

User Pays Contract Expert Group Minutes

Tuesday-Wednesday 24-25 June 2008

Radisson Edwardian, Great Russell Street , London WC1B 3BL

Attendees

Tim Davis (Secretariat)	TD	Joint Office
Andy Miller	AM	xoserve
Colette Baldwin	CB	E.ON UK
Graham Frankland	GF	xoserve
Helen Barratt	HB	xoserve
Jemma Woolston	JW	Shell Gas Direct
Kevin Woollard	KW	British Gas (24 th only)
Lorna Gibb	LG	Scottish Power
Richard Phillips	LD	RWE npower
Richard Street	RS	Corona Energy
Rosie McGlynn	RM	EDF Energy
Shelley Rouse	SR	Statoil

1.0 Introduction

TD welcomed all to the meeting which had been arranged to discuss issues concerning the Framework Contract For The Provision Of Non-Code User Pays Services .

2.0 Refinements Register

The refinements register, produced by xoserve to capture comments received regarding the contract, was considered. A revised register, incorporating the issues discussed during the meeting, is available on the Joint Office website (www.gasgovernance.com/industryinfo/UPDocs/Meetings2008).

3.0 Contract Walk-Through

Each section of the contract was considered. To record the outcome of the meeting, comments on each clause have been captured against the relevant clause. This annotated contract is available on the Joint Office website (www.gasgovernance.com/industryinfo/UPDocs/Meetings2008).

AM indicated that xoserve intend to move further contractual issues into the main conditions. This is to reflect the proposed split in governance, with changes to the Schedules being managed through a different process to that envisaged for the rest of the Framework Contract.

Diary Planning and Next Steps

xoserve will, by 4 July, produce the change section discussed in the User Pays Contract Group and circulate this to meeting attendees in order to ensure the legal drafting correctly interprets what was discussed, seeking comments by 11 July.

xoserve will target a complete redraft of the contract by the end of July, and attendees will be invited to reconvene on 31 July with a view to considering this draft prior to the full contract being issued to the wider industry in early August, seeking comments within 4 weeks.

xoserve will then take account of final comments and issue a revised draft in mid September either for further consultation or as final, depending on the materiality of comments received.

User pays meetings are booked for:

Monday 14 July 2008, 10:00 Elexon - User Pays User Committee

to consider the governance strawman and to summarise the issues which have emerged during discussions to date and are expected to be considered going forward

Thursday 31 July 2008 - User Pays Contract Expert Group

open to those who attended 24-25 June meeting,

Monday 11 August 2008, 10:00 Elexon - User Pays User Committee

to include discussion of the revised contract conditions