

	Olgem	565		DSC			Charging and cost allocation		Xoserve				Corporate Governance		Business Plan and Budgeting / CDS Governance		
	Actions	Actions	Meetings	Legal review	Actions	Meetings	Actions	Meetings	Actions				Actions	Meetings	Actions		
01-Sep																	
02-Sep																	
05-Sep					Review Contract Management Arrangements Review Third Party Services Policy Review Transitional Arrangements (excl Financial Transitional) Review Credit Policy				Discuss: Workgroup proposal for cost allocation for DSC and investment change Workgroup to discuss charges to each service User for investment/change funding Workgroup view on basis for charges for each User under each Constituency Charging Methodology Final proposals on invoice process Final proposals on surplus and deficits								
06-Sep																	
07-Sep					Produce specific issues papers on: Termination; Liabilities; Data flows and confidentiality; and Data protection	Review Contract Management Arrangements Review Third Party Services Policy Review Transitional Arrangements (excl Financial Transitional) Review Credit Policy											
08-Sep					Produce revised draft of DSC Terms and Conditions				Develop: Analysis of impacts of different options for charging Shippers for Service Provision.								
09-Sep																	
12-Sep																	
13-Sep									Develop issues papers in relation to: Bad Debts; Margins and Repeals to revision of User Pays Charges; Further version of cost allocation model; and Circulate note on Financial Transitional Issues.								
14-Sep					Circulate Specific Issues Papers on: Termination; Liabilities; Data flows and confidentiality; and Data protection Circulate revised draft of DSC Terms and Conditions												
15-Sep			Circulate revised draft of GT D			Circulate Service Descriptions pre-Nexus Circulate Change Management Procedures											
16-Sep																	
19-Sep					Review of Specific Issues Papers on: Termination; Liabilities; Data flows and confidentiality; and Data protection												
20-Sep		Draft UNC Sections G H and M (Pre-Nexus) Draft all other UNC text changes Draft pre-Nexus transitional arrangements			Review revised draft of DSC Terms and Conditions Review Service Descriptions pre-Nexus Review Change Management Procedures	Discuss Specific Issues Papers on: Termination; Liabilities; Data flows and confidentiality; and Data protection Review revised draft of DSC Terms and Conditions			Circulate analysis of impacts of different options for charging Shippers for Service Provision. Circulate issues papers in relation to: Bad Debts; Margins and Repeals to revision of User Pays Charges; Circulate further version of cost allocation model; and Circulate note on Financial Transitional Issues.								

