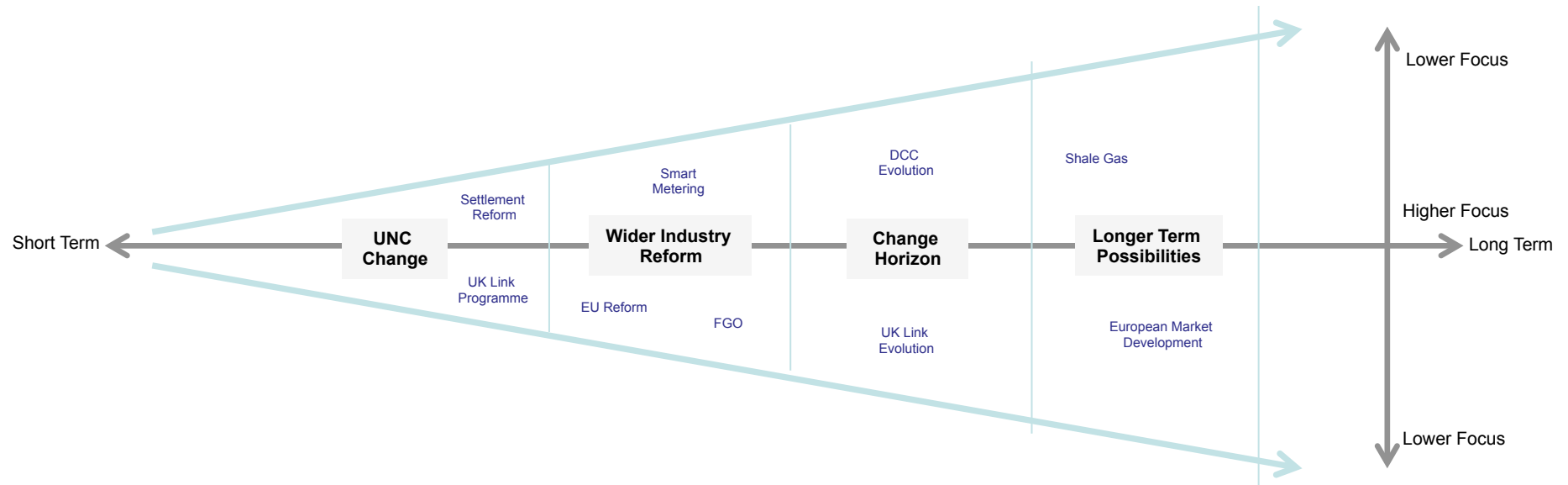


Supporting Industry Change Planning

13th May 2013

Forthcoming Change Events (April COB)



