

DSC Governance Committee Agenda

10:00 Friday 01 November 2017

Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL

(Teleconference: 0207 950 1251 access code, 21870295#)

- 1. Welcome and Introduction**
 - 1.1. Apologies for absence
 - 1.2. Approval of Minutes (6 October 2017)
- 2. Change Process**
- 3. Review of post FGO DSC Change Management Committee arrangements (AM)**
- 4. Review of Action Log**
- 5. Any Other Business**
- 6. Diary Planning**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

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Action Table (as at 06 October 2017)

Action Ref	Meeting Date(s)	Minute Ref	Action	Owner	Status Update
1001	06-10-17	2.0	All parties to review Sections 4.6.12 and 4.6.15 within the current Change Management Procedure regarding the EQR Approval Process to consider what needs to change.	ALL	Pending
1002	06-10-17	2.0	All parties to review Sections 4.6.12 and 4.6.15 within the current Change Management Procedure regarding the EQR Approval Process to consider what needs to change.	ALL	Pending
1003	06-10-17	2.0	All parties to review CMP Sections 4.8.6 (c) to consider what needs to change in relation to allocation of costs.	ALL	Pending
1004	06-10-17	2.0	Xoserve to develop a handover template for submission of change proposals to the ChMC	DT/Xoserve	Pending
1005	06-10-17	2.0	ES to update the change proposal forms and circulate to Review Group participants ahead of the next meeting	ES/Xoserve	Pending
1006	06-10-17	2.0	Xoserve to update and maintain the Action Log	ES/Xoserve	Pending
1007	06-10-17	2.0	DT to add target date column to action log	DT/Xoserve	Pending

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