

UNC 0652 Workgroup Minutes
Obligation to submit reads and data for winter consumption
calculation (meters in EUC bands 3 – 8)

Wednesday 27 June 2018

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Alex Holbourne*	(AH)	Corona Energy
Benjamin Martin	(BM)	Stark
Carl Whitehouse*	(CW)	First Utility
Chris Warner	(CWa)	Cadent
Fiona Cottam	(FC)	Xoserve
Gareth Evans*	(GE)	Waters Wye Associates
George MacGregor	(GMa)	Utilitia
John Welch	(JW)	npower
Kathryn Turner*	(KT)	Good Energy
Kirsty Dudley	(KD)	E.ON
Louise Hellyer	(LH)	Total Gas & Power
Luke Reeves*	(LR)	EDF Energy
Mark Bellman	(MB)	Dataserve UK
Mark Jones*	(MJ)	SSE
Mark Palmer*	(MP)	Orsted
Mark Perry	(MPe)	Xoserve
Mark Rixon	(MR)	Engie
Martin Attwood	(MA)	Xoserve
Rebecca Knight	(RK)	E.ON Energy
Sallyann Blackett	(SB)	E.ON

* via teleconference

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0652/270618>

1. Introduction and Status Review

1.1. Approval of minutes (22 May 2018)

The minutes of the previous meeting were approved.

2. Consideration of Amended Modification

John Welch (JW) gave an overview of the current status of the modification explained the potential updates that were likely to be made to the modification which are:

- Reads – leave the current obligation as it is. Most sites should have AMR/SMART and should be submitting reads monthly.
- Update Process – create a new obligation in UNC Section G
 - If a read is missing in November or March, a report would be generated that alerted Users to take corrective action (submit a read) in the following month. The obligation would relate on report 3 and 5 and not report 4 and 6.
 - It was mentioned that a firm obligation might prompt the User to make a site visit to obtain a read if necessary. There is an option to include the obligation in UNC (make some kind of action or response obligatory upon receipt of the report that a read is needed).
 - JW confirmed that there is an ongoing wider piece of work by the Performance Assurance Committee (PAC) to look at what incentives were needed for not meeting the obligations. This is out of scope for this modification.
- Reporting – the process is to be supported by reporting to the PAC, a combination of proactive and performance reporting throughout the gas year. (This is explained in the diagram on slide 3 of the presentation).

Fiona Cottam (FC) mentioned that currently, 25% of AQ is not in the relevant WAR Bands and are in the bucket, Xoserve are trying to get to a 90+% read availability as opposed to the current 75%.

There was a discussion in relation to WAR bands. It was asked what analysis had been done looking at the improvement created by WAR bands.

FC explained that if there is a well behaving site, submitting a monthly read, the benefit is at the point of allocation. If the profile is too high or too low in terms of allocation, that would impact UIG accordingly. She confirmed it is temporary UIG that is resolved by reconciliation. It was noted it is difficult to identify exact patterns and improvements without daily consumption data, but understanding winter demand helps the daily demand estimation process.

It was clarified that EUC Band 4 and above, since April 2014, should have AMR equipment, as a licence obligation. The only gap is EUC Band 3, as within this Band there is no obligation to have daily read equipment, but it should be monthly read (but has a 90% read submission target).

JW advised that he will reconsider the title of the modification to incorporate the amendments being discussed.

It was suggested that PAC may have to meet more regularly than monthly to fit in managing the reports within the dates of the submission of the new proposed reports. JW felt that the new reports could be accommodated in the existing meeting frequency.

Some attendees said they would prefer to see the obligation sitting in Code rather than assigned to PAC.

It was confirmed that the modification timeline has been extended to report to Panel in August.

3. Consideration of ROM requirements

Xoserve have submitted a ROM request, this will need to be re-submitted to incorporate the new additions.

New Action 0601: Xoserve to submit a revised ROM incorporating the amendments.

4. Development of the Workgroup Report

Not discussed in this meeting.

5. Review of Outstanding Actions

Bob Fletcher (BF) confirmed there are no outstanding actions.

6. Any Other Business

None raised.

7. Next Steps

Await an amended modification as soon as possible then it can be reviewed in terms of legal text.

New Action 0602: JW to submit an amended modification.

8. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:00 Tuesday 31 July 2018	Radcliffe House, Blenheim Court Warwick Road Solihull B91 2AA	Detail planned agenda items. Completion of Workgroup Report

Action Table (as at 27 June 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0601	27/06/18	3.0	Xoserve to submit a revised ROM incorporating the amendments.	Xoserve (FC)	Pending
0602	27/06/18	7.0	JW to submit an amended modification.	Npower (JW)	Pending