

UNC 0641S Workgroup Minutes
Amendments to Modification 0431 – Shipper/Transporter – Meter
Point Portfolio Reconciliation rules and obligations
Thursday 22 March 2018
at Xoserve Ltd, Lansdowne Gate, 65 New Road, Solihull B91 3DL

Attendees

Penny Garner (Chair)	(PG)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Andy Clasper	(AC)	Cadent
Andrew Patel	(AP)	Xoserve
Beverley Viney	(BV)	National Grid NTS
Carl Whitehouse	(CWh)	First Utility
Chris Warner	(CWa)	Cadent
David Addison	(DA)	Xoserve
Emma Lyndon	(EL)	Xoserve
Gareth Evans*	(GE)	Waters Wye Associates
Graham Wood*	(GW)	Centrica
Hilary Chapman	(HC)	SGN
John Welch	(JW)	npower
Lorna Lewin*	(LL)	Orsted
Mark Jones	(MJ)	SSE
Mark Rixon	(MR)	ENGIE
Nicky Rozier*	(NR)	BUUK
Phillip Hobbins	(PH)	National Grid NTS
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities
Sarah Jones*	(SJ)	Electralink
Shanna Key	(SK)	Northern Gas Network
Shardul Pandit*	(SP)	Wales and West Utilities
Steve Britton*	(SB)	Cornwall
Steve Mulinganie	(SM)	Gazprom
Tahera Choudhury*	(TC)	Xoserve
Tim Hipperson*	(TH)	Utility Wise

*via teleconference

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0641/220318>

1. Introduction and Status Review**1.1. Approval of Minutes (22 February 2018)**

The minutes from the previous meeting were approved.

2. Review of Legal Text

During a brief, onscreen review of the published legal text it was noted that it is a 'minimum of 60 Business Days' for the notification period. Thereafter, the Workgroup indicated it was happy with the legal text and commentary as provided.

3. Completion of Workgroup Report

During an onscreen review of the Draft Workgroup Report (v4.0, dated at 07 March 2018), PG provided an explanation behind the timetable as provided on page 2.

When there were no adverse comments provided by those in attendance, PG advised that the Joint Office would now look to tidy up the Workgroup Report, ensuring that both the legal text and supporting commentary are added/referenced, before submitting the completed Workgroup Report to the April 2018 Panel meeting for consideration.

4. Next Steps

The Workgroup Report will now be submitted to the 19 April 2018 Panel meeting for consideration, with a Workgroup recommendation that the modification should now proceed to consultation.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

There are no further Workgroup meetings scheduled at this time.