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	Actions	Actions	Meetings	Legal review	Actions	Meetings	Actions	Meetings	Actions				Actions	Meetings	Actions		
21-Sep			Review revised draft of GT D		Produce: Contract Management Arrangements; Third Party Services Policy; Transitional Arrangements (including financial transition); Credit Policy	Review service descriptions pre-Nexus and discuss change management procedures											
22-Sep	Issue Statutory Consultation on GT Licence Condition and issue decision on GT Funding																
23-Sep	Consultation Period	Circulate draft of UNC Sections G H and M (Pre-Nexus) Circulate all other UNC text changes Circulate pre-Nexus transitional arrangements						Review: Analysis of impacts of different options for charging Shippers for Service Provision. Review issues papers in relation to: Bad Debts; Margins and Repeals to revision of User Pays Charges; Review further version of cost allocation model; and Review note on Financial Transitional Issues.	Workgroup to discuss final draft of charging methodology. Discuss options for charging Shippers for Service Provision. Discuss outstanding issues in relation to: Bad Debts; Margins and Repeals to revision of User Pays Charges; Present further version of cost allocation model; and Discuss note on Financial Transitional Issues.					GTs and iGTs formalise Xoserve Board Nominations Process		Prepare draft Business Plan	
26-Sep					Produce further draft of services descriptions pre-Nexus Produce further draft of change management procedures	Issue: Contract Management Arrangements; Third Party Services Policy; Transitional Arrangements (including financial transition); Credit Policy	Produce final version of Charging Methodology										
27-Sep		Review draft of UNC Sections G H and M (Pre-Nexus) Review all other UNC text changes Review pre-Nexus transitional arrangements				Review: Contract Management Arrangements; Third Party Services Policy; Transitional Arrangements (including financial transition); and Credit Policy										Xoserve Ad-hoc Board meeting has been arranged for 27th September. Consider how best directors fulfil the balanced role of company director with an expectation 'representation' for Xoserve's shipper customers.O43	
28-Sep																	
29-Sep		Produce final draft of UNC Text	Discuss Draft of UNC Sections G H and M (Pre-Nexus); All other UNC text changes; and pre-Nexus transitional arrangements.		Circulate further draft of services descriptions pre-Nexus Circulate further draft of Change Management Procedures			Circulate final version of Charging Methodology									
30-Sep		Issue final draft UNC Text			Review further draft of services descriptions pre-Nexus Review further draft of Change Management Procedures	Discuss: Contract Management Arrangements; Third Party Services Policy; Transitional Arrangements (including financial transition); and Credit Policy	Review final version of Charging Methodology										
03-Oct																	
04-Oct																	
05-Oct			Legal Review UNC Text				Discuss further draft of Services Descriptions pre-Nexus Discuss further draft of Change Management Procedures		Discuss final version of Charging Methodology								
06-Oct																	
07-Oct					Circulate all DSC Documents for Legal Review									GTs and iGTs nominate members to Xoserve Board	Legal Review of the changes made to enduring constitutional documents		
10-Oct																	
11-Oct			Legal Review of UNC Text	Review DSC Documents with Legal Colleagues													
12-Oct																	
13-Oct																	
14-Oct																	

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	Actions	Actions	Meetings	Legal review	Actions	Meetings	Actions	Meetings	Actions	Actions	Meetings	Actions	Meetings	Actions	Meetings		
17-Oct		Draft Workgroup Report				Legal Review of DSC Documents										Present Draft Business Plan at Xoserve Customer Day	
18-Oct						Legal Review of DSC Documents Continued											
19-Oct																	
20-Oct																	Review Draft Business Plan at Contract Managers Meeting
21-Oct		Circulate draft of Workgroup Report															
24-Oct																	
25-Oct		Review Workgroup Report															
26-Oct			Review draft of Workgroup Report				Potential additional workgroup		Potential additional workgroup								
27-Oct														Xoserve Board Meeting			
28-Oct			Circulate final draft of Workgroup Report														
31-Oct	Issue Licence Condition																
01-Nov			Review final draft of Workgroup Report			Potential additional workgroup		Potential additional workgroup									
02-Nov																	
03-Nov		Submit workgroup report to Panel	Proposed conclusion of workgroup report														
04-Nov		Panel review															
07-Nov		Consultation															
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01-Dec																	
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05-Dec		Produce Final Mod Report															
06-Dec		Publish Final Mod Report															
07-Dec																	
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12-Dec		Panel review															
13-Dec																	
14-Dec																	
15-Dec		Submit report to Ofgem	Panel make recommendation														
16-Dec					Circulate final DSC ahead of signature												
19-Dec																	
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30-Dec																	
																	Make amendments to Draft Business Plan based on Industry Feedback
																	Publish Final Draft Business Plan
																Engagement with Industry around final draft business p.a	

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	Actions	Actions	Meetings	Legal review	Actions	Meetings	Actions	Meetings	Actions				Actions	Meetings	Actions	
02-Jan	Ofgem consider			Legal review	Actions	Meetings			Wind down existing ASA and User Pays Contracts	Implement changes for internal processes and reporting for DSC	Develop the Charging Statements	Verify Creditworthiness of Parties			Revise Final Draft Business Plan	Nominate Change and Contract Managers
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