

**DSC Change Proposal**

**Change Reference Number: XRN4465 (UKLP 301)**

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Xoserve to fill out all of the information in this colour

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| **Change Title** | Annual Production and notification of LIS-3years read |
| **Date Raised** | 21/02/2017 |
| **Sponsor Organisation** | Xoserve |
| **Sponsor Name** | Linda Whitcroft |
| **Sponsor Contact Details** | mailto:Linda.Whitcroft@Xoserve.com |
| **Xoserve Contact Name** | Emma Smith |
| **Xoserve Contact Details**  | mailto:emma.smith@xoserve.com |
| **Change Status** | Approved |
| **Section 1: Impacted Parties** |
| **Customer Class(es)** | X Shipper☐ National Grid Transmission☐ Distribution Network Operator☐ iGTNot specified |
| **Section 2: Proposer Requirements / Final (redlined) Change** |
| Requirement relevant to the Request:New UK Link (SAP design issue) will ignore any read that is older than 7 years old (as if not recorded on the system), if no further reads are recorded post this date, when a read is submitted by the User, SAP will not be able to validate the reading or carry out reconciliation as will appear that no previous reads are recorded as assess the new read against. |
| **Proposed Release** | **R2 June18** |
| **Proposed IA Period**  | **10WD / 30WD / XXWD** |
| **Section 3: Benefits and Justification**  |
| Reason for Change / Justification:A read is required to be generated each year for any meter point that do not have a read recorded post LIS -3 years to be loaded by 1st April each year. This read is required to be issued to, and identifiable by, the registered User as it will be used for Reconciliation purposes. |
| **Section 4: Delivery Sub-Group (DSG) Recommendations**  |
| **Confirm the file that the reads will be issued on****Reads will be sent on .MBR file** |
| **DSG Recommendation** | **Approve** / Reject / Defer  |
| **DSG Recommended Release** | Adhoc March 2018 |
| **Section 5: DSC Consultation**  |
| **Issued** | Yes / No |
| **Date(s) Issued** |  |
| **Comms Ref(s)** |  |
| **Number of Responses** |  |
| **Section 6: Funding** |
| **Funding Classes**  | ☐ Shipper XX% = £XXXX.XX☐ National Grid Transmission XX% = £XXXX.XX☐ Distribution Network Operator XX% = £XXXX.XX☐ iGT XX% = £XXXX.XXTOTAL = £XXXX.XX |
| **Service Line(s)** |  |
| **ROM or funding details**  | UK Link deferred budget |
| **Funding Comments**  |  |
| **Section 7: DSC Voting Outcome** |
| **Solution Voting**  | ☐ Shipper Approve / Reject / NA / Abstain☐ National Grid Transmission Approve / Reject / NA / Abstain ☐ Distribution Network Operator Approve / Reject / NA / Abstain☐ iGT Approve / Reject / NA / Abstain  |
| **Meeting Date**  | XX/XX/XXXX |
| **Release Date** | Adhoc March 2018 |
| **Overall Outcome**  | Approved for Release March 2018 |

**Please send the completed forms to:** **.box.xoserve.portfoliooffice@xoserve.com**