

UNC Distribution Workgroup Minutes
Thursday 27 July 2017
at Elexon 350 Euston Road, London NW1 3AW

Attendees

Andrew Margan	(AM)	British Gas
Bob Fletcher (Chair)	(BF)	Joint Office
Carl Whitehouse*	(CW)	First Utility
Colette Baldwin	(CB)	E.ON Energy
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Deborah Brace*	(DB)	National Grid NTS
Eleanor Laurence*	(EL)	EDF Energy
Gareth Evans	(GE)	Waters Wye
John Welch	(JW)	npower
Karen Visgarda (Secretary)	(KV)	Joint Office
Kathryn Turner*	(KT)	Good Energy
Lorna Lewin*	(LL)	DONG Energy
Mark Jones*	(MJ)	SSE
Rachel Bird	(RB)	Gemserv
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities
Sean Hayward	(SH)	Ofgem
Shanna Key*	(SK)	Northern Gas Networks
Shiv Singh	(SS)	Cadent
Steve Britton	(SB)	Cornwall Energy
Steve Mulingainie	(SM)	Gazprom

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/dist/270717>

1. Introduction and Status Review

BF welcomed all to the meeting.

1.1. Approval of Minutes (22 June 2017)

The minutes of the previous meeting were approved.

1.2. Modification(s) with Ofgem

It was noted that there are no Distribution related modifications currently with Ofgem awaiting a decision.

1.3. Pre-Modification discussion

1.3.1. None

2. Workgroups

2.1. 0594R - Meter Reading Submission for Advanced & Smart Metering

(Report to Panel 21 September 2017)

<http://www.gasgovernance.co.uk/0594>

2.2. 0613S – Revised UK Link Manual CDSP Data Services Document

(Report to Panel on 17 August 2017)

www.gasgovernance.co.uk/0613

2.3. 0619 – Application of proportionate ratchet charges to daily read sites

(Report to Panel on 21 September 2017)

<http://www.gasgovernance.co.uk/0619>

3. Project Nexus Requirements

3.1. RAASP

There were no further updates on this section and that this item could be removed from the agenda as it was the topic of Request 0624R - *Review of arrangements for Retrospective Adjustment of Meter Information, Meter Point/Supply Point and Address data.*

4. Issues

4.1 ISS0064 - Additional sites with an AQ of 1KWh -

BF advised that Issue ISS0064 was now being addressed within the Performance Assurance Committee (PAC) and so the Issue would no longer appear on the Distribution Workgroup Agenda. It was agreed to close this issue.

5. Review of Outstanding Actions

There were no outstanding actions.

6. Any Other Business

6.1. NDAM Accuracy Report

BD advised that National Grid NTS were aware that the NDMA Accuracy Report had not been produced and this was being investigated with Xoserve. An update will be provided at next month's meeting.

6.2. Ofgem Switching Programme Update (RH)

RH explained that the Ofgem Switching Programme presentation had been discussed in depth previously and all were in agreement that this matter had now been completed.

6.3. Enduring arrangements for Estimated Readings (follow on from 0576/0583) (DA)

DA provided a brief overview of the *Estimated Readings - Revision to Actuals (including UNC Modification 0576 / 0583)* presentation and he explained as part of the Project Nexus transition Xoserve inserted estimate readings which meant: 1) there had been no reading for seven years (Modification 0576 refers); and, 2) where a same Shipper (Re) Confirmation had taken place (Modification 0583).

DA then explained that the Meter Reading Validation was applied between the previous actual reading and the reading subject to validation. He said that in the absence of a previous actual reading, the readings were being prevented from loading, with the following impacts being: that for sites that had had no read for 7 years and were all impacted and the reconfirmation reading, were potentially impacted where no previous meter readings existed and so subsequently, Xoserve had identified scenarios where read history was comprised entirely of estimates and the scenario had not been catered for in Modification 0576.

DA said that in order for a resolution to be found regarding Modifications 0576 and 0583, that it was now necessary for a new modification to be raised in order to address this issue.

6.4. Market Breaker Tolerance (DA)

DA provided an overview of the *Market Breaker Tolerance - Acceptance of Failed Readings after AQ Correction* presentation and explained that this matter had already been discussed at the DSC Change Management Committee to get a view on the AQ process.

He explained that within the context of the 'reads failing the market breaker tolerance to be accepted for the AQ Correction' that the following would have to take place:

- Assume that AQ Requirement was to apply the AQ post correction to the reading for validation purposes for the original reading date;
- Assume that this requirement was specific to this scenario – otherwise BRD states AQ applied was as per reading date (Settlement v5.0 – 5.15.7) noting weighted AQ is currently utilised;
- AQ Correction receipt deadline was M-15.

