

UNC Workgroup 0649S Minutes Update to UNC to formalise the Data Enquiry Service Permissions Matrix

Thursday 26 July 2018

at Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91 2AA

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Karen Visgarda (Secretary)	(KV)	Joint Office
Andy Miller	(AM)	Xoserve
Carl Whitehouse*	(CWh)	First Utility
David Addison*	(DA)	Xoserve
David Mitchell	(DM)	SGN
Graham Wood*	(GW)	Centrica
John Welch	(JW)	npower
Kirsty Dudley*	(KD)	E.ON
Lesley Bowen*	(LB)	EDF
Mark Jones	(MJ)	SSE
Rachael Mottram*	(RM)	Utilita
Rachel Bird*	(RB)	Gemserve
Rachel Hinsley	(RH)	Xoserve
Shaheeni Vekaria	(SV)	Utility Warehouse
Shanna Key*	(SK)	Northern Gas Networks
Shardul Pandit*	(SP)	Wales & West Utilities
Simon Harris	(SH)	Xoserve
Steve Ladle*	(SL)	Gemserve
Steve Mulinganie	(SM)	Gazprom
Steven Britton*	(SB)	Cornwall Insight

*via teleconference

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0649/260718>

The Workgroup Report is due to be presented at the UNC Modification Panel by 20 September 2018.

1. Introduction and Status Review

1.1. Approval of Minutes (28 June 2018)

The minutes from the previous meeting were approved.

2. Consideration of Amended Modification

Steve Ladle (SL) proposed that due the content of the this modification that an IGT Modification would need to be raised to run in unison and to ensure there were no conflicts between the UNC and IGT UNC. David Addison (DA) and Steve Mulinganie (SM) both agreed that they would work with SL to assist with this process.

DA then explained he had been discussing the content of the amended modification with SM and he presented the overview, in relation to how the data would be handled, as detailed below:

- *Data can be accessed within **DES** by User and User access type (Community or Portfolio). What data each User can see is detailed within the DES Permissions Matrix which forms part of the UK Link Manual.*

- *Without references in UNC this is just a service description*
- *With the development of Application Programming Interfaces (APIs) to provide specific request / response interfaces, and their comparatively short development lead timescales it is proposed to incorporate the data available via this interface within a more solution agnostic 'Data Permissions Matrix'.*
- *Users would benefit from further clarity around how they may access data, and what data items that they are entitled to see under which service. Development of this Data Permissions Matrix could be extended to other request / response interfaces (e.g. **telephone service**).*

In relation to the solution DA explained that the way in which the data would be managed, as detailed below:

- *It is expected that the UNC would "point" to the DSC UK Link Manual, it is not envisaged that the Data Permissions Matrix becomes part of core UNC legal text.*
- *The solution is to:*
 - *Amend TPD Section V5.5 (Exceptions) of the UNC to formalise the Data Permissions Matrix.*
 - *Extend DSC Contract Management role (GT-D).*
- *It is proposed that amendment to this Data Permissions Matrix is governed by DSC Contract Management Committee.*
 - *Where they consider that the decision requires additional visibility this could be undertaken via a UNC Modification – depending upon the content such modifications could be issued for consultation without development in a Workgroup subject to Panel approval.*
- *Changes to the Data Permissions Matrix **could** (subject to 0649 WG Development) follow this governance (subject to development in **this WG** – see 'Serving Suggestion' slides):*
 - *Add a new Service Type – UNC Modification*
 - *Add a new User / Recipient Type – UNC Modification*
 - *Add a new data item to the Data Permissions Matrix – DSC Contract Managers, referral to UNC by CoMC if requested*
 - *Add an existing data item to an existing Service Type - DSC Contract Managers, referral to UNC by CoMC if requested*

DA then overviewed how the services area would operate, as detailed:

- *Proposal to include request / response services*
- *Auditable about use*
- *Services intended to be included in 0649:*
 - *Data Enquiry Service*
 - *Application Programmable Interfaces (APIs)*
 - *Telephone Services (?)*
 - *Could be extended to include*
 - *Reports to Users – views?*
 - *Not intended to include*
 - *File interfaces*

DA explained that there were two possible serving options available and there was a general consensus that Option 1, as detailed below, was the most appropriate.

- *Option 1:*
- *Data Permission Matrix would consist of:*
 - *Data Permission Table which defines data item available by:*
 - *User Type (User Type will also define 'portfolio' and 'community' view where 'ownership' is available in UKL)*
 - *Service (e.g. data item X explicitly available via DES, but not via API)*
 - *Condition Rules document – i.e. circumstances where other conditions must be met to access the data*
- *Commentary*
 - *Where an existing data item is available via one service CoMC sanction would be necessary to make it available via another Service*
 - *Requires more input from CoMC to make data available*

A brief general discussion took place and SM the proposer also agreed that Option 1 should be adopted. DA agreed to produce a Permissions Matrix to aid with the clarity and understanding of the data process.

New Action 0701: Xoserve (DA) to produce a Permissions Matrix regarding the data.

3. Legal Text

BF said the Legal Text needed to be included into the Workgroup Report in order the modification to be submitted to Panel.

DA agreed to discuss the Legal Text with Cadent, Andy Clasper (AC) off line, as AC was not present at the meeting.

New Action 0702: Xoserve (DA) to discuss the content of the Legal Text with Cadent (AC)

4. Update on DSC Change Proposal

DA confirmed this had been actioned and that the proposal was proceeding through the DSC process.

5. Development of Workgroup Report

BF confirmed once the Legal Text and the IGT Modification had been confirmed, then the modification would be submitted to the September Panel. SM said he had hoped that it would be presented at the August Panel. BF reiterated that until the Legal Text and the accompanying IGT Modification were completed this would not be possible, owing to the August Panel submission deadlines.

6. Review of Outstanding Actions

0301: Gazprom (SM) & Xoserve (DA) to consider amending the modification to include a revised timetable, and to take into account, Workgroup feedback and concerns.

Update: DA and SM advised that the modification had now been amended and so this action could now be closed. **Closed.**

7. Next Steps

BF confirmed that the Legal Text would be reviewed at the August meeting, including an update on the IGT equivalent modification and that the Workgroup Report would subsequently be completed for submission to the September Panel.

8. Any Other Business

None.

9. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Thursday 23 August 2018	Elexon, 350 Euston Road, London NW1 3AW	<ul style="list-style-type: none"> • Review of Legal Text • Conclusion of Workgroup Report

Action Table (as at 28 June 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0301	22/03/18	1.0	To consider amending the Modification to include a revised timetable, and to take into account, Workgroup feedback and concerns.	Gazprom (SM) & Xoserve (DA)	Closed
0701	26/0718	2.0	Xoserve (DA) to produce a Permissions Matrix regarding the data.	Xoserve (DA)	Pending
0702	26/0718	3.0	Xoserve (DA) to discuss the content of the Legal Text with Cadent (AC)	Xoserve (DA) & Cadent (AC)	Pending