

UNC 0630R Workgroup Minutes

Friday 27 April 2018

at Xoserve, Lansdowne Gate, 65 New Road, Solihull B91 3DL

Attendees		
Bob Fletcher (Chair)	(BF)	Joint Office
Karen Visgarda (Secretary)	(KV)	Joint Office
Alan Raper	(AR)	AGR Gas Consulting
Andy Clasper	(AC)	Cadent
Andy Miller	(AM)	Xoserve
Bhupinder Basra	(BB)	Xoserve
Chris Warner	(CW)	Cadent
Dave Addison	(DA)	Xoserve
Hilary Chapman	(HC)	SGN
James Crosland	(JC)	Orsted
Mike Bailey	(MB)	Xoserve
Nicky Rozier*	(NR)	BUUK
Shanna Key*	(SK)	Northern Gas Networks
Steven Britton*	(SB)	Cornwall Insight
* via teleconference		

Copies of all papers are available <https://www.gasgovernance.co.uk/0630/270418>

The Workgroup Report is due to be presented at the UNC Modification Panel by 17 May 2018.

1. Introduction and Status Review

1.1. Approval of Minutes (21 February)

NR proposed a minor amendment to the one section, with regards to wording, this was agreed, and the minutes were from the previous meeting, were then approved.

2. Review of Outstanding Actions

Action 0201: Xoserve (AM) to investigate the development of the “shell” record and default rules and clarify the circumstances they would be used. This should include consideration of the timing of sending the current TRF and MRI files.

Update: MB explained that all the relevant data had been examined and the most essential aspects had been looked at in order to develop a high-level resolution.

MB then provided an overview to the ‘CSS Consequential Change CoS Shell Record’ presentation and proposed areas for discussion, which included a Shell Record that could be submitted into UK Link, in advance of the Supplier Registration synchronisation message being received from CSS. He also said the record would be held in a ‘pending’ status until the 00:00hrs of the registration effective date and then would be applied to the new Shipper’s registration.

MB then presented the data as detailed below, and proposed that the data should be submitted in the Shell Record for application on the effective date.

Data Item	Comments
MPRN	
Requested Class	
Requested SOQ	Only applicable to Class 1 & 2 sites
Requested SHQ	Only applicable to Class 1 & 2 sites
Meter Read Frequency	
Meter Read Batch Frequency	Only applicable to Class 3 sites
Shipper Short Code	
Supplier Short Code	These must align to the CSS synchronisation message received into UK Link, and would be used to link the CSS message to the shell record for the MPRN
Registration Effective Date	
Supplier Generated Reference	
Shell Record Status	This is to allow the shell record to be cancelled
Valid Until Date	
Customer / Contact Details	This would include the details currently provided via the Nomination / Confirmation process

A brief general discussion took place regarding the data sets and Shipper/Supplier references and the values of how they interacted in the interface, and MB said that the underlying rules needed to be explored further in relation to these. He added that this was all in the initial stages of the discussions. JC said that the ability to submit multiple values would be needed for the Shippers and that he liked the idea of a valid to date, but that he would be more comfortable with a default date or a specific time period.

A further general discussion took place in relation to the duplicate referrals and HC said that each one had to be looked at in isolation, as it could be pre-determined if it was a duplicate referral or not. MB stated that the present nomination process would stay in place, as it worked correctly, adding that it could be changed to use the Shell Record to trigger it. AM added that the purpose of the Shell Record was to establish the commercial arrangement between the Shipper and the Supply point and MB said that the Shell Record was the nomination and would trigger both the SHQ and SOQ, and that this would happen once the CSS confirmed the date for this to be actioned.

MB then overviewed the Default Values and explained when a Shell Record had not been received it was proposed the default values as itemised below, would be applied to the registration.

Data Item	Comments
Class	If Class 1 and AQ above 58,600,000 kWh then this would remain as Class 1 else it would be defaulted to Class 4 regardless of AQ
SOQ	For Class 1 & 2 sites the current value would be carried forward, N/A for Class 3 & 4
SHQ	For Class 1 & 2 sites the current value would be carried forward, N/A for Class 3 & 4
Meter Read Frequency	Would be defaulted based on the prevailing AQ value (as per UNC Section M)
Meter Read Batch Frequency	Not required as would be defaulted to Class 1 or 4
Shipper Short Code	As provided on the CSS synchronisation message received into UK Link
Supplier Short Code	As provided on the CSS synchronisation message received into UK Link
Registration Effective Date	As provided on the CSS synchronisation message received into UK Link
Supplier Generated Reference	As provided on the CSS synchronisation message received into UK Link, else blank
Customer / Contact Details	Old details will be end dated and will not carry forward

JC said he had concerns with regards to customers in Class 2, as it was defined by the Shipper. BF said that presently within the Performance Assurance Committee (PAC) they were investigating the DM Read Submissions area regarding meter read submission performance within Class 2 and Class 3, and he asked MB if this would subsequently be resolved by this solution. MB said yes, as it would be rolled forward to Class 4 and he added that detailed further discussions were still needed. BF said that once a letter was received from Ofgem about activities related to the Urgent Modifications encompassing the read submissions process, then it should provide clarity on the default class process.

