

## Workgroup Terms of Reference

### Modification 0362 - Use of 'notional Meter Readings' and 'Agreed Opening Meter Readings' for Individual CSEP Reconciliation

**Workgroup Report to Panel Meeting:** 21 April 2011

**Date referred from Panel:** 17 February 2011

#### Background – Why Change?

Please refer to Modification 0362 at [www.gasgovernance.co.uk/0362](http://www.gasgovernance.co.uk/0362)

#### Solution

This proposal seeks to replicate the application and use of 'notional Meter Readings' and 'Agreed Opening Meter Readings' within the generic LDZ CSEP NExA Annex A as the current wording specifically excludes Meter Readings that are not 'Valid' from being utilised for reconciliation purposes.

#### Topics for Discussion

Understanding the objective

Assessment of alternative means to achieve objective

Development of Solution (including business rules if appropriate)

Assessment of potential impacts of the modification

Assessment of implementation costs

#### Outputs

Produce a Workgroup Report for submission to the Modification Panel, containing the assessment and recommendations of the Workgroup.

#### Composition of Workgroup

The Workgroup is open to any party that wishes to attend or participate.

A Workgroup meeting will be quorate provided at least two Transporter and two User representatives are present.

#### Meeting Arrangements

Meetings will be administered by the Joint Office and conducted in accordance with the Code Administration Code of Practice