DA explained that Class 4, 1 and 2 readings were in scope with the closeout currently being D+5 and that this was to be assumed, as this would remain at D+5, however for Class 3, the close out reading would be M+10 and that this too would remain unchanged.

DA said that in respect of the acceptance of readings that the following was applicable:

- Any reading types / reasons to exclude?;
- Assume that this is an exception to provision with a UNC – Class 4 as defined in M 5.9.2:
 - (a) in the case of a Monthly Read Meter, not less than 7 Days;
 - (b) in the case of an Annual Read Meter at a Larger Supply Meter Point, not less than 14 Days;
 - (c) in the case of an Annual Read Meter at a Smaller Supply Meter Point, not less than 25 Days;
 - (d) after the Read Date of the preceding Valid Meter Read.
- Assume that a deadline for receipt of reading is required – e.g. [30] [Business Days] after AQ Correction effective date?.

DA moved on to explain that any reading submitted after a reading is fulfilled, e.g. Opening Replacement Reading, would then be considered as a replacement reading and that in respect of the RGMA Readings, whilst no explicit time provision validation had been applied, that these readings would be subject to this change to ensure that Corrected AQ was utilised, provided other validations were passed.

DA said that he was keen to receive responses from the Workgroup regarding this matter, prior to the August meeting and that these would be incorporated into the Requirement Statement, which needed to be completed in September.

BF stated that in relation to the new modification that would need to be raised, that this would probably have a self-governance status, but would not be treated as fast track in this instance.

6.5. Transition window for sites Class 1 who will have to move to Class 2 (SM)

SM explained that this matter was specifically in relation to the DM sites in Class 1 and the Data Asset issues in relation to the process of moving Class 1 to Class 2, which was now problematic. He said that a new modification would be raised in

order to extend the transition timeline from 6 months to 12 months to ensure a smooth and robust process could be undertaken. He confirmed that Gazprom would be raising this new modification in due course.

6.6. MBR File – number of reads (SM)

SM explained that historically there had been an ‘opening and closing read’ in the MBR File, but that presently there was only 1 read available. DA said that within the MBR File only the end of Gas Day was the only reading included and that this process had been previously agreed and confirmed via the UK Link Committee in 2014. SM said he was not happy that now only one read was available and asked how this could be addressed in the future, as this affected the Trading position. DA said to change this would be very complex and was not an easy fix and a proposal would need to be discussed with the DSC Change Management Committee.

6.7. The use of the AMR flags in the post Nexus environment (SM)

SM said that all the AMR flags had been voluntary prior to August and now post Nexus that these were being requested formally. DA said that AMR had been put into SPAA and that prior to the ‘Go Live’ that 70,000 AMR’s had been migrated across. DA added that he would investigate exactly what had been put into SPAA and what the process was, and that this would also be discussed at the Performance Assurance Committee.

New Action 0701: Xoserve (DA) to confirm what was included in SPAA regarding the AMR and what the current process now is.

6.8. Summer Gas – automated communications process. Published contacts for each DNO and at Xoserve (SM)

RH confirmed that she had already written to the Contract Managers and that this information will be posted on the Xoserve Website.

6.9. Post Nexus issues (SM)

SM said he wanted to enquire if there was a post Nexus Issues log. DA said that there currently was no Nexus Issues log, although Darren Jackson and his team were in the process of grouping these together presently and compiling an ‘Issues Paper’ and that this would be published on the Xoserve website.

Both SM and CB said that this should be sent to the CDSP contacts to ensure the correct recipients got this information. BF also suggested that each issue needed to be quantified as to where it should sit, in association with the impact. DA said he would also discuss this with DSC Change Management Committee and would feed back at the following meeting.

New Action 0702: Xoserve (DA) to submit the ‘Issues Paper’ to the DSC Change Management Committee to quantify where each specific issue needs to be incorporated.

7. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Distribution Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Thursday 24 August 2017	Elaxon, 350 Euston Road, London NW1 3AW	<ul style="list-style-type: none"> • <i>Standard Agenda items</i> • <i>The use of the AMR flags in the post Nexus environment</i> • <i>Post Nexus issues</i>

Action Table (27 July 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
DX0701	27/07/17	6.7	Xoserve (DA) to confirm what was included in SPAA regarding the AMR and what the current process now is.	Xoserve (DA)	Pending
DX0702	27/07/17	6.9	Xoserve (DA) to submit the 'Issues Paper' to the DSC Change Management Committee to quantify where each specific issue needs to be incorporated.	Xoserve (DA)	Pending