

UNC Workgroup 0652 Minutes
Introduction of winter read/consumption reports and associated obligations
Tuesday 28 August 2018
at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Rebecca Hailes (Chair)	(RH)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Andy Clasper	(AC)	Cadent
Carl Whitehouse	(CW)	First Utility
Chris Faulds	(CF)	ScottishPower
Dan Fittock*	(DF)	Corona Energy
Fiona Cottam	(FC)	Xoserve
Imran Shah*	(IS)	British Gas
John Welch	(JW)	npower
Jon Dixon*	(JD)	Ofgem
Kirsty Dudley*	(KD)	E.ON
Lorna Lewin*	(LL)	Orsted
Louise Hellyer	(LH)	Total Gas & Power
Luke Reeves*	(LR)	EDF Energy
Mark Bellman	(MB)	ScottishPower
Mark Jones*	(MJ)	SSE
Mark Rixon*	(MRi)	Engie
Megan Coventry*	(MC)	SSE
Michael Robertson	(MRo)	ScottishPower
Rhys Kealley*	(RK)	British Gas
Robert Cameron-Higgs	(RCH)	Flow Energy
Sallyann Blackett	(SB)	E.ON
Shaheeni Vekaria*	(SV)	Utility Warehouse
Steven Britton*	(SBr)	Cornwall

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0652/280818>

1.0 Introduction and Status Review**1.1 Approval of Minutes (31 July 2018)**

The minutes of the previous meeting were approved.

2.0 Review of Amended Modification

JW provided a brief overview of the most recent amendments made to the modification (v4.0, dated 24 August 2018), focusing attention on the addition of information relating to new reports on page 6.

When asked why there are both calendar and business days indicated, JW explained that this is in order to better reflect Performance Assurance Committee (PAC) processes. After a brief discussion it was agreed to leave 'as-is'.

When asked, JW explained that in his opinion the reports should take the form of both PAC specific and anonymised versions, in order to reflect Schedule A and B requirements. When JW advised that he would look to make the point clearer within an amended version of the modification to be provided after this meeting, FC suggested that this should not impact on the ROM.

3.0 Review of ROM

When asked, FC explained that the 'original' 11 June 2018 ROM (XRN4682) was based on an earlier version of the modification and has now been superseded by 17 August 2018 ROM XRN4728, which better reflects the significant changes made to the modification during the various amendments (only up to version 3.0 of the modification). When asked whether or not the latest round of changes to the modification (i.e. v4.0, dated 24 August 2018) would potentially impact on the ROM, JW responded by suggesting that this would not be the case.

FC highlighted that there are not expected to be any changes to the costs regardless of whether we have anonymised or non-anonymised reports.

During a brief overview of the timetable focusing on the four PAC related points, FC suggested that, should anyone have any concerns relating to read performance aspects etc., to contact her directly to discuss. FC also suggested that the PAC reporting aspects are now adequately covered off within the ROM.

In considering the proposed costs, SB enquired whether the £19k value (contained in the ROM) covers all reports or simply the PAC specific ones, especially as there is no mention of any DSC Change Proposal requirement within the ROM itself. Responding, FC reminded those present that this is simply an initial estimate, that is subject to clarification of whether it should be all reports or not, or alternatively, whether the reports are anonymised or non-anonymised.

In considering the '*change congestion*' reference within the Timescales section, FC provided a brief overview of how the DSC Change Proposal process works.

4.0 Review of Legal Text

JW explained that whilst discussions have taken place with the legal text provider (SGN) and Xoserve, provision of the actual text has been delayed, although the modification has been amended to reflect this latest position (*please refer to item 2.0 above for more details*).

JD pointed out that in accordance with the Modification Rules provisions (*Ref paragraph 9.6.1(b)*), Ofgem are able to formally request legal text. He therefore duly made a formal request for Legal Text. RH took an action to ensure that the 10 September 2018 Panel formally requests provision of legal text for UNC Modification 0652.

New Action 0801: Joint Office (RH) to ensure that the 10 September 2018 Panel formally requests provision of legal text for UNC Modification 0652.

5.0 Completion of Workgroup Report

RH conducted a brief onscreen review of the draft Workgroup Report (v1.1, dated 24 August 2018), with the main points of focus being, as follows:

Section 2 Governance

In looking to consider the two main questions posed to the Workgroup by the 15 March 2018 Panel members (namely '*Review the model and consider the true value of the*

impact of the proposal and *consider whether the modification should be self-governance*), SB wondered whether or not the Workgroup could consider utilising DESC profile analysis to enable parties to then compare this to their own profile and consider any differences (i.e. flat/peaky assessment of potential impact on UIG) and thereby attain a view on any bias. RH amended the draft Workgroup Report to capture the point being raised.

