

**UNC Workgroup 0811S Minutes  
Shipper Agreed Read (SAR) exceptions process  
Thursday 24 November 2022  
via Microsoft Teams**

<b>Attendees</b>		
Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Ben Hanley	(BH)	Northern Gas Networks
Ben Mulcahy	(BM)	Northern Gas Networks
Clare Manning	(CM)	E.ON
David Addison	(DA)	CDSP
David Mitchell	(DM)	SGN
Ellie Rogers	(ER)	Xoserve
Emma Buckton	(EB)	Northern Gas Networks
Guv Dosanjh	(GD)	Cadent
Hursley Moss	HM	Cornwall Insight
Kathryn Adeseye	(KA)	Xoserve
Louise Hellyer	(LH)	TotalEnergies Gas & Power
Mark Field	(MF)	Sembcorp
Mark Jones	(MJ)	SSE
Oorlagh Chapman	(OC)	Centrica
Philip Kershaw	(PK)	CNG Services
Richard Pomroy	(RP)	Wales & West Utilities
Steve Mulinganie	(SM)	SEFE Energy Limited
Tom Stuart	(TSt)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0811/241122>

The Workgroup Report is due to be presented at the UNC Modification Panel by 15 December 2022.

Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: <https://www.gasgovernance.co.uk/dist/241122>.

## 1.0 Introduction and Status Review

Rebecca Hailes (RH) welcomed all to the meeting and confirmed the Workgroup Report is due to be reported to the December UNC Panel and there is one final Workgroup meeting on 12 December that will be used to review the Legal Text and finalise the Workgroup Report.

### 1.1. Approval of Minutes (27 October 2022)

The minutes from the meeting held on 27 October 2022 were approved.

### 1.2. Approval of Late Papers

RH noted the late submission of the Draft Legal Text and Workgroup agreed to consider it.

### 1.3. Review of Outstanding Actions

## 2.0 Amended Modification

**Action 0110:** Proposer (SM) to finalise and submit the Amended Modification to Joint Office for publication.

**Update:** RH confirmed that Joint Office are in receipt of an amended Modification from the Proposer, however, publication is postponed until after the legal text has been reviewed. **Closed**

### 2.1. Review of Legal Text

Richard Pomroy (RP) provided a detailed walkthrough of the Legal Text changes which were shown in mark-up. The key changes are to the following sections of the Transportation Principal Document:

#### **Section E - Daily Quantities, Imbalances and Reconciliation**

#### **Section - M Supply Point Metering**

RP explained there are some questions from the Legal Text provider that require clarification which are highlighted within each section of the Draft Legal Text document and published here: <https://www.gasgovernance.co.uk/dist/241122>.

It was agreed that CDSP will review the Validation Rules and that Business Rules 6 and 7 within the Modification provide lower level detail and will not be put into Code.

## 3.0 Development of Workgroup Report

RH confirmed that the Workgroup Report is due to be presented to the 15 December 2022 UNC Panel meeting. As part of the consideration and drafting of the Workgroup Report, the following areas were discussed:

### **Rough Order of Magnitude (ROM) Assessment**

ER noted, based on current understanding of the Modification, this is intended to be an exceptions process which will be managed through CMS. A DSC Change Proposal relating to the Modification will be raised.

### **Central System**

ER confirmed the impact of the Modification Solution on Central Systems has been assessed. A DSC Change relating to this Modification 0811S will be raised.

Workgroup Participants noted the comments made within the ROM report that implementation is best aligned with a Major Systems release date. This is because there are some consequential systems changes which do not impact Shippers but are matters for the CDSP to deal with.

Draft Legal Text consideration completed.

The Proposer thanked CDSP (ER) and the Legal Text provider (RP) for their help and assistance throughout the development of this Modification.

## 4.0 Next Steps

RH confirmed the next steps to be:

- RP to provide Legal Text; Defined Terms listing and commentary.

## 5.0 Any Other Business

None

## 6.0 Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Workgroup meetings will take place as follows:

<b>Time / Date</b>	<b>Paper Publication Deadline</b>	<b>Venue</b>	<b>Programme</b>
Monday 10:00 12 December 2022	5pm 15 November 2022	Microsoft Teams	Final Review of Legal Text and completion of Workgroup Report

**Action Table (as at 24 November 2022)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Reporting Month</b>	<b>Status Update</b>
<b>0110</b>	27/10/22		SM to finalise and submit the Amended Modification to JO for publication	Proposer, SM	November 2022	<b>Carried Forward</b>