

UNC DSC Change Management Committee Minutes

Friday 15 December 2017

via teleconference

Attendees

Rebecca Hailes (Chair)	(RH)	Joint Office	Non-Voting
Kully Jones (Secretary)	(KJ)	Joint Office	Non-Voting

Shipper User Representatives

Andrew Margan*	(AMa)	British Gas	Voting
Kirsty Dudley*	(KD)	E.ON	Voting
James Rigby*	(JR)	Npower	Voting Alternate
Lorna Lewin*	(LL)	Orsted Sales	Voting (2 votes)

Transporter Representatives

Chris Warner	(CW)	Cadent	DNO - Voting
Joanna Ferguson*	(RP)	WWU	DNO – Voting Alternate for Richard Pomroy
Debbie Brace	(PL)	National Grid NTS	NTS - Voting (2 votes)
Katy Binch*	(KB)	ESP	iGT - Voting
Nicky Rozier*	(NR)	BU UK	iGT - Voting

CDSP Change Management Representatives

Dave Turpin	(DT)	Xoserve	Non-Voting
Emma Smith	(ESm)	Xoserve	Non-Voting

Observers

Andy Clasper	(ACI)	Cadent	Non-Voting
Chris Shanley	(CS)	Joint Office	Non-Voting
Christine Francis	(CF)	Xoserve	Non-Voting
Debbie Brace	(DB)	National Grid NTS	Voting Alternate
Lee Chambers	(LCh)	Xoserve	Non-Voting
Mark Jones*	(MJ)	SSE	Non-Voting
Rachel Hinsley	(RHi)	Xoserve	Non-Voting
Shane Preston	(SPr)	Scottish Power	Non-Voting
Shanna Key	(SK)	NGN	Non-Voting

Apologies

Alison Neild	(AN)	Gazprom	Voting
Beverley Viney	(BVi)	National Grid NTS	Voting

* Via teleconference

Copies of all papers are available at: <https://www.gasgovernance.co.uk/DSC-Change>

1. Introduction

RH welcomed all to the meeting explaining that this extraordinary meeting was being held to discuss and consider for approval three change proposals deferred from the meeting on Wednesday 13 December 2017.

1.1. Apologies for absence

See above table.

1.2. Alternates

Debbie Brace for Phil Lucas and for Beverley Viney

Lorna Lewin for Alison Nield.

1.3. Confirm Voting rights for this meeting

The voting rights for each member were as follows:

Representative	Classification	Vote Count
Andrew Margan	Shipper Class A	1 vote
Kirsty Dudley	Shipper Class A	1 vote
James Rigby	Shipper Class A	1 vote
Lorna Lewin	Shipper Class B	3 votes (2 plus Alison Nield's)
	Shipper Class C	
Chris Warner	DNO	1 vote
Joanna Ferguson	DNO	1 vote
Debbie Brace	NTS	2 votes
Nicky Rozier	iGT	1 vote
Katy Binch	iGT	1 vote

2. New Change Proposals

Copies of all new change requests for consideration at this meeting are published at: <https://www.gasgovernance.co.uk/DSC-Change/151217>

2.1. COR3995: Theft Risk Assessment Service Tip-off Hotline Data Provision – Enduring Solution - Change Proposal Approval

DT introduced the Change Proposal and explained that this is the change proposal relating to the enduring solution.

There was some confusion in relation to the reference number on the Xoserve documents. Reference to COR3995 should be amended to XRN3995 as this change proposal is for the enduring solution, it has also been referred to as UKLP222. ES confirmed that the set-up costs are approximately £50,000 and that there are no additional annual costs. NR confirmed that iGTs recognise their obligation.

A lengthy discussion took place around the detailed design costs and the proposed allocation of funding between parties. The documentation suggests the funding be split in a manner corresponding to service area 18: 34% Shipper: 7% National Grid NTS: 59% DN Operators and Independent Gas Transporters. DT confirmed, when asked, that the percentage to be paid by National Grid NTS would be 0%, so the 7% suggested in the change proposal would need to be reallocated. It was suggested that this could be 'smeared' across the other two remaining groupings in a proportionate manner. AM noted that the change proposal does not have iGTs ticked, ES agreed this would be updated to reflect iGT involvement.

JF suggested an alternative funding split between GTs and iGTs in line with the obligation, split by number of supply points (approximately 92% GTs and 8% iGTs).

Agreement could not be reached in the time available at the meeting. The Committee requested that Xoserve continue work on the change proposal at the participants' risk and agreed the change request would be discussed again with a view to funding allocation agreement and approval at the next meeting on 10 January 2017.

There was some concern expressed that a relevant and corresponding provision is required in the iGT UNC. It was agreed this would be evaluated outside of this meeting.

The Change Proposal approval was deferred.

2.2. XRN4299: Reports required under UNC TPD V16.1 in Nexus (reports required by MOD 0520A) - Change Proposal Approval

DT introduced the Change Proposal explaining that it was proposed to move to 100% Shipper funding. The consensus was that this funding allocation was appropriate.

Concern was raised by SP about the ten-fold increase in costs from the original estimates provided. It was suggested that the increase in costs is due to the data items not being available in the data warehouse. The Committee was not happy to approve the Change Proposal without additional explanation of why these costs had increased so dramatically. There was also concern about the delay in implementation timescales.

Action 1201: Xoserve (DT) to review the costs and clarify the reasons for the additional costs.

The Change Proposal approval was deferred.

2.3. XRN4248: Quarterly Smart Metering reporting for HSE and DNs - Change Proposal Approval

KB confirmed that iGTs are content to have costs allocated to them in line with the suggestion on the change proposal (100% of the costs allocated to the grouping:

DN Operators and Independent Gas Transporters.

The Change Request was unanimously approved.

3. Next Steps

None.

4. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Meetings will take place as follows:

Time/Date	Venue	Programme
10.15 Wednesday 10 January 2018	Lansdowne Gate, 65 New Road, Solihull B91 3DL	Standard 1 day Agenda items, and any other matters arising: <i>Standing AOB items for updates:</i> Xoserve/Gemserv MIS Collaboration API Platform Implementation Paper

Action Table (as at 27 November 2017)					
Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1201	15/12/17	2.2	Xoserve (DT) to review the costs for: XRN4299: Reports required under UNC TPD V16.1 in Nexus (reports required by MOD 0520A) and clarify the reasons for the additional costs.	Xoserve (DT)	Pending