


Change Completion Notice for Change Order COR4246 UKDCC4148 – Xoserve Impact – GlobalScape & BFTS Interfaces

Author:	Nicki Walton
Owner:	IT Investment and Solution Delivery
Version:	0.2
Status:	For Issue
Date:	31st August 2017

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1. Change Completion Notice

Change Order Reference:	COR4246
Change Order Title:	UKDCC4148 – Xoserve Impact – GlobalScape & BFTS Interfaces
Network Representative:	Beverly Viney
Network Change Reference	N/A
Xoserve Process Manager	N/A
Senior Project Manager:	Jessica Harris
Project Manager:	Nicola Patmore
Change Authorisation:	 Change Authorisation Templat

Handover Criteria

All criteria have been met and there are no outstanding activities. National Grid have requested that this Change Order is closed, and any future change in this area will be incorporated under the iConversion project.

PIA Approach

N/A

Planned Commencement, Implementation and Closedown Dates

Xoserve were advised that this piece of work was to be completed as soon as possible. There was no given end date. Progress updates were communicated to National Grid through regular t-cons.

Actual Commencement, Implementation and Closedown Dates

Analysis commenced on 19th May 2017 and the latest version of the analysis was submitted to National Grid on 9th June 2017. National Grid was informed that this was not a complete analysis as there was a level of detailed information that the Project Team were unable to obtain without the assistance of a technical resource.

Authorised Costs

Authorised costs as detailed in the BER

Option	Status	Spend Type	Value (P50)	Value (P80) margin
Xoserve internal resource costs (project resource)	Estimated	Internal	£750	£900

Actual Costs

Option	Spend Type	Actual Cost
Xoserve internal resource costs (project resource)	Internal	£835.65

Total for delivery for this project was £835.65 and costs were incurred in the financial year 2017/2018.

The slight increase in Xoserve internal resource costs is due to additional analysis activities being carried out by

the Project Team. National Grid was aware and supported the completion of these.

Technical support from UK Link resources was unavailable due to UK link cutover and PIS activities.

There will be no ongoing costs incurred from this change.

Project Specific Criteria

N/A

CCN version:	0.2
Date:	31 st August 2017
CCN Customer Options:	Approved Approve with comments Clarification required Rejected Unless approved without comment, please provide reasons in the comment section.
Date CCN submitted:	31 st August 2017
Date CCN expires:	20 days from Date CCN Submitted.

To be completed by the Network Representative:-

Option Chosen	Network representative to enter chosen option from above list
Date CCN returned to Xoserve	Enter the date that the CCN is returned to Xoserve

Comments (including any clarifications required and/or reasons for rejection):

2. Document Control:

2.1. Version history:

Version	Status	Date	Author(s)	Summary of Changes
0.1	Initial Draft	18th August 2017	Nicki Walton	Initial draft
0.2	For Issue	31 st August 2017	Nicki Walton	

2.2. Reviewers:

Name	Role	Organisational Unit	Outcome (1,2 or 3)
Jessica Harris	Senior Project Manager	Xoserve	1

2.3. Approvers:

Name	Role	Organisational Unit	Outcome (1,2 or 3)
Dawn Seymour	Project Manager	National Grid	

N.B. For the outcome field please use the following criteria:-

- 1 = Accept
- 2 = Accept with minor revisions
- 3 = Further review required