MB then explained that the current outbound files e.g. CFR, TRF, MRI and PAC, could still be issued to the relevant Shippers to provide them with the same level of data that was currently issued by UK Link. AM said that this could be a candidate for the Market Intelligence Service, along the same lines as the Price Comparison Website, as similar data sets were provided for specific supply points. He said that this could be further discussed to see if it would be appropriate to be included into the Market Intelligence Workstream.

MB reiterated that this whole area of Shell Reports was for further discussion and that the presentation was an initial overview to gain feedback and clearly it would need to be discussed fully at the DSC Change Management Committee. where the outline of the proposals would be developed and taken forward. AM advised that he would be requesting and agenda item at the May meeting.

A general discussion took place concerning not only the Shell Records, but also the Switching and other impacted areas in relation to the Transportation charges. Both AM and DA said that this area was going to be discussed at the DSC Change Management Committee on 09 May 2018 and also potentially at the DSG meeting in June. DA said that Ofgem were issuing a May consultation that would add clarity to the Day and Rec position for the Switching and other rules, which in turn, might have an impact on this proposal.

Action 0202: 1. Shippers to provide views on the proposed solution and discussion points set out in slide 6 of the presentation. 2. Xoserve (DA) to discuss the feedback provided by Shippers at the DSC Change Management Committee meeting to be held on ~~07 March~~ 09 May 2018.

Update: DA requested this action be carried forward and explained the next meeting DSC Change Management Committee meeting would be held on 09 May 2018 and he would provide an update at the next meeting. **Carried forward**

Action 0203: Xoserve (RH) to add a separate topic area to the BRD in relation to iGT transportation charges.

Update: AM requested this action be carried forward as he was still awaiting formal clarification on the iGT Transportation Charges.

NR wanted to know when the iGT's would get visibility of the other topics contained in the BRD, together with the Impact Assessment. AM said that he could not at this stage, give a definite date, as he wanted to discuss the content of the BRD with the iGT's regarding the Transportation Charges first. He added that he would provide an update on the Impact Assessment prior to the next meeting on 29 June 2018. **Carried forward**

New Action 0401: Xoserve (AM) to provide an update for iGT's on the Impact Assessment prior to the next meeting to be held on 29 June 2018.

3. Updates on Level 1 and 2 Developments of the OSP

AM provided a general update on the Ofgem Switching Programme with regards to the three change types in the table in the BRD.

AM advised that End to End documents had been provided in February although AM noted that the industry is still awaiting the User Requirements Specification from the DCC and Ofgem. He explained that Xoserve had begun an impact assessment for the Level 1 (core) and Level 2 (consequential) changes and that Xoserve was developing a plan for a plan of when information could be provided to the industry. AM said that Xoserve would provide updates to this Review Group as required, but the impact assessment material would be presented via the DSC Change Management Committee, as Level 2 changes were not within scope of this Review Group.

4. Development of Business Rules (BRD) – key topics for discussion

4.1 Gemini Updates

AM said that Gemini was not to be considered within the scope of this Request, as extensive and complex changes would have to be made to Gemini in order to accept Next Day Switching. He added that the Review Group were only investigating the tables regarding the Level 2 group, as there was not a viable 'do nothing' option available, and he reiterated the fact that Gemini was not in the scope of Request 0630R, as the Industry as a whole, would have to pay for any Gemini changes and that Level 2 would form part of the impact assessment for Level 3. He also added that Ofgem were aware that material changes were required to Gemini.

5. Consideration of Wider Industry Impacts and Communications

There were no discussions on this item.

6. Next Steps

BF confirmed that the focus of the next meeting on 29 June 2018 would be to consider updates from the DSC Committees, DSG and Ofgem Consultation. Consideration would be given to concluding the Workgroup Report although it was noted that Panel had extend the reporting date to August Panel.

7. Any Other Business

None.

8. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Friday 29 June 2018	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA http://www.blenheimcourtsolihull.co.uk	<ul style="list-style-type: none"> • Review of Outstanding Actions • Updates on Level 1 and 2 developments of the OSP • Development of Business Rules/BRD; review of impacts and costs of topic areas. • Consideration of Wider Industry Impacts and Communications

Action Table (as at 27 April 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0201	21/02/18	5.1	Xoserve (AM) to investigate the development of the "shell" record and default rules and clarify the circumstances they would be used. This should include consideration of the timing of sending the current TRF and MRI files.	Xoserve (AM)	Closed
0202	21/02/18	5.2	1. Shippers to provide views on the proposed solution and discussion points set out in slide 6 of the presentation. 2. Xoserve (DA) to discuss the feedback provided by Shippers at the DSC Change Management Committee meeting to be held on 07 March 09 May 2018.	Shippers Xoserve (DA)	Carried forward
0203	21/02/18	8.0	Xoserve (RH) to add a separate topic area to the BRD in relation to iGT transportation charges.	Xoserve (RH)	Carried forward
0401	27/04/18	2.0	Xoserve (AM) to provide an update for iGT's on the Impact Assessment prior to the next meeting to be held on 29 June 2018.	Xoserve (AM)	Pending