

## Workgroup Terms of Reference

### 0398 - Limitation on Retrospective Invoicing and Invoice Correction (3 to 4 year solution)

**Date referred from Panel:**

15 September 2011

#### Background – Why Change?

Please refer to Modification 0398 at [www.gasgovernance.co.uk/0398](http://www.gasgovernance.co.uk/0398)

#### Solution

It is proposed that on 1 April in any year (y), the backstop date for retrospective billing is set to y-3 years. At this point, the retrospective billing period will be 3 years 0 days – the minimum period allowed by this proposal.

That backstop date of 1 April y-3, will remain fixed until 1 April the following year. This means that as year y progresses, the period of permitted retrospection increases, reaching 3 years 364 days by close of business on 31 March y+1.

Come the following 1 April, the backstop date will be advanced by 1 year, resetting the retrospective billing period to 3 years 0 days.

#### Topics for Discussion

- Understanding the objective
- Assessment of alternative means to achieve objective
- Development of Solution (including business rules if appropriate)
- Assessment of potential impacts of the modification
- Assessment of implementation costs
- Assessment of legal text.

#### Outputs

Produce a Workgroup Report for submission to the Modification Panel, containing the assessment and recommendations of the Workgroup.

#### Composition of Workgroup

The Workgroup is open to any party that wishes to attend or participate.

A Workgroup meeting will be quorate provided at least two Transporter and two User representatives are present.

#### Meeting Arrangements

0398

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Version 1.0

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Meetings will be administered by the Joint Office and conducted in accordance with the Code Administration Code of Practice