

Review Group 0208
Monday 09 June 2008
Ellexon, 350 Euston Road, London

Attendees

Julian Majdanski (Chair)	JM Joint Office
Helen Cuin (Secretary)	HC Joint Office
Richard Street (Proposer)	RS Corona Energy
Bali Dohel	BD Scotia Gas Networks
Chris Hill	CH RWE npower
Chris Warner	CW National Grid Distribution
James Crump	JC Ofgem
Joanna Ferguson	JF Northern Gas Networks
John Edwards	JE Wales & West Utilities
Linda Whitcroft	LW xoserve
Mark Jones	MJ SSE
Mitch Donnelly	MD British Gas
Phil Broom	PB Gaz de france
Shelley Rouse	SR Statoil (UK)
Stefan Leedham	SL EDF Energy

Apologies

1. Introduction and Status review

1.1. Minutes from previous meeting

RS advised the following required amendment to last months minutes, section 2.2, 3rd paragraph: **RJ RS** confirmed xoserve are clearing approx 5000 sites per month and are hoping to complete the project in October.

The minutes of the previous meeting were then approved.

1.2. Review of Actions from previous meeting

Action 0005: Shippers to investigate the management of unregistered sites.

Action Update: RS believed that the potential solutions for the management of unregistered sites still need to be considered. MD suggested that the entire connection process could be examined. It was also suggested that the Transporters need to look at their involvement.

Action: Carried Forward

New Action 0005b: Transporters to investigate their processes for unregistered sites.

Action 0006: xoserve to provide further analysis on Theft of Gas allegations for example any trend data for previous periods, timed out investigations, and a further breakdown of the LSP statistics.

Action Update: LW provided a Theft of Gas statistical update, see presentation and items 2.1.

Action: Complete

Action 0007: xoserve to provide the number of instances where I&C Shippers are not providing KWhs for valid theft allegations.

Action Update: LW provided a Theft of Gas statistical update, see presentation and items 2.1.

Action: Complete

Action 0008: All to consider Shipper incentives to investigate theft.

Action Update: To be considered further at the next meeting.

Action: Carried Forward

Action 0009: All to consider incentives for Meter Reader theft detection.

Action Update: To be considered further at next meeting. The ability to change Meter Reader theft detection was discussed and to what level the incentives could be implemented. It was believed that a Shipper obligation could be implemented.

Action: Carried Forward

Action 0010: xoserve to provide meter bypass statistics.

Action Update: See item 2.3

Action: Carried Forward

2. Review Group Discussion

2.1. Theft of Gas

LW provided an update on the Theft of Gas Statistics.

A discussion took place around the ERA/ENA recommendations paper regarding Theft of Energy, which went to Ofgem last year. It was agreed that this should be reviewed.

Action 0011: “ERA/ENA recommendations paper regarding Theft of Energy” to be reviewed.

LW highlighted that there is no means to bill I&C Shippers when the Theft of Gas consumption has been reported. She confirmed that she would investigate and report what process is undertaken for DM sites. It was agreed that this would require further investigation.

Action 0012: xoserve to investigate and report the ability to bill for reported Theft of Gas consumption.

The proportion of invalid Theft of Gas investigations was discussed and the difficulty of proving actual theft when a theft of gas allegation has been made.

MD questioned if xoserve contact Shippers to understand why queries are closed. LW confirmed she would enquire and report on the interaction between Shippers and xoserve for clearing queries.

Action 0013: xoserve to investigate and report on the xoserve/Shipper interaction when clearing Theft of Gas allegations.

It was acknowledged that in the last 5 years, 401 allegations of I&C theft have been identified. However only a very small proportion had proved to be valid and that some of allegations had timed out and are therefore deemed invalid. RS questioned if Shippers ought to have an incentive to ensure all allegations are responded to. PB

suggested the possibility of considering a back stop process for allegations not reported on.

