

UNC 0594R Workgroup Minutes
Meter Reading Submission for Advanced & Smart Metering
Thursday 27 July 2017
at Elexon, 350 Euston Road, London NW1 3AW

Attendees

Andrew Margan	(AM)	British Gas
Bob Fletcher (Chair)	(BF)	Joint Office
Carl Whitehouse*	(CW)	First Utility
Angela Love*	(AL)	ScottishPower
Colette Baldwin	(CB)	E.ON Energy
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Deborah Brace*	(DB)	National Grid NTS
Eleanor Laurence*	(EL)	EDF Energy
Gareth Evans	(GE)	Waters Wye
John Welch	(JW)	npower
Jon Dixon	(JD)	Ofgem
Karen Visgarda (Secretary)	(KV)	Joint Office
Kathryn Turner*	(KT)	Good Energy
Lorna Lewin*	(LL)	DONG Energy
Mark Jones*	(MJ)	SSE
Rachel Bird	(RB)	Gemserv
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities
Sean Hayward	(SH)	Ofgem
Shanna Key*	(SK)	Northern Gas Networks
Shiv Singh	(SS)	Cadent
Steve Britton	(SB)	Cornwall Energy
Steve Mulingainie	(SM)	Gazprom

* *via teleconference*

Copies of all UNC meeting papers are available at: <http://www.gasgovernance.co.uk/0594/270717>

The UNC Workgroup Report is due to be presented at the UNC Modification Panel by 21 September 2017

1.0 Introduction and Status Review

1.1. Approval of Minutes (22 June 2017)

The minutes of the previous meeting were approved.

2.0 Review of RFI responses

JD provided a brief summary of the RFI responses and explained that this analysis was still being collated, however 15 responses had been received and there were no proposals to move to 'daily read requirements' and the majority of respondents were in favour of the 'base case' scenario.

He added that the general consensus was not in favour of a 'daily reads requirement' owing to the fact many of the respective systems were not able to support this functionality presently. A lengthy general discussion took place regarding this topic and the impacts of the SMART

Meters regarding the overall meter reading process from a current and future state perspective. Most were of the opinion that individual commercial positions would impact the process coupled with the introduction of supporting systems. It was also noted that as Nexus had been implemented there wasn't a need to consider an alternative option based on the previous system capability.

JD said he would provide an amended version to the RFI which would then be incorporated within the Workgroup Report. He also said that he would do his utmost to arrange a meeting with the CMA by September 2017 to discuss this matter in depth, in relation to the overall Industry Release dates and SM said would any system changes be needed prior to April 2019? JD said that was a valid point and DA said that on the reporting of Class 4 minimum and maximum reads process, these were presently sent every 25 days and so this would need adjusting in the future via a new modification.

JD said he would provide an anonymised form of responses and then this would be circulated to the Workgroup via email, in readiness for the August meeting when the Workgroup would need to agree on the next steps

New Action 0701: Ofgem (JD) to amend the RFI responses in an anonymised form and circulate this information via email to the Workgroup in readiness for further discussion at the August meeting.

3.0 Review of Workgroup Report

BF advised the Workgroup Report in a high-level manner and explained that the anonymised RFI information would subsequently be included, when available from Ofgem.

4.0 Review of Actions Outstanding

None.

5.0 AOB

None.

6.0 Next Steps

BF explained that following discussions with Ofgem he would now be seeking an extension to the Workgroup Reporting timescales at the August 2017 Panel meeting and proposed that the Workgroup should aim to report to the October 2017 Panel meeting, owing for the need for further discussion regarding RFI responses regarding the meter reading process.

7.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Thursday 24 August 2017	Elexon, 350 Euston Road, London NW1 3AW	<ul style="list-style-type: none"> • Standard Agenda items • <i>Review of RFI responses</i> • Review of Workgroup Report
10:30 Thursday 28 September 2017	Solihull (Venue to be confirmed)	<ul style="list-style-type: none"> • Standard Agenda items • Review of Workgroup Report

Action Table (as at 27 July 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0701	27/07/17	2.0	Ofgem (JD) to amend the RFI responses in an anonymised form and circulate this information via email to the Workgroup in readiness for further discussion at the August meeting.	Ofgem (JD)	Pending