**Reclassification of Supply Meter Points where the Class 1 Requirement does not apply.**

A number of Supply Meter Points have been maintained in Class 1 (i.e. Transporter Obligation to obtain Daily Meter Reads) where the Class 1 Daily Read Requirement does not apply.

# A number of UNC Modifications have been raised to extend thedate by when this arrangement will lapse. When UNC Modification 0625 - “Extension of 4 months to 10 months to transfer non-mandatory sites from Class 1” – expires on 1st April 2018, the CDSP has an obligation to move any such Supply Meter Points into Class 4 within 1 month of this date.

# The Class 1 Requirements are defined in UNC G 1.5.3:

# The Class 1 Requirement applies in relation to a Supply Meter Point if:

# (a) the Supply Meter Point is a NTS Supply Meter Point, or

# (b) the Annual Quantity of the Supply Meter Point is not less than 58,600,000 kWh (2,000,000 therms), or

# (c) the Supply Meter Point is Interruptible; or

# (d) the Supply Meter Point is comprised in a Seasonal Large Supply Point ; or

# (e) the Supply Meter Point is an LDZ Supply Meter Point where telemetry equipment has been installed in accordance with Section M6.7.1.

# UNC (G 1.6.15) further stipulates that a Supply Meter Point does not constitute a threshold crosser – i.e. in this context necessitate a change of classification unless:

# the Supply Meter Point AQ has been consistently below 58.6GWh in the preceding 6 months (G 1.6.15 (a)) - i.e. AQs effective in the period 1st Nov 17 - 1st April AND`

* One of the three below apply (G 1.6.15 (b)):
* the site must either calculated as below 58.6GWh for the previous 3 consecutive months (AQs effective 1st Feb. 1st Mar and 1st April), **OR**
* ANY three consecutive months in the preceding 18 months must be less than 58.6GWh **OR**
* IF NOT 3 calculations in the previous 18 months, that ALL calculations must be less than 58.6GWh.

# Class 1 (and Class 2) Supply Meter Points will have been notified of the Annual Quantity each month, where calculated, in the \*.NRL file by M-5 (when M is the 1st of the Month from which the AQ will become effective, and -5 is 5 Business Days).

# In further support of the Shipper Users we propose to provide a portfolio report by the Customer Operations box to the normal recipients within the Shipper organisations to provide those Supply Meter Points that DO NOT meet the Class 1 Requirements.

# We expect to issue this portfolio by 9th February 2018 based upon an extract date at the start of February. This will utilise the prevailing AQ as at 1st February 2018. We will expect to provide further portfolios to enable Users to monitor the threshold criteria described above (G 1.5.16 (b)).

# Users may submit a Supply Point Amendment prior to 1st April 2018 to amend the Class Type using the C38\_Class\_Change record within the SPC file. Processing a Class Change via a Supply Point Amendment triggers a requirement for a Meter Reading in accordance with G 1.11.5.

#

# Any Supply Meter Points that do not meet the Class 1 Requirements at 1st April 2018 and remain in Class 1 will be subject to a re-confirmation using the functionality that Xoserve has previously utilised. We will expect to start constructing these records from 2nd April 2018, and would expect first submission of these records by 6th April 2018.

# We will utilise minimal lead times for these Reconfirmations as the presence of an accepted Confirmation will preclude the acceptance of another. As such, depending upon the volumes of Supply Meter Points that will be subject to the reclassification by the CDSP, it is probable that not all Supply Meter Points shall have the same effective date of reclassification.

# Users will need to be aware that, as previously with use of these processes, they will receive ‘unsolicited’ response files following submission by the CDSP of these Reconfirmation flows. For Large Supply Points this will include the Nomination Response File, as well as the Confirmation Response File that is common across the Small Supply Point Sector.

# In creating these files we will, consistent with other instances where this process has been used, need to apply default values in order to create the Confirmation.

# The Meter Read Frequency will be determined in accordance with UNC M 5.9.1 b (i).

# The Market Sector Code will be determined in line with the AQ.

# Emergency Contact detail will need to be reviewed and repopulated by the Shipper User subsequent to the Reconfirmation process.

# All Consumer info such as PREMISES\_CUSTOMER\_NAME and SHIPPERS\_CUSTOMER\_NAME will not be carried forward

# The ‘SP Manned Indicator’ will default to ‘N’ – therefore will need to be assessed and amended as necessary.

# The existing Shipper and Supplier identities will be used.

# Nomination Shipper Ref will be defaulted to MANUAL\_xxxxxxxxx.

# Change of Tenancy Indicator will be defaulted to ‘N’.

# Users are reminded that the Confirmation Reference Number will be amended.

# In instances of a Reconfirmation, a reading is required. In this circumstance of a Class 1 to Class 4 change, the transfer reading will be loaded on D (where D is the Confirmation Effective Date).

# Should you have any questions please contact your Customer Account Manager.