

**DSC Change Proposal**

**Change Reference Number: XRN4813**

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Xoserve to fill out all of the information in this colour

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| **Section A1: General Details** | | |
| **Change Title** | Migration of Xoserve Interfaces | |
| **Date Raised** | 21st November 2018 | |
| **Sponsor Organisation** | National Grid | |
| **Sponsor Name** | Paul Jacob | |
| **Sponsor Contact Details** | [Paul.jacob@nationalgrid.com](mailto:Paul.jacob@nationalgrid.com) | |
| **Xoserve Contact Name** | Emma Rose | |
| **Xoserve Contact Details** | Emma.rose@xoserve.com | |
| **Change Status** | Proposal / With DSG / Out for Consultation / Voting / Approved or Rejected – **In Delivery** | |
| **Section A2: Impacted Parties** | | |
| **Customer Class(es)** | Shipper  National Grid Transmission  Distribution Network Operator  IGT | |
| **[Section A3: Proposer Requirements / Final (redlined) Change](C:\\Users\\Rebecca.perkins\\AppData\\Local\\Microsoft\\Windows\\Temporary Internet Files\\Content.Outlook\\EXD06YFG\\Change_Proposal_Template v2.0.docx" \o "WHAT – What is the required change? WHY – Why is the change needed? WHEN – Detail when the solution should be started/implemented.  )** | | |
| This request is in reference to the SAP PI interfaces on the SAP PI system now assigned to Cadent, subsequent to the separation of Cadent and NG SAP PI systems. Approximately 130-135 interfaces remain active on the Cadent SAP PI system, which will cease to function once the National Grid and Cadent Networks are separated in March 2019  The project requires the support of the Xoserve team to determine and clarify the following:   * Source/Target Applications on the Xoserve System Side * Support to identify impacted business process * Confirmation of Individual Interface Criticality * Confirmation on interface frequency * Confirmation of any required business health checks that need to be complete as part of cutover activities * Confirmation if additional testing is required from Xoserve in addition to the SIT testing * Sign off of SIT testing from Xoserve team perspective   Attached is the high level interface detail:    Further Details:   * All migrations will be fix forward. * The Project will actively monitor flows for a 4 week PIS period of interfaces triggers; where there may be annual interfaces the connectivity will be reported on and it will be logged by the AM team to monitor closely those interface not triggered in PIS period. PIS will be led by the project team. * As is currently during PIS and after tickets will be raised in the first instance as P4 issues – however the project team will work to fix issues as a high priority during PIS.   Key Project Contacts:  IS PM – Paul Jacob – [Paul.Jacob@nationalgrid.com](mailto:Paul.Jacob@nationalgrid.com)  IS Programme Manager – [Andrew.Crust@nationalgrid.com](mailto:Andrew.Crust@nationalgrid.com) | | |
| **Proposed Release** | 1st March 2019 | |
| **Proposed Consultation Period** | 10 Working Days  20 Working Days  30 Working days  Other: | |
| **[Section A4: Benefits and Justification](C:\\Users\\Rebecca.perkins\\AppData\\Local\\Microsoft\\Windows\\Temporary Internet Files\\Content.Outlook\\EXD06YFG\\Change_Proposal_Template v2.0.docx" \o "Benefit Description: What, if any, are the intangible and tangible benefits of the change?Benefit Realisation:When are the benefits of the change likely to be realised? Benefit Dependencies:Detail any dependencies that are outside the scope.)** | | |
| **Benefit Description**  *What, if any, are the tangible benefits of introducing this change?*  *What, if any, are the intangible benefits of introducing this change?* | | **Xoserve business processes using SAP PI Interfaces will not fail on National Grid/Cadent Network separation** |
| **Benefit Realisation**  *When are the benefits of the change likely to be realised?* | | **March 2019** |
| **Benefit Dependencies**  *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* | | **Xoserve Separation Project** |
| **Section A5: Final Delivery Sub Group Recommendations** | | |
| *Until a final decision is achieved, please refer to section C of the form.* | | |
| **Final DSG Recommendation** | Approve / Reject / Defer | |
| **DSG Recommended Release** | Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY | |
| **Section A6: Funding** | | |
| **Funding Classes** | Shipper XX%  National Grid Transmission XX%  Distribution Network Operator XX%  IGT XX% | |
| **Service Line(s)** |  | |
| **ROM or funding details** |  | |
| **Funding Comments** | This is a Xoserve funded initiative. (BP18 Separation Activities Funding) | |
| **Section A7: CHMC Recommendation** | | |
| **Change Status** | Approve – ~~Issue to DSG –~~ In Delivery  Defer – Issue to Consultation  Reject  This change was approved by National Grid Transmission to proceed to delivery at the ChMC meeting on 12th December 2018. | |
| **Industry Consultation** | 10 Working Days  20 Working Days  30 Working days  Other: | |
| **Expected date of receipt for responses (to Xoserve)** | XX/XX/XXXX | |
| **DSC Consultation** | | |
| **Issued** | Yes  No | |
| **Date Issued** |  | |
| **Comms Ref(s)** |  | |
| **Number of Responses** |  | |
| **Section A8: DSC Voting Outcome** | | |
| **Solution Voting** | Shipper Approve / Reject / NA / Abstain  National Grid Transmission Approve / Reject / NA / Abstain  Distribution Network Operator Approve / Reject / NA / Abstain  IGT Approve / Reject / NA / Abstain | |
| **Meeting Date** | XX/XX/XXXX | |
| **Release Date** | Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA | |
| **Overall Outcome** | Approved for Release X / Rejected | |

