

**UNC Workgroup 0664V Minutes  
Transfer of Sites with Low Valid Meter Reading Submission  
Performance from Classes 2 and 3 into Class 4**

**Thursday 27 May 2021**

**via Teleconference**

<b>Attendees</b>		
Alan Raper (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Rebecca Hailes	(RHa)	Joint Office ( <i>Observer</i> )
Andy Clasper	(AC)	Cadent
Claire Manning	(CM)	E.ON Energy
Dan Simons	(DS)	Gemserv
Dave Mitchell	(DMi)	SGN
David Addison	(DA)	Xoserve
David Morley	(DMo)	Ovo Energy
Ellie Rogers	(ER)	Xoserve
Guv Dosanjh	(GD)	Cadent
Kate Lancaster	(KL)	Xoserve
Mark Jones	(MJ)	SSE
Oorlagh Chapman	(OC)	Centrica
Rhys Kealley	(RK)	Centrica
Richard Pomroy	(RP)	Wales & West Utilities
Rowan Hazell	(RHZ)	Cornwall Insight
Steve Mulinganie	(SM)	Gazprom Energy

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0664/270521>

The Final Modification Report 0664VV(S) is due to be presented at the UNC Modification Panel by 17 June 2021

## 1. Introduction and Status Review

Alan Raper (AR) welcomed all to the Workgroup.

### 1.1. Approval of Minutes (22 April 2021)

The minutes from the 22 April 2021 Workgroup meeting were approved.

### 1.2. Review of outstanding actions

**Action 0401:** Proposed, MJ to submit amended Modification to incorporate if a Site is in Class 2 with a Network Exit operator Agreement (NExA).

**Update:** This action has been completed. **Closed**

**Action 0402:** Legal Text provider, Cadent, to submit revised Legal Text to incorporate if a Site is in Class 2 with a Network Exit operator Agreement (NExA).

**Update:** This action has been completed. **Closed**

**2. Review updated draft Varied Modification 0664VV**

AR summarised the status of the variation to Modification 0664V and advised the variation request originally included:

- Addresses referring to Shipper and Supplier combination performance rather than just to Shipper performance,
- Solution for lock-out period withdrawn (Business Rule 13),
- Self-governance.

A further draft has been submitted which highlights the exclusion of any Supply Points that are subject to a NExA, as agreed at Workgroup in April 2021, this is included in draft Modification 0664VV v1.2 dated 17 May 2021.

AR confirmed this will require a variation to the variation. Should UNC Panel determine that it meets the self-governance criteria, the varied modification would become Modification 0664VVS.

**3. Consideration of Revised Legal Text for 0664VV**

Andy Clasper (AC) provided an overview of version 8.0 Legal Text dated 20 May 2021 which supports the draft version 1.2 of Modification 0664VV.

When Steve Mulinganie (SM) sought clarification of the wording chosen to support 5.17.1(e)(i)(B), 'the supplier was the supplier, AC advised that supplier is defined in Code as lower-case supplier. This statement is making sure that the supplier was the supplier for the period concerned, (and by logic, excluding instances where the supplier was not the supplier for the period in question).

Workgroup confirmed they are happy that the legal text supports the intent of the modification and AR advised that the Supplemental Report, that will accompany the Variation Request, would be updated accordingly for submission to the June 2021 UNC Panel.

**4. Completion of Variation Request for June 2021 Panel Submission**

AR confirmed he will work offline with the proposer, Mark Jones (MJ) to ensure the Variation Request is also submitted to the June 2021 UNC Panel where Panel will be asked to consider the overall materiality of the modification with a view to making it self-governance and consider the materiality of the Variation and whether a period of consultation is required for modification 664VV.

AR suggested that Workgroup recommend that Panel initiates a further short consultation, (of the order of 5 days) to ensure all aspects of the variation may be considered while ensuring the Final Modification Report could return to Panel promptly for a determination.

**5. Next Steps**

AR summarised that the Variation Request and the Supplemental Report would be presented to the June 2021 UNC Panel.

**6. Any Other Business**

None

**7. Diary Planning**

No further planned meetings.

<b>Action Table (as of 27 May 2021)</b>						
<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Reporting Month</b>	<b>Owner</b>	<b>Status Update</b>
0401	22/04/21	2.0	Proposer, MJ to submit amended Modification to incorporate if a Site is in Class 2 with a Network Exit operator Agreement (NExA).	Proposer, MJ	<b>Closed</b>	0401
0402	22/04/21	2.0	Legal Text provider, Cadent, to submit revised Legal Text to incorporate if a Site is in Class 2 with a Network Exit operator Agreement (NExA)	Legal Text provider, Cadent	<b>Closed</b>	0402