

## UNC Workgroup 0649S Minutes Update to UNC to formalise the Data Enquiry Service Permissions Matrix

**Thursday 23 August 2018**

**at Elexon, 350 Euston Road, London, NW1 3AW**

### Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Kully Jones (Secretary)	(KJ)	Joint Office
Chris Barker*	(CB)	BUUK
Chris Warner	(CW)	Cadent
David Mitchell	(DM)	SGN
Edward Fyfe	(EF)	SGN
Ellie Rogers	(ER)	Xoserve
John Cooper*	(JC)	BUUK
Kate Mulvany	(KM)	British Gas
Lesley Bowen*	(LB)	EDF
Lorna Lewin	(LL)	Orsted
Mark Jones	(MJ)	SSE
Matthew Payne	(MP)	SGN
Megan Coventry	(MC)	SSE
Nirav Viyas	(NV)	Gemserve
Rachel Hinsley	(RH)	Xoserve
Radhika Kalra*	(RK)	EON
Richard Pomroy*	(RP)	Wales & West Utilities
Shaheeni Vekaria	(SV)	Utility Warehouse
Shanna Key*	(SK)	Northern Gas Networks
Shelley Rouse	(SR)	Gemserve
Simon Harris*	(SH)	Xoserve
Steve Mulinganie	(SM)	Gazprom
Steven Britton	(SB)	Cornwall Insight
Steve Ladle	(SL)	Gemserve

*\*via teleconference*

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0649/230818>

The Workgroup Report is due to be presented at the UNC Modification Panel by 20 September 2018.

### 1. Introduction and Status Review

#### 1.1. Approval of Minutes (26 July 2018)

The minutes from the previous meeting were approved.

### 2. Review of Legal Text

BF informed Workgroup participants that an updated version of the Legal Text had been provided on the day of the meeting and was available on the Joint Office website. He then invited Chris Warner (CW) to provide a summary of the key changes.

CW highlighted that there was a small inconsistency between the Legal Text and the Modification solution. The Modification references in Section 5 the need for a new clause to be included within V 5.5.3 to allow the CDSP to release data to parties in line with the Data Permissions Matrix. However, this new clause is referenced in V 5.5.2 in the Legal Text.

**New Action 0801: Gazprom (SM) to amend the modification in Section 5 to confirm that the new clause is to be included in V 5.5.2.**

CW provided a walkthrough of the draft Legal Text. The key changes were in relation to:

- The addition of a new paragraph 5.5.2 (j)
- Section D – CDSP and UK Link – a new paragraph 5.2.1 (g).
- New paragraph 6.2.1 (d) to the Change Management Procedures confirming that amendments to the Data Permissions Matrix will be made by instruction from the Contract Managers.

The following points were made in discussion:

In relation to the new paragraph 6.2.1 (d) Workgroup participants asked what the process will be and would it follow the standard DSC Change Proposal route? It was confirmed that the process would be through the DSC Contract Managers and use a similar approach to the DSC Change Management process.

Steve Ladle (SL) raised an issue in relation to governance and transparency highlighting that this Modification replaces a change previously made through the UNC Modification Process which provides a transparent process to the whole industry. He sought assurance that industry parties would still be fully informed and that there would be the same level of transparency. Lorna Lewin (LL) suggested that a comparable level of governance would be in place through the DSC Contract Management Committee with opportunity to share and consult on changes. Rachel Hinsley (RH) confirmed that the distribution list includes all DSC Contract Managers. BF suggested that consultation limited to DSC parties may not be representative of the whole industry as it would be limited to the views of DSC parties and for example exclude parties such as MAMs and Consumer Representatives.

A brief discussion took place on the last paragraph of the Solution section in the Modification. SM asked if the Legal Text was clear that the introduction of new entities would be through the UNC and not the CDSP process. It was suggested that SM as he was Proposer of the Modification should consider if any further clarification is needed.

**New Action 0802: Gazprom (SM) to consider clarification of the last paragraph in the Section 5 of the Modification, particularly if a new service is added for example API or DES or if there is a new delivery mechanism for a data item.**

In relation to the new paragraph 5.2.1 (g) the use of the word 'retained' was questioned and the word 'managed' was suggested as being more appropriate.

**New Action 0803: Cadent (CW) to review the wording of paragraph 5.2.1 (g) and consider replacing 'retained' with 'managed'.**

SL expressed concern that as both the UNC and IGTUNC will include existing permission entries the hierarchy between the two Codes and the DSC process may result in changes being reversed.

SL confirmed that there is no delay expected from IGT UNC as the outcome of discussions will be presented to the September Panel meeting as planned.

### 3. Conclusion of Workgroup Report

Deferred to the next meeting which will be an additional meeting on 04 September 2018.

### 4. Review of Outstanding Actions

**Action 0701:** Xoserve (DA) to produce a Permissions Matrix regarding the data.

**Update:** Simon Harris (SH) presented a spreadsheet titled *Data Permissions Matrix*.

SH confirmed in response to a question from Steve Ladle (SL) that the Data Permissions Matrix would be approved by default when the Modification is implemented and a separate process is not required for approval of the data items. He also confirmed the Legal Text would establish the defined terms.

Steve Mulinganie (SM) reminded the Workgroup that 2 principles had been previously agreed confirming that any new data or any new level of access would need approval, this matrix should only include previously approved data items.

BF stated that the data items specified in Modification 0663 *Extending the data comprised under the definition of Supply Point Premises Data (TPD V5.18.1) including IGT Modification 114 – Extending the data available to Suppliers under K24.3(l)* would need to be approved separately. SH confirmed that the Data Permissions Table does not include the data items referenced in Modification 0663.

This action was therefore closed. **Closed.**

**Action 0702:** Xoserve (DA) to discuss the content of the Legal Text with Cadent (AC).

**Update:** This action was discussed under agenda item 2.0 and was therefore closed. **Closed.**

## 5. Next Steps

It was agreed that an additional short meeting by tele-conference be held to consider the amended Modification, Legal Text and to complete the Workgroup Report. Workgroup participants agreed to join the IGT UNC Modification Workstream meeting on 04 September 2018.

It was also agreed that the amended Modification and the Legal Text would be ready by the middle of the week commencing 27 August 2018.

## 6. Any Other Business

None.

## 7. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Tuesday 04 September 2018	Teleconference	<ul style="list-style-type: none"> <li>Review of amended Modification</li> <li>Review of Legal Text</li> <li>Conclusion of Workgroup Report</li> </ul>

**Action Table (as at 23 August 2018)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0701</b>	26/0718	2.0	Xoserve (DA) to produce a Permissions Matrix regarding the data.	Xoserve (DA)	<b>Closed</b>
<b>0702</b>	26/0718	3.0	Xoserve (DA) to discuss the content of the Legal Text with Cadent (AC)	Xoserve (DA) & Cadent (AC)	<b>Closed</b>
<b>0801</b>	23/08/18	2.0	Gazprom (SM) to amend the modification in Section 5 to confirm that the new clause is to be included in V 5.5.2.	Gazprom (SM)	<b>Pending</b>
<b>0802</b>	23/08/18	2.0	Gazprom (SM) to consider clarification of the last paragraph in the Section 5 of the Modification, particularly if a new service is added for example API or DES or if there is a new delivery mechanism for a data item.	Gazprom (SM)	<b>Pending</b>
<b>0803</b>	23/08/18	2.0	Cadent (CW) to review the wording of paragraph 5.2.1 (g) and consider replacing 'retained' with 'managed'.	Cadent (CW)	<b>Pending</b>