

**UNC 0651 Workgroup Minutes**  
**Replacement of the Retrospective Data Update provisions**  
**Thursday 22 March 2018**  
**at Xoserve Ltd, Lansdowne Gate, 65 New Road, Solihull B91 3DL**

**Attendees**

Penny Garner (Chair)	(PG)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Andy Clasper	(AC)	Cadent
Andrew Patel	(AP)	Xoserve
Beverley Viney	(BV)	National Grid NTS
Carl Whitehouse	(CWh)	First Utility
Chris Warner	(CWa)	Cadent
David Addison	(DA)	Xoserve
Emma Lyndon	(EL)	Xoserve
Gareth Evans*	(GE)	Waters Wye Associates
Graham Wood*	(GW)	Centrica
Hilary Chapman	(HC)	SGN
John Welch	(JW)	npower
Lorna Lewin*	(LL)	Orsted
Mark Jones	(MJ)	SSE
Mark Rixon	(MR)	ENGIE
Nicky Rozier*	(NR)	BUUK
Phillip Hobbins	(PH)	National Grid NTS
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities
Sarah Jones*	(SJ)	Electralink
Shanna Key	(SK)	Northern Gas Network
Shardul Pandit*	(SP)	Wales and West Utilities
Steve Britton*	(SB)	Cornwall
Steve Mulinganie	(SM)	Gazprom
Tahera Choudhury*	(TC)	Xoserve
Tim Hipperson*	(TH)	Utility Wise

\*via teleconference

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0651/220318>

**1. Outline of Modification****1.1. Introduction to Modification presentation**

AC provided a brief overview of the presentation and highlighted the work already undertaken in the area by 0624R 'Review of arrangements for Retrospective Adjustment of Meter Information, Meter Point/Supply Point and Address data'.

AC asked parties to note that the 0624R Workgroup, was unable to recommend whether there was a suitable benefits case for implementation of a fully systematised 'Option 3' solution.

AC then advised parties that the new Modification solution, contains a number of principles, relating to the 'Option 4' solution that will now need further consideration and development within this Workgroup.

Some parties suggested appending the 0624R Request Workgroup Report to 0651, in order that the 'industry' has access to all the appropriate background information in one place.

**New Action 0301: Joint Office (PG/MB) to append a copy of the 0624R Request Workgroup Report to UNC Modification 0651 and obtain the Proposers approval before republishing as an amended modification.**

## 1.2. Modification Outline

AC provided a brief overview of the Modification during which one party voiced concerns around the indicative implementation timeline provided on page 9.

During a brief review of the proposed Solution, (Section 5 starting on page 10), the Workgroup debated the level of detail that might be required in order to successfully satisfy the (solution) requirements.

When it was pointed out that at the recent DSG Change Management Committee, parties noted that changes in Meter Supply Data pre-Nexus were out of scope, EL agreed to investigate further and provide an update at the next Workgroup meeting.

**New Action 0302: Reference DSG Chg Mgt discussions - Xoserve (EL) to double check whether or not changes in Meter Supply Data pre-Nexus is/are out of scope in respect of 0651.**

**New Action 0303: Cadent (AC) and Xoserve (DA) to look to provide a set of draft Business Rules, clarification around data items and timelines (inc. DSC governance aspects) for consideration at the next Workgroup meeting.**

## 2. Initial Discussion

### 2.1. Issues and Questions from Panel

None to consider.

### 2.2. Initial Representations

None to consider.

### 2.3. Terms of Reference

(<http://www.gasgovernance.co.uk/mods>)

## 3. Next Steps

Parties to provide responses to the allotted actions at the next Workgroup meeting.

## 4. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Thursday 26 April 2018	Elexon, 350 Euston Road, London. NW1 3AW	Standard Agenda items

**Action Table (as at 22 March 2018)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
0301	22/03/18	1.1	To append a copy of the 0624R Request Workgroup Report to UNC Modification 0651 and obtain the Proposers approval before republishing as an amended modification.	Joint Office (PG/MB)	<b>Pending</b>
0302	22/03/18	1.2	<i>Reference DSG Chg Mgt discussions -Xoserve (EL) to double check whether or not changes in Meter Supply Data pre-Nexus is/are out of scope in respect of 0651.</i>	Xoserve (EL)	<b>Pending</b>
0303	22/03/18	1.2	Cadent (AC) and Xoserve (DA) to look to provide a set of draft Business Rules, clarification around data items and timelines (inc. DSC governance aspects) for consideration at the next Workgroup meeting.	Cadent (AC) & Xoserve (DA)	<b>Pending</b>