xserve



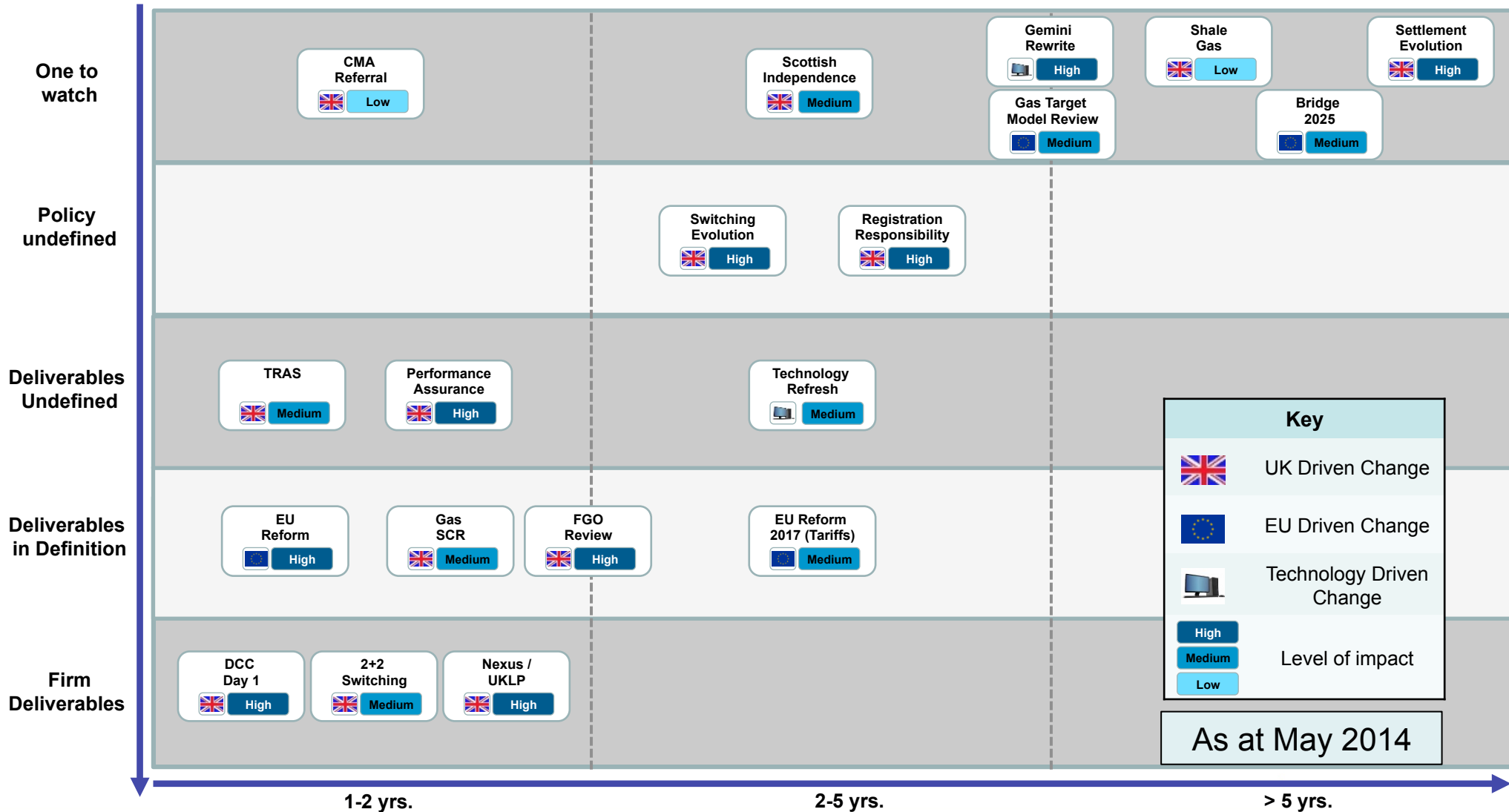
respect > commitment > teamwork

Next Steps (from April COB)

Subject to agreement on the Terms of Reference for the COB:

- Prepare an initial view of the Change Horizon, featuring events and potential timings for consideration by the COB – input from all COB members requested
- Define the mechanics of the risk assessment data capture process: templates, timelines etc
- Communicate the approach to all Industry Participants
- Agree a target / checkpoint for the next Change Overview Board meeting

Gas Central Services Change Horizon



Next Steps

Risk Assessment Approach Overview

Periodic Risk Review and Assessment

Mobilisation

Agree the concept

Set Parameters

Define Frameworks

Agree Timetable

Identification

- Frameworks employed to capture and quantify risks and key decisions
- Data capture could be via facilitated workshop or an offline data submission process
- Data consolidated into a centralised view for review within COB

Analysis & Review

- COB undertake analysis & review of identified risks and key decision dependencies
- Mitigating actions identified, discussed and agreed
- Items for escalation or communication to industry identified

Communication & Escalation

- COB to communicate risk analysis and recommendations to the relevant decision stakeholders
- COB to feed back to industry stakeholders the summarised position on risks, dependencies and mitigating actions

Proposed tools (see appendix)

1. **Risk management framework:** A standard framework that will be employed to capture, consolidate and package an industry wide view of risk.
2. **Key decision log:** A dependency management framework which highlights and tracks key decisions that have industry wide ramifications

- Establish consensus on the concept and the role Xoserve will play
- Set the parameters against which risks are to be captured and tracked
- Define and agree the high level framework to be used for reporting risks and for capturing required key decisions
- Agree the timetable and process for consulting industry to capture risks and decision requirements