

MODIFICATION 0819

ESTABLISHING/AMENDING A GAS VACANT SITE PROCESS

[Proposed] legal text

TRANSPORTATION PRINCIPAL DOCUMENT

SECTION G – SUPPLY POINTS

Amend paragraphs 2.3.21, 2.3.23 and 2.3.27 to read as follows:

2.3.21 ...

- (b) ...;
- (c) ... premises; (d) the Supply Meter Point is comprised in a Supply Point which has been Vacant for a period of not less than twelve (12) months; or
- (e) the Supply Meter Point ceases to be Vacant in accordance with paragraph 10.4.

2.3.23 ...

- (a) ...
 - (iii) other than for a request based on the eligible cause in paragraph 2.3.21(d), the User's estimate of the Annual Quantity ...
- (b) in the case of a request under paragraph 2.3.20 (other than for a request based on the eligible cause in paragraph 2.3.21(d)):
 - (i) ...

2.3.27 ...

- (a) ..., and until the next AQ Calculation Month under paragraph (c) the Annual Quantity for the Supply Meter Point shall be the estimate specified in the User's notice under paragraph 2.3.23(a) (other than for a request based on the eligible cause in paragraph 2.3.21(d) in which case the Annual Quantity for the Supply Meter Point shall be set to one (1) kWh);

Insert new paragraph 10 to read as follows:

10 Vacant Supply Points

10.1 General

10.1.1 For the purposes of this paragraph 10 a "**relevant**" Class 4 Supply Point is one at which the Supply Meter Installation is neither an operational Smart Meter or an operational Advanced Meter.

10.1.2 Subject to and in accordance with this paragraph 10:

- (a) the Registered User of a relevant Class 4 Supply Point may notify the CDSP there is no consumer who is supplied with gas offtaken from the relevant System at the Supply Point and the qualification criteria for Vacant status in the Vacant Status Guidance Document are satisfied;
- (b) following such notice the Supply Point Register will, unless paragraph 10.2.2 or 10.2.3 apply, be amended by the CDSP to record the relevant Class 4 Supply Meter Point as "**Vacant**".

10.1.3 Subject to 10.3.2, where a Supply Meter Point is Vacant the Supply Point shall continue to be registered in the name of the Registered User, and the Registered User shall continue to be responsible for gas offtaken from the Total System at the Supply Point.

10.2 Request for Vacant status

10.2.1 Where the Registered User submits a notice pursuant to paragraph 10.1.2(a) the Registered User warrants the Supply Point satisfies the qualification criteria for Vacant status set out in the Vacant Site Guidance Document.

10.2.2 The CDSP may reject a notice submitted pursuant to paragraph 10.2.1(a) where the qualification criteria in the Vacant Site Guidance Document are not satisfied, and where the CDSP rejects the notice it will promptly notify the Registered User (in which case the Registered User's notice shall have no further effect).

10.2.3 The CDSP will not amend the Supply Point Register in accordance with paragraph 10.1.2(b) in the event the User submitting the notice is no longer the Registered User of the relevant Supply Point on the Day the notice is received by the CDSP.

10.3 Effect of Vacant status

10.3.1 Where the CDSP amends the Supply Point Register to record a Supply Meter Point as Vacant the relevant Supply Point will remain Vacant until the date on which it ceases to be Vacant in accordance with paragraph 10.4.

10.3.2 During the period a Supply Meter Point is Vacant:

- (a) the NDM Supply Meter Point Demand shall cease to be determined in respect of the Supply Meter Point in accordance with Section H2 (but without prejudice to any Offtake Reconciliation where gas is offtaken as provided in paragraph 10.1.3); and
- (b) there shall be no requirement to obtain Meter Readings and nothing in Section M5.9 and 5.10 shall apply in respect of the Supply Meter Point.

