

UNC Workgroup 0672 Minutes
Incentivise Product Class 4 Read Performance
Tuesday 23 July 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Alan Raper	(AR)	Joint Office
Karen Visgarda	(KV)	Joint Office
Andy Clasper	(AC)	Cadent
Carl Whitehouse*	(CW)	Shell Energy
David Mitchell*	(DM)	SNG
Fiona Cottam	(FC)	Xoserve
Guv Dosanjh	(GD)	Cadent
Karen Kennedy*	(KK)	British Gas
Kirsty Dudley*	(KD)	E.ON
Leanne Jackson	(LJ)	Xoserve
Lorna Lewin*	(LL)	Orsted
Louise Hellyer*	(LH)	Total Gas & Power
Mark Bellman	(MB)	Scottish Power
Mark Jones	(MJ)	SSE
Mark Palmer*	(MP)	Orsted
Rob Johnson*	(RJ)	Waters Wye Associates
Rose Kimber	(RK)	CNG Ltd
Sean Cooper*	(SC)	npower
Stephanie Clements	(SC)	Scottish Power
Steven Britton*	(SB)	Cornwall Insight

**via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0672/230719>

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 September 2019.

1. Introduction and Status Review

1.1. Approval of Minutes (24 June 2019)

The minutes from the previous meetings were approved.

2. Issue and Questions from Panel

2.1. Is this Modification required or can it be facilitated by a PAC report request?

Stephanie Clements (SC) said that this Modification was still required, as the overall target remained, in order to give both a percentage of certainty on for reads and to introducing a new performance measure.

3. Consideration of Amended Modification

SC explained that there had been some previous confusion as to what the Modification was proposing to do. She said that this had now been recently further amended and the incentive/financial penalty element had now been removed, but that the target remained and was a valid requirement, in order to provide more gravitas from the performance management perspective.

Kirsty Dudley (KD) asked from a scope point of view, if the IGT's had been considered, as it still covered the IGT's supply points and she proposed that a discussion should be undertaken with The Code Administration Code of Practice (CACoP) to ensure the Legal requirements were correct and aligned.

New Action 0701: ScottishPower (SC) to clarify the status of the IGT's with CACoP from a legal perspective.

KD enquired if an XRN had already been produced. Both Fiona Cottam (FC) and Leanne Jackson (LJ) said that they would investigate this matter.

New Action 0702: Xoserve (FC/LJ) to investigate if an XRN had been already been raised.

4. Consideration of Business Rules

Consideration deferred.

5. Consideration of Costs

Consideration deferred.

6. Consideration of Legal Text

Consideration of this agenda item was deferred.

7. Development of Workgroup Report

Consideration of this agenda item was deferred.

8. Review of Outstanding Actions

Action 0601: Joint Office (BF) to request a 2-month extension to the September Panel meeting.
Update: AR confirmed that has now be actioned and so the action could now be closed. **Closed**

9. Next Steps

AR outlined the next steps as follows:

- Consideration of amended modification;
- Consideration of costs;
- Consideration of legal text,
- Confirmation of impacts to IGT's from a legal perspective, and
- Development of the Workgroup Report.

10. Any Other Business

None.

11. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Tuesday 20 August 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup agenda, plus <ul style="list-style-type: none"> • Consideration of amended modification • Submission of ROM • Consideration of Legal Text • Confirmation of impacts to IGT's from a legal perspective, and • Development of Workgroup Report.

Action Table (as at 23 July 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0601	24/06/19	8.0	Joint Office (BF) to request a 2-month extension to the September Panel meeting.	Joint Office (BF)	Closed
0701	23/07/19	3.0	ScottishPower (SC) to clarify the status of the IGT's with CACoP from a legal perspective.	ScottishPower (SC)	Pending
0702	23/07/19	3.0	Xoserve (FC/LJ) to investigate if an XRN had been already been raised	Xoserve (FC/LJ)	Pending