

**UNC Workgroup 0816S Minutes
Update to AQ Correction Processes
Monday 12 December 2022
via Microsoft Teams**

Attendees		
Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Ben Hanley	(BH)	Northern Gas Networks
Ben Mulcahy	(BM)	Northern Gas Networks
Clare Manning	(CM)	E.ON
David Addison	(DA)	CDSP
David Mitchell	(DMi)	SGN
Ellie Rogers	(ER)	Xoserve
Emma Buckton	(EB)	Northern Gas Networks
Kathryn Adeseye	(KA)	Xoserve
Kundai Matiringe	(KM)	BU-UK
Louise Hellyer	(LH)	TotalEnergies Gas & Power
Mark Jones	(MJ)	SSE
Nick King	(NK)	CNG Services
Oorlagh Chapman	(OC)	Centrica
Richard Pomroy	(RP)	Wales & West Utilities
Steve Mulinganie	(SM)	SEFE Energy Limited
Tom Stuart	(TSt)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0816/121222>

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 January 2023.

Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: <https://www.gasgovernance.co.uk/0816/121222>

1.0 Introduction and Status Review

1.1. Approval of Minutes (24 November 2022)

The minutes from the meeting held on 24 November 2022 were approved.

1.2. Approval of Late Papers

Rebecca Hailes (RH) advised the Legal Text material was received late on 08 December and Workgroup agreed to consider it.

1.3. Review of Outstanding Actions

Action 0111: Proposer (CM) to make amendments to the Modification based on Workgroup discussions held on Tuesday 29 November 2022.

Update: Amended Modification v3.0 was submitted 07 December 2022. **Closed**

Action 0211: Joint Office (RH) to request a 1-month extension for the Workgroup Report to be presented to the February 2023 UNC Panel.

Update: This will be requested at UNC Modification Panel on 15 December 2022. **Carried Forward**

2.0 Amended Modification

RH noted the Modification was amended on 07 December 2022 and invited Clare Manning (CM) to address Workgroup with a brief overview of the amendments:

CM advised of the following:

- The square brackets have been removed throughout the Modification.
- CM confirmed she will email the Joint Office with regards to her not being able to provide a contact telephone number.
- There has been a change in the word 'consumption' to 'operation/use' to try and highlight this is an exceptions process and not BAU.
 - Steve Mulinganie (SM) suggested this should be 'operation and/or use'.

Legal Text

CM provided a brief walkthrough of the Legal Text changes which were shown in mark-up. The key changes will be made to *Section G – Supply Points, of the Transportation Principal Document*.

Workgroup reviewed the Legal Text and agreed that further clarification relating to Eligible Causes is required.

3.0 Issues and Questions from Panel

3.1. Consider materiality relating to billing impacts and whether the Modification continues to meet the Self-Governance criteria

This has been previously addressed.

4.0 Development of Workgroup Report

In undertaking a detailed onscreen review of the draft Workgroup Report (v0.2, dated 07 December 2022), RH completed amendments in-line with the feedback provided by those Workgroup Participants in attendance.

5.0 Next Steps

RH noted the next steps to be taken are as follows:

- Joint Office to request a Workgroup Report extension to February 2023 UNC Panel.
- Conclusion of the Workgroup Report

6.0 Any Other Business

None.

7.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
Thursday 10:00 26 January 2022	5pm 17 January 2022	Microsoft Teams	Standard Agenda

Action Table (as at 12 December 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Reporting Month	Status Update
0111	29/11/22	2.0	Proposer (CM) to make amendments to the Modification based on Workgroup discussions held on Tuesday 29 November 2022	Proposer (CM)	January 2023	Closed
0211	29/11/22	2.0	Joint Office (RH) to request a 1-month extension for the Workgroup Report to be presented to the February 2023 UNC Panel	Joint Office (RH)	January 2023	Carried Forward