10.4 Cessation of Vacant status

10.4.1 A Supply Meter Point shall cease to be Vacant:

- (a) on notification to the CDSP of a Relevant CSS Request in respect of the Supply Meter Point;
- (b) where the Registered User requests a change in the Annual Quantity based on a eligible cause in paragraph 2.3.21(a), (b), (c) or (e);
- (c) the Registered User notifies (in accordance with paragraph 7.1.1) the CDSP the Supply Meter Point is Isolated;
- (d) the Registered User submits (in accordance with Section M4) a Meter Information Notification in respect of the Supply Meter Point;
- (e) the Registered User submits a Meter Reading in relation to the relevant Supply Meter Point for which the Read Date is a date on which the Supply Meter Point was recorded as Vacant;
- (f) the relevant event or circumstance occurs (in accordance with paragraph 2.2.1) which changes the classification of the Supply Meter Point.

(each a "**Cessation Event**")

10.4.2 Following a Cessation Event, and unless paragraph 10.4.3 applies, the Supply Meter Point shall cease to be Vacant with effect from:

- (a) in the case of paragraph 10.4.1(a), the date on which the CSS Provider notifies the CDSP the Relevant CSS Request is valid;
- (b) in the case of paragraph 10.4.1(b), the date on which the request to change the Annual Quantity is submitted to the CDSP;
- (c) in the case of paragraph 10.4.1(c), the date on which the Registered User notifies the CDSP the Supply Meter Point is Isolated;
- (d) in the case of paragraph 10.4.1(d), the date on which the Meter Information Notification is submitted to the CDSP;
- (e) in the case of paragraph 10.4.1(e), the date on which the Meter Reading is submitted to the CDSP;
- (f) in the case of paragraph 10.4.1(f), the date the relevant event or circumstance occurs (in accordance with paragraph 2.2.1).

10.4.3 Where a Cessation Event occurs after the date on which the Annual Quantity was changed pursuant to a request under paragraph 2.3.21(d) the Supply Meter Point shall cease to be Vacant with effect from:

- (a) in the case of paragraph 10.4.1(b), the date the Annual Quantity is changed pursuant to such request in accordance with paragraph 2.3.27(a);
- (b) in the case of paragraph 10.4.1(a), (c), (d), (e) or (f), the relevant date.

10.4.4 For the purposes of paragraph 10.4.3(b) the "**relevant date**" is:

- (a) where the Registered User submits a request to change the Annual Quantity under paragraph 2.3.21(a), (b), (c) or (e) during the relevant period, the date the Annual Quantity is changed pursuant to such request in accordance with paragraph 2.3.27(a);
- (b) where paragraph (a) does not apply, the date which is the first Day on the month falling after the end of the relevant period.

10.4.5 For the purposes of paragraph 10.4.4 the "**relevant period**" is the period:

- (a) commencing on the date of the Cessation Event in accordance with paragraph 10.4.2; and
- (b) ending on the date which is fifteen (15) Supply Points System Business Days prior to the end of the month following the month in which the Cessation Event occurred.

10.4.6 With effect from the relevant date:

- (a) in the case of paragraph 10.4.4.(a), the Annual Quantity of the Supply Point shall be the estimated Annual Quantity in accordance with paragraph 2.3.27(a);
- (b) in the case of paragraph 10.4.4(b), the Annual Quantity of the Supply Point (and the Formula Year Annual Quantity for the Formula Year (FY) in which the relevant date falls (and where the relevant date falls between January and March, in addition for FY+1)) shall be the Annual Quantity which applied prior to the Supply Point becoming Vacant (and the CDSP may amend the Supply Point Register accordingly).

SECTION V – GENERAL

Amend paragraph 12.1 to read as follows:

...

- (e) the Distribution Network Operator Designated Class 1 Guidance Document referred to in Section B4.7 and the Customer Settlement Error Claims Process Guidance Document referenced in Section E1.3.10;
- (f) the Derogation Guidance Document referred to in GT Section B7; and
- (g) the Vacant Site Guidance Document referred to in Section G10.

