

**UNC Workgroup 0630R Agenda
Review of the consequential changes required in UNC as a result of
the Ofgem Switching Programme**

10:30 Friday 26 January 2018

at Xoserve, Lansdowne Gate, 65 New Road, Solihull B91 3DL

(Teleconference Number 020.3582.4515

Conference ID 401-706-701#)

1.0 Introduction and Status Review

1.1 Approval of minutes (15 December 2017)

2.0 Review of Outstanding Actions

3.0 Updates on Level 1 and 2 Developments of the OSP

4.0 Development of Business Rules(BRD)

4.1 Review of impacts and Costs by topic area

5.0 Consideration of Wider Industry Impacts and Communications

6.0 Next Steps

7.0 Any Other Business

8.0 Diary Planning

Agree agenda items and actions for next meeting

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Time / Date	Venue	Workgroup Programme
10:30 Friday 26 January 2018	Lansdowne Gate, 65 New Road, Solihull B91 3DL	<p>Review of Outstanding Actions</p> <p>Updates on Level 1 and 2 developments of the OSP 0645</p> <p>Development of Business Rules/BRD; review of impacts and costs of topic areas</p> <p>Consideration of Wider Industry Impacts and Communications</p>
10:30 Friday 26 February 2018	Lansdowne Gate, 65 New Road, Solihull B91 3DL	<p>Review of Outstanding Actions</p> <p>Updates on Level 1 and 2 developments of the OSP</p> <p>Development of Business Rules/BRD; review of impacts and costs of topic areas</p> <p>Consideration of Wider Industry Impacts and Communications</p>
10:30 Friday 26 March 2018	Lansdowne Gate, 65 New Road, Solihull B91 3DL	<p>Review of Outstanding Actions</p> <p>Updates on Level 1 and 2 developments of the OSP</p> <p>Development of Business Rules/BRD; review of impacts and costs of topic areas</p> <p>Consideration of Wider Industry Impacts and Communications</p>
10:30 Friday 26 April 2018	Lansdowne Gate, 65 New Road, Solihull B91 3DL	<p>Review of Outstanding Actions</p> <p>Updates on Level 1 and 2 developments of the OSP</p> <p>Development of Business Rules/BRD; review of impacts and costs of topic areas</p> <p>Consideration of Wider Industry Impacts and Communications</p>

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Action Table (as at 15 December 2017)

Action	Meeting	Minute	Action	Owner	Status
1201	15/12/17	2.4	Workgroup members to review the draft template on page 9 of the Business Requirements Document and provide feedback to Xoserve (RH)	Xoserve (RH)	Pending
1202	15/12/17	2.4	Workgroup to a) review the topic areas and propose additional areas for consideration; b) Xoserve to prioritise the topic areas and propose a schedule for discussion (to facilitate engagement with impacted parties)	ALL	Pending
1203	15/12/17	2.4	Xoserve (AM) to produce a high-level process map of the topic areas being investigated (to include timelines and any Level 1 or 2 interactions) and where relevant any processes that are not impacted/to be investigated.	Xoserve (AM)	Pending

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