

MOD0425 – Re-establishment of Supply Meter Points – Shipperless sites

Appendix One

Business Rules

1 INTRODUCTION

- 1.1 This document has been drafted to support Modification Proposal UNC0425. This covers the situations where the Transporter (or another party) during, for example, a gas safety visit identifies, that following an Isolation or effective Supply Point Withdrawal, a Supply Meter other than that previously installed as identified by the Meter Serial Number is installed which is capable of flowing gas. It is proposed that the Shipper or last registered Shipper be responsible for resolving the issue by registering or re-registering the customer within [3] months of the Transporter Notification.
- 1.2 If following an effective Supply Point Withdrawal or Isolation it is identified the same meter (meter serial number, number of dials etc) remains connected this specific circumstance is covered by National Grid Distribution's proposal UNC0424.
- 1.3 Whilst the intention of the proposal is to resolve Shipperless and Unidentified gas it will not resolve all instances. Where there is a known period of unallocated gas charges, information will be captured by the Transporter for AUGE purposes.
- 1.4 The Transporter is able to recover the costs from the Shipper for the so called 'abortive' visits. These occur where the Transporter is unable to cut off the service pipe in accordance with the Gas Safety (Installation and Use) Regulations 1998 due to the presence of a Supply Meter which is connected to the Transporters Emergency Control Valve (ECV).
- 1.5 This proposal does not cover the situation where the service is removed and the MPRN is set to dead.

2 BUSINESS RULES

- 2.1 For the purposes of this process a “Shipperless site” is defined as a Supply Meter Point which is not registered to a Shipper following an effective Supply Point Withdrawal.
- 2.2 The Transporter will complete a Gas Safety (GSIU) Visit within 12 months of the date of the notification of the meter removal.
- 2.3 During the Gas Safety Visit the Transporter will identify if a meter is connected to the system, which is capable of flowing gas.
- 2.4 If no meter is identified the Transporter removes the Service and the Supply Meter Point is set as dead.
- 2.5 If a Supply Meter different to that previously held on the Supply Point Register is identified in situ and is capable of flowing gas the Transporter will show reasonable endeavours to record the data, which is deemed as appropriate for the Shipper to re-register the site - the data should include, date of meter fit (if known), date of visit, meter location, meter serial number, metric/imperial, meter type, number of dials, meter reading etc. The transporter will also provide any details on tags or stickers attached to the meter. The Transporter should where possible identify if a Supply contract is in place. Customer name and contact details should also be obtained.
- 2.6 The Transporter (Xoserve) will perform a validation to identify if the meter is registered to another MPRN (Duplicate process) and if so, will take the necessary action to resolve the duplication.
- 2.7 The Transporter (Xoserve) will undertake a Shipper Activity report. In the case of a Withdrawn Supply Point if Shipper activity is identified the Gas Safety Visit data will be issued to the relevant Shipper, whether this be the previous registered shipper an AN Other, within [10] business days notifying them to register the site within [1] month.
- 2.8 If no Shipper activity is identified the last previously registered Shipper (or registered Shipper for Isolated sites) will be issued the Gas Safety Visit data within [10] business days.
- 2.9 The last registered Shipper will have [3] months from the date of the notification to investigate and seek resolution of the Supply Meter Point resulting in a registration by either themselves, or another Shipper.
- 2.10 The last registered Shipper should register the Supply Point from the meter fit date, (if known). Where the meter fit date is not known the registration date should be the date of the Transporter notification.

- 2.11 For Isolated Supply Meter Points the registered Shipper should register the Supply Meter Point from the meter fit date, (if known). Where the meter fit date is not known the registration date should be the date of the Transporter notification.
- 2.12 Should the Shipper identify an existing MPRN is registered to the meter, they will need to notify Xoserve accordingly so the process can be stopped (Point 2.7 - Duplicate process will then be carried out).
- 2.13 Should within that [3] month period the last registered Shipper identify other Shipper activity they will notify the Transporter of the other Shipper activity and the Transporter will notify the other Shipper to register the Supply Point within [3] month.
- 2.14 If it is ever identified that a Supply contract with the customer is in place, the relevant Shipper will immediately register the Supply Point. The registration date will be the earliest of the supply contract start date or the meter fit date.
- 2.15 Should the last registered Shipper not register the Supply Point within [3] months of the notification, the Transporter will register the Shipper on their behalf back to either the meter fit date, if available or the effective meter removal date. This will provide shippers an incentive to conduct a thorough investigation.
- 2.16 If during the Supply Point registration process it is confirmed that the customer has signed a new Supply contract with another Supplier and evidence is provided the process stops and the estimated volume of unregistered energy based on available meter reads will be captured by the Transporter for industry and AUGE purposes.
- 2.17 Shippers can recover relevant Transportation charges from the consumer through a deemed contract and their Supplier arrangements, subject to Ofgem back billing regulations.
- 2.18 Relevant Transporter Commodity Customer Capacity and Energy charges will be applied to the relevant Shipper from the registration date.
- 2.19 A mechanism will be devised to enable a counterbalancing credit to be applied to RBD.
- 2.20 To protect a Shipper's liability should a Transporter not fulfil their obligation to complete a Gas Safety (GSIU) Visit within 12 months and indentify the Shipperless Supply Meter Point. Shipper Transportation and Energy charges will be limited to 24 months from the Effective Withdrawal or Isolation date in line with the Must Inspect regime time scales.