Whilst acknowledging that additional information relating to this matter might prove beneficial, FC pointed out that it is sometimes difficult to provide a simple answer, especially in instances such as this when there is much uncertainty. Furthermore, as it is not known what EUC bands these sites should actually be in, it is largely 'guesswork'. However, whilst an Xoserve taskforce is already undertaking consideration of aspects such as these, it is doubtful the information would be available in time for consideration at the next Workgroup meeting and for inclusion within the final Workgroup Report.

New Action 0802: Xoserve (FC) to look to provide some analysis based around DESC profile analysis to enable parties to then compare this to their own profile and consider any differences (i.e. flat/peaky assessment of potential impact on UIG) and thereafter attain a view on any bias.

Regarding the Panel question around self-governance status, the consensus amongst Workgroup participants was that as this modification affects balancing, allocation, reconciliation, UIG and purchasing aspects, it should remain as an Authority Direction modification. RH made suitable amendments to the draft Workgroup Report inline with the above discussion.

Section 3 Why Change?

JW indicated that he would look to provide more clarity for, and a link to, the originating data within an amended version of the modification that he proposed to provide in due course. SB pointed out that all sites should have a WAR band, other than those crossing over in the first 12 months.

Section 7 Relevant Objectives

When JW indicated that he believed that d) still applies as 'positive', RH undertook to add an additional (supporting justification) statement after the table.

Section 8 Implementation

When JD enquired whether or not the proposed effective implementation date for the modification would be winter 2018 or 2019, FC pointed out that early May 2019 is the next calculation trigger point whilst SB noted that if the information is required to be correct for winter 2019, then the reads need to be inputted to the system over the course of this forthcoming winter.

Moving on, SB suggested that it might be prudent and beneficial for JW to raise a DSC Change Proposal (for consideration by the DSC Change Management Committee in due course), sooner rather than later, rather than to wait for the modification to progress through the process.

When concerns were voiced that there is currently an apparent 'disconnect' between the UNC modification and DSC Change Management processes, RH advised that the next DSC Change Management Committee meeting is scheduled to take place on Wednesday 12 September 2018. KD then advised that she would raise her concerns relating to the process disconnect at that meeting.

JW wondered whether or not he should ensure that his amended modification includes a 'transitional' element on the grounds that September's window of opportunity may have already been missed. This was an approach supported by those in attendance.

In noting that new information could be entered into the process at any point, FC advised that she would discuss the finer details with JW offline after the meeting in order to assist development of the proposed amended modification.

Concluding discussion, RH advised that once JW has provided an amended modification proposal, the Joint Office would update the draft Workgroup Report accordingly, ready for consideration at the next Workgroup meeting.

In noting that today's meeting is technically not quorate, RH took an action to request that Transporters attend the 03 October 2018 Workgroup meeting.

New Action 0803: Joint Office (RH) to ensure that a note is sent to Transporter representatives, requesting that they look to attend the 03 October 2018 Workgroup meeting.

6.0 Review of Outstanding Actions

Action 0601: Xoserve to submit a revised ROM incorporating the amendments.

Update: RH advised that this action had been completed. **Closed**

Action 0701: Joint Office to request an updated ROM.

Update: RH advised that this action had been completed. **Closed**

7.0 Any Other Business

None.

8.0 Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Time / Date	Venue	Workgroup Programme
10.00 Wednesday 03 October 2018	Radcliffe House, Blenheim Court Warwick Road Solihull B91 2AA	Detail planned agenda items.
10.00 Wednesday 31 October 2018	Radcliffe House, Blenheim Court Warwick Road Solihull B91 2AA	Detail planned agenda items.

Action Table (as at 28 August 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0601	27/06/18	3.0	Xoserve to submit a revised ROM incorporating the amendments.	Xoserve (FC)	Update provided. Closed
0701	31/07/18	3.0	Joint Office to request an updated ROM.	Joint Office (BF)	Update provided. Closed

0801	28/08/18	4.0	To ensure that the 10 September 2018 Panel formally requests provision of legal text for UNC Modification 0652.	Joint Office (RH)	Pending
0802	28/08/18	5.0	To look to provide some analysis based around DESC profile analysis to enable parties to then compare this to their own profile and consider any differences (i.e. flat/peaky assessment of potential impact on UIG) and thereafter attain a view on any bias.	Xoserve (FC)	Pending
0803	28/08/18	5.0	To ensure that a note is sent to Transporter representatives, requesting that they look to attend the 03 October 2018 Workgroup meeting.	Joint Office (RH)	Pending