

## Workgroup Terms of Reference

### **0384: UNC Modification Rules: housekeeping, clarity and minor drafting changes**

**Workgroup Report to Panel Meeting:** 17 November 2011

**Date referred from Panel:** 19 May 2011

### **Background – Why Change?**

Please refer to Modification 0384 at [www.gasgovernance.co.uk/0384](http://www.gasgovernance.co.uk/0384)

### **Solution**

It is proposed that the Modification rules are changed to address these issues identified by the Code Administrator along with some minor drafting changes that need to be made to provide some additional clarity to the rules relating to Workgroups, and alternative Modification Proposals.

Further details of the proposed process changes are set out in Appendix 1 attached to Modification 0384.

### **Topics for Discussion**

- Understanding the objective
- Assessment of alternative means to achieve objective
- Development of Solution (including business rules if appropriate)
- Assessment of potential impacts of the modification
- Assessment of implementation costs
- Assessment of legal text.

### **Outputs**

Produce a Workgroup Report for submission to the Modification Panel, containing the assessment and recommendations of the Workgroup.

### **Composition of Workgroup**

The Workgroup is open to any party that wishes to attend or participate.

A Workgroup meeting will be quorate provided at least two Transporter and two User representatives are present.

## Meeting Arrangements

Meetings will be administered by the Joint Office and conducted in accordance with the Code Administration Code of Practice