It was agreed that further consideration was required by Review Group 0208 on how to bill for Theft of Gas energy and how to encourage Shippers to respond within 80 days of any allegations.

Action 0014: All to consider the billing of Theft of Gas energy and a process to encourage Shipper responses to theft allegations.

RS asked if a member of the Theft of Gas team could attend the next Review Group 0208 meeting to consider the process further.

Action 0015: xoserve to provide details of the Theft of Gas process at the next Review Group 0208 meeting.

2.2. Unregistered Sites

LW provided an update on the Unregistered Site presentation provided last month. The update included an analysis between the S&M Confirmation date and C&D Meter work date. This gave an indication of the typical Shipper behaviours.

LW confirmed that xoserve are still investigating the number of late confirmations with a new meter index.

The group talked about the perverse incentives relating to unregistered sites.

LW explained how negative days have been calculated for the LSP data. This is possible where a site has been confirmed before an actual meter is fitted.

MD questioned how many sites have a meter fitted but no confirmation. LW confirmed that approximately 19% of LSP sites have had some activity such as an update on the C&D store but are not registered.

RS confirmed that he would prefer appropriate processes to be put in place to resolve the underlying issues. CW confirmed Review Group 0208 could examine this. He also suggested that possible process improvement from I&C Shippers could result in the figures used in the RbD Allocation Table also being improved.

2.3. Meter Bypass

CW believed there are two issues how often a bypass is used for maintenance and its duration, and the UNC obligation Shippers have to report the consumption used during a bypass. LW believed that generally the consumption information is not being provided. CW suggested that Shippers need to check internal processes for reporting meter bypass consumptions.

Action 0016: Shippers to check internal processes for reporting Meter bypass consumption when a bypass has been fitted.

3. Diary Planning for Review Group

13:30, 01 July 2008, Elexon, 350 Euston Road, London

4. AOB

None.

ACTION LOG - Review Group 0208

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
RG0208 0005	22/04/2008	3.0	Shippers to investigate the management of unregistered sites.	Shippers	Carried Forward
RG0208 0005b	09/06/2008	1.2	Transporters to investigate their processes for unregistered sites.	Transporters	Pending
RG0208 0006	13/05/2008	2.1	xoserve to provide further analysis on Theft of Gas allegations for example any trend data for previous periods, timed out investigations, and any further breakdown of the LSP statistics.	xoserve (LW/FC)	Complete
RG0208 0007	13/05/2008	2.1	xoserve to provide the number of instances where I&C Shippers are not providing KWhs for valid theft allegations.	xoserve (LW/FC)	Complete
RG0208 0008	13/05/2008	2.1	All to consider Shipper incentives to investigate theft.	All	Carried Forward
RG0208 0009	13/05/2008	2.1	All to consider incentives for Meter Reader theft detection.	All	Carried Forward
RG0208 0010	13/05/2008	2.1	xoserve to provide meter bypass statistics.	xoserve (LW/FC)	Carried Forward
RG0208 0011	09/06/2008	1.2	"ERA/ENA recommendations paper regarding Theft of Energy" to be reviewed.	All	Pending
RG0208 0012	09/06/2008	2.1	xoserve to investigate and report the ability to bill for reported Theft of Gas consumption.	xoserve (LW/FC)	Pending

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
RG0208 0013	09/06/2008	2.1	xoserve to investigate and report on the xoserve/Shipper interaction when clearing Theft of Gas allegations.	xoserve (LW/FC)	Pending
RG0208 0014	09/06/2008	2.1	All to consider the billing of Theft of Gas energy and a process to encourage Shipper responses to theft allegations.	All	Pending
RG0208 0015	09/06/2008	2.1	xoserve to provide details of the Theft of Gas process at the next meeting.	xoserve (LW/FC)	Pending
RG0208 0016	09/07/2008	2.3	Shippers to check internal processes for reporting Meter bypass consumption when a bypass has been fitted.	Shippers	Pending