**Please send the completed forms to:** [**mailto:box.xoserve.portfoliooffice@xoserve.com**](mailto:box.xoserve.portfoliooffice@xoserve.com)



**Appendix 1**

**Change Prioritisation Variables**

Xoserve uses the following variables set for each and every change within the Xoserve Change Register, to derive the indicative benefit prioritisation score, which will be used in conjunction with the perceived delivery effort to aid conversations at the DSC ChMC and DSC Delivery Sub Groups to prioritise changes into all future minor and major releases.

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| **Change Driver Type** | CMA Order  MOD / Ofgem  EU Legislation  License Condition  BEIS  ChMC endorsed Change Proposal  SPAA Change Proposal  Additional or 3rd Party Service Request  Other*(please provide details below)*  Xoserve cannot use NG File Transfer (FT) systems, as have separated from NG. |
| **Please select the customer group(s) who would be impacted if the change is not delivered** | Shipper Impact iGT Impact Network Impact Xoserve Impact National Grid Transmission Impact |
| **Associated Change reference Number(s)** | **N/A** |
| **Associated MOD Number(s)** | **N/A** |
| **Perceived delivery effort** | 0 – 30  30 – 60  60 – 100  100+ days |
| **Does the project involve the processing of personal data?**  *‘Any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier’ – includes MPRNS.* | Yes *(If yes please answer the next question)*  No |
| **A Data Protection Impact Assessment (DPIA) will be required if the delivery of the change involves the processing of personal data in any of the following scenarios:** | New technology  Vulnerable customer data  Theft of Gas  Mass data  Xoserve employee data  Fundamental changes to Xoserve business  Other*(please provide details below)*  *(If any of the above boxes have been selected then please contact The Data Protection Officer (Sally Hall) to complete the DPIA.* |
| **Change Beneficiary**  *How many market participant or segments stand to benefit from the introduction of the change?* | Multiple Market Participants  Multiple Market Group  All industry UK Gas Market participants  Xoserve Only  One Market Group  One Market Participant |
| **Primary Impacted DSC Service Area** | Service Area 18: Provision of User Reports and Information |
| **Number of Service Areas Impacted** | All  Five to Twenty  Two to Five  One |
| **Change Improvement Scale?**  *How much work would be reduced for the customer if the change is implemented?* | High  Medium  Low |
| **Are any of the following at risk if the change is not delivered?** | |
| Safety of Supply at risk Customer(s) incurring financial loss  Customer Switching at risk | |
| **Are any of the following required if the change is delivered?** | |
| Customer System Changes Required  Customer Testing Likely Required  Customer Training Required This is the initial view and will be ratified as part of Impact Assessment | |
| **Known Impact to Systems / Processes** | |
| **Primary Application impacted** | BW  ISU  CMS  AMT  EFT  IX  Gemini  Birst  Other *(please provide details below)* |
| **Business Process Impact** | AQ SPA RGMA  Reads Portal Invoicing  Other *(please provide details below)*  **File transfer** |
| **Are there any known impacts to external services and/or systems as a result of delivery of this change?** | Yes *(please provide details below)*  NG FT systems will no longer host these interfaces, if migrated to Xoserve FT systems.  No |
| **Please select customer group(s) who would be impacted if the change is not delivered.** | Shipper impact  Network impact  iGT impact  Xoserve impact  National Grid Transmission Impact |
| **Workaround currently in operation?** | |
| **Is there a Workaround in operation?** | Yes  No  Xoserve needs to have its own FT system as separated from NG. |
| **If yes who is accountable for the workaround?** | Xoserve  External Customer  Both Xoserve and External Customer |
| **What is the Frequency of the workaround?** |  |
| **What is the lifespan for the workaround?** |  |
| **What is the number of resource effort hours required to service workaround?** |  |
| **What is the Complexity of the workaround?** | Low *(easy, repetitive, quick task, very little risk of human error)*  Medium *(moderate difficult, requires some form of offline calculation, possible risk of human error in determining outcome)*  High *(complicate task, time consuming, requires specialist resources, high risk of human error in determining outcome)* |
| **Change Prioritisation Score** | 32% |

**Document Version History**

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| --- | --- | --- | --- | --- |
| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 1 | Proposal | 21/11/2018 | Xoserve | CP Raised |
| 2 | Proposal | 28/11/2018 | Xoserve | Appendix added |
| 3 | In Delivery | 14/12/2018 | Xoserve | Notes from ChMC meeting on 12th December added |

**Template Version History**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 3.0 | Approved | 17/04/2018 | Emma Smith | Template approved at ChMC on 11th July |