Transporters
Mike Young (Proposer)	MY	British Gas Trading
Alison Jennings	AJ	National Grid Distribution
Andy Miller	AM	Xoserve
Christian Hill	CH	RWE npower
Clair Thorneywork	CT	National Grid NTS
Joel Martin	JMa	Scotia Gas Networks
Karen Kennedy	KK	Scottish Power
Mike Berrisford	MiB	Joint Office of Gas Transporters
Paul Gallagher	PG	National Grid Distribution
Simon Trivella	ST	WWU
Stefan Leedham	SL	EDF Energy
Brian Durber	BD	E.ON UK

Abid Sheikh	AS	energywatch
Alex Travell	AT	E.ON UK
Linda Whitcroft	LW	Xoserve
Marie Clark	MC	Scottish Power
Mark Jones	MJ	Scottish & Southern Energy
Ndidi Njoku	NN	Ofgem
Phil Broom	PB	Gaz de France Energy
Richard Hewitt	RiH	National Grid NTS
Rochelle Hudson	RH	Centrica
Tim Davis	TD	Joint Office of Gas Transporters

Apologies

Alan Raper *	AR	National Grid Distribution
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**Highlighted names indicate teleconference linked*

1. Review of Minutes and Actions

1.1 Minutes

The minutes of the February meeting were accepted.

1.2 Review of Actions

RG0126 0003: National Grid (AR) to investigate Transporter Licence with regard to validation requirements and report back to the February review group meeting.

Action Update:

Action: Carried forward

RG0126 0004: Joint Office (JM) to resend revised terms of reference document to the 15 February 07 UNC Modification Panel for their consideration.

Action Update:

Action: Complete.

RG0126 0005: xoserve (AM) to investigate the nature of the unreconciled energy and report back to the group in due course.

Action Update:

Action: Carried forward

RG0126 0006: xoserve (AM) to developing a 4 and 5 year models and report back at the next meeting.

Action Update:

Action: Carried forward

RG0126 0007: Centrica (RH) to identify RIP Criteria and report back at the next meeting.

Action Update:

Action: Carried forward

2. Consider Terms of Reference

2.1 Review of the Terms of Reference

JM confirmed that the revised Terms of Reference had been submitted to the February 07 UNC Panel for their consideration and had been approved.

3. Review Group Process

3.1 xoserve report on unreconciled energy

AM

3.2 xoserve presentation on RIP & Roll Forward (incl. 3, 4 & 5 year model)

AM

3.3 Centrica RIP Criteria (incl. Code Relevant Objectives) presentation

AM then enquired if members had any questions.

4. Meeting Schedule

4.1 Agreement of future meetings

Members agreed to meet on xx April 2007.

5. Date of next meeting and agenda items

5.1 Agenda Items

JM summarised the main points for the next meeting, as follows:

- Centrica Criteria Presentation by RH, and
- xoserve additional information for agreement of RIP & Roll Forward

5.2 Schedule of Future meetings

10:00, xx April 2007 at Elexon, 350 Euston Road, London

6. AOB

None.

APPENDIX A.

ACTION LOG - Review Group 0126 08-February-07

Action Ref	Meeting Date	Minute Ref (original ref)	Action	Owner*	Status Update
RG126 0003	11/01/07	1.2 (AOB)	National Grid (AR) to investigate Transporter Licence with regard to validation requirements and report back to the February review group meeting.	National Grid Dist (AR)	08 February 07. Clarrification email to be provided to JO. Carried Forward
RG126 0004	08/02/07	2.1	Joint Office (JM) to resend revised terms of reference document to the 15 February 07 UNC Modification Panel for their consideration.	Joint Office (MiB)	Completed 09 February 07.
RG126 0005	08/02/07	3.1	xoserve (AM) to investigate the nature of the unreconciled energy and report back to the group in due course.	xoserve (AM)	08 March 07.
RG126 0006	08/02/07	3.1	xoserve (AM) to developing a 4 and 5 year models and report back at the next meeting.	xoserve (AM)	08 March 07.
RG126 0007	08/02/07	3.1	Centrica (RH) to identify RIP Criteria and report back at the next meeting.	Centrica (RH)	08 March 07.

*** Key to action owners**

- AM Andy Miller, xoserve
- AR Alan Raper, National Grid Distribution
- JM Julian Majdanski, Joint Office of Gas Transporters
- MiB Mike Berrisford, Joint Office of Gas Transporters
- RH Rochelle Hudson Centrica

