

**UNC Workgroup 0682 Minutes**  
**Market Participant MDD Migration to UNC Governance from the SPAA**  
**Thursday 28 March 2019**  
**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

**Attendees**

Chris Shanley (Chair)	(CS)	Joint Office
Kully Jones (Secretary)	(KJ)	Joint Office
Andy Clasper	(AC)	Cadent
Chris Warner	(CW)	Cadent
Dave Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Ellie Rogers	(ER)	Xoserve
Guv Dosanjh	(GD)	Cadent
John Cooper*	(JC)	BUUK
Kate Mulvany	(KM)	British Gas
Kirsty Dudley*	(KD)	E.ON
Mark Jones	(MJ)	SSE
Megan Coventry*	(MC)	SSE
Rachel Clarke*	(RC)	Gemserve
Richard Pomroy	(RP)	Wales & West Utilities
Shardul Pandit*	(SP)	Wales & West Utilities
Steve Mulinganie*	(SM)	Gazprom
Tracey Saunders	(TS)	Northern Gas Networks

\* *via teleconference*

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0682/280319>

The Workgroup Report is due to be presented at the UNC Modification Panel by 16 May 2019.

## 1.0 Outline of Modification

Dave Addison (DA) introduced the Modification through a short presentation. He explained the background, that as part of the Retail Energy Code (REC), the CDSP will be maintaining a register of Market Participant Identities that is currently managed within SPAA. This will potentially require an amendment to GT-D Section V with respect to User Admission.

CDSP will be responsible for supplying Market Participant Identifier; maintaining the Shipper to Supplier relationship table and maintaining the Transporter to Shipper relationship table.

He added that new DSC Service Lines will be created to maintain processes and publication of Market Participant Identities. This will be delivered through Change Proposal XRN4851.

Reporting will be through DSC Committees; technical impacts will be considered by the DSC Change Management Committee and the Contract Management Committee will provide the assurances around process control and manage the Guidelines document.

Richard Pomroy (RP) queried why a change to GT-D Section V is needed given that Meter Asset Manager (MAM) IDs are currently held on UK Link. In addition, to this Kate Mulvany

(KM), asked what the implications and impact is on Meter Asset Providers (MAPs) to make the information technically correct and accessible. RP suggested that MAPs will be included in the Data Permissions Matrix as part of Modification 0684S - Amendment of the Data Permission Matrix to add Meter Asset Provider as a new User type.

DA agreed to consider the points raised about MAPs in finalising the proposals.

The Guidance Document will describe the verification checks, business rules, obligation to follow a predefined review cycle and the approval and appeals process.

DA then explained the Transition and Enduring arrangements (slides 4 and 5) highlighting that transition will formally take place from February 2020 and that the Ofgem programme is looking to source Market Participant data from November 2019.

For the enduring arrangements the recommendation is that the Central Switching Service will use MP Id data from both Gas and Electricity in the same format and to the same timelines.

In terms of process, DA then briefly outlined the proposal (slide 6) indicating that a sub group of DSC Contract Management Committee will be set up to operate on the same day as the current SPAA Change Board where the process currently sits. This will achieve the aim to have common publication and approval dates. Workgroup were supportive of this approach and had a brief discussion about how the voting would work agreeing the delegation of voting to representatives who might already be present was sensible. DA confirmed that the terms of reference that are being developed will provide clarification of roles and responsibilities including voting rights.

DA also indicated that to support commonality of approval, SPAA process flows will be adopted and the efficacy of the Guidelines Document will be kept under review. He asked Workgroup to review the draft Guidelines Document and provide comments directly to DA or raise them at the next meeting.

**New Action 0301:** Workgroup participants to review the draft MDD Market Participants Identity Verification Document published on the website and provide comments directly to Dave Addison or raise them at the next meeting.

## 2.0 Initial Discussion

### 2.1. Issues and Questions from Panel

None raised.

### 2.2. Initial Representations

None received.

### 2.3. Terms of Reference

The standard UNC Workgroup Terms of Reference will apply and is available at <https://www.gasgovernance.co.uk/mods>

## 3.0 Next Steps

CS suggested that as the Workgroup Report is planned to be presented to the May Panel meeting it would be helpful for Workgroup participants to also review the solution section of the Modification and provide comments directly to DA or raise them at the next meeting.

**New Action 0302:** Workgroup participants to review the solution section of the Modification and provide comments directly to Dave Addison or raise them at the next meeting.

Kirsty Dudley informed Workgroup that there will also be a related IGT Modification.

CS reminded Workgroup that the governance of this Modification was agreed as Authority Direction at the 21 March 2019 Panel meeting to ensure there is no misalignment between impacted Codes.

#### 4.0 Any Other Business

None.

#### 5.0 Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30, Thursday 25 April 2019	Elexon - Orange room 350 Euston Road London NW1 3AW	Detail planned agenda items. <ul style="list-style-type: none"> <li>• Amended Modification</li> <li>• Consideration of Business Rules</li> <li>• Consideration of User Pays</li> <li>• Review of Impacts and Costs</li> <li>• Review of Relevant Objectives</li> <li>• Consideration of Wider Industry Impacts</li> <li>• Consideration of Legal Text</li> <li>• Development of Workgroup Report</li> </ul>

**Action Table (as at 28 March 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0301	28/03/19	1.0	Workgroup participants to review the draft MDD Market Participants Identity Verification Document published on the website and provide comments directly to Dave Addison or raise them at the next meeting.	(ALL)	<b>Pending</b>
0302	28/03/19	3.0	Workgroup participants to review the solution section of the Modification and provide comments directly to Dave Addison or raise them at the next meeting	(ALL)	<b